TARA COMMUNITY DEVELOPMENT DISTRICT 1

TARA
COMMUNITY DEVELOPMENT DISTRICT 1

BOARD OF SUPERVISORS MEETING
MAY 27, 2014
TARA COMMUNITY DEVELOPMENT DISTRICT 1
AGENDA
MAY 27, 2014 at 10:00 a.m.

The Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203.

District Board of Supervisors
John Schmidt   Chairman
Joseph Mojica   Vice Chairman
Dan Powers   Board Supervisor
Beth Bond   Board Supervisor
Mike Dyer   Board Supervisor

District Manager
Matthew Huber   Rizzetta & Company, Inc

District Counsel
John Vericker   Straley & Robin

District Engineer
Rick Schappacher   Schappacher Engineering, LLC

All Cellular phones and pagers must be turned off while in the meeting room.

The District Agenda is comprised of five different sections:

The meeting will begin promptly at 10:00 a.m. with the first section which is called Audience Comments. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The second section is called Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called Staff Reports. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The fourth section is called Business Items. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors’ discussion, motion and vote. Agendas can be reviewed by contacting the Manager’s office at (813) 933-5571 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The final section is called Supervisor Requests. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.
Board of Supervisors
Tara Community
Development District 1

PLEDGE OF PUBLIC CONDUCT
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER
WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL ATTACKS

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, May 27, 2014 at 10:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203. The following is the agenda for this meeting.

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **AUDIENCE COMMENTS**
   The Board of Supervisors will extend the privileges of the floor to our guests, with speaking privileges granted at the discretion of the Chair.
4. **ADOPTION OF AGENDA**
5. **BUSINESS ADMINISTRATION**
   A. Reading and Approval of the Minutes of the Board of Supervisors Regular Meeting held April 29, 2014 ........................................ Tab 1
   B. Consideration of Operational and Maintenance Expenditures for the Month of April 2014 ...................................................... Tab 2
6. **REPORTS**
   A. Officers
   B. District Manager
      1. Review of Action Items List.................................................. Tab 3
      2. Presentation of Monthly Financial Status Report .......... Tab 4
   C. District Counsel
   D. District Engineer
   E. Field Manager
7. **UNFINISHED BUSINESS**
   A. Discussion Regarding all Hedges Being Cut no Higher than 5 feet
8. **NEW BUSINESS**
   A. Consideration of Adopting Resolution 2014-07;
      Revised Rule of Procedure .................................................. Tab 5
   B. Consideration of Invitation to Tara Neighbors for Pool and Tennis Court Usage During their Summer Renovation of Facilities.
   C. Presentation of Aquatic Monthly Report.................................. Tab 6
9. **SUPERVISOR REQUESTS**

10. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely,

Matthew Huber  
District Manager
Tab 1
The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on **Tuesday, April 29, 2014 at 10:00 a.m.** at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203.

Present and constituting a quorum:

- John Schmidt, Board Supervisor, Chairman
- Joe Mojica, Board Supervisor, Vice Chairman
- Beth Bond, Board Supervisor
- Mike Dyer, Board Supervisor
- Dan Powers, Board Supervisor

Also present were:

- Matthew Huber, District Manager, Rizzetta & Company, Inc.
- Vivek Babbar, District Counsel, Straley & Robin (via conf. call)
- Rick Schappacher, District Engineer, Schappacher Engineering
- Jim Kaluk, Field Manager
- Jeff Whaley, Representative, Aquatic Systems
- Audience members, Present

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Schmidt called the meeting to order and asked Mr. Huber to conduct roll call. Mr. Huber proceeded to perform the roll call. The Board recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience member commented about trimming areas between the homes and the golf course.

An audience member commented about Florida Lawn Pros trimming along the Preserve.

An audience member commented about the bushes between the homes and the preserve.
THIRD ORDER OF BUSINESS     Adoption of Agenda

The Chairman stated the agenda will be amended to allow the engineers report and aquatics report to be presented after the adoption of the agenda.

On a Motion by Mr. Powers seconded by Mr. Mojica, with all in favor, the Board adopted the agenda as amended for the Tara Community Development District 1.

FOURTH ORDER OF BUSINESS     Presentation of Engineers Report

Mr. Schappacher presented the Engineers Report to the Board. A discussion ensued.

On a Motion by Mr. Powers seconded by Mr. Mojica, with all in favor, the Board accepted the Finn Outdoor contract for miscellaneous lake bank restoration in the amount of $10,000.00 for the Tara Community Development District 1.

FIFTH ORDER OF BUSINESS     Presentation of Water Testing Results and the Aquatic Report

Mr. Whaley presented the Water Testing and Aquatic Systems Report to the Board. A discussion ensued.

SIXTH ORDER OF BUSINESS     Reading and Approval of the Minutes of the Board of Supervisors Continued Meeting held March 4, 2014

Mr. Schmidt presented the continued meeting minutes to the Board for approval. There were changes made to the minutes.

Mr. Powers left the meeting during the motion

On a Motion by Mr. Mojica, seconded by Mr. Dyer with four in favor, the Board adopted the minutes of the continued meeting on March 4, 2014 as amended for the Tara Community Development District 1.

Mr. Powers returned to the meeting.

SEVENTH ORDER OF BUSINESS     Consideration of the Operations and Maintenance Expenditures for the Month of March 2014

Mr. Huber presented the Operations and Maintenance Expenditures for March 2014, advising expenditures totaled $41,364.23.
On a Motion by Ms. Bond, seconded by Mr. Mojica, with all in favor, the Board accepted as presented the operation and maintenance expenditures for March 2014 ($41,364.23), for the Tara Community Development District 1.

EIGHTH ORDER OF BUSINESS

Reports

Officers

Mr. Schmidt provided a brief report for the Board.

District Manager

Mr. Huber notified the Board of the upcoming Election and seats 1, 3 and 5 are up for election on November 4, 2014; and the qualifying period for these seats will be June 16, 2014 at 12:00 p.m. through June 20, 2014 at 12:00 p.m. Mr. Huber presented the Action Item List and the Monthly Financial Status Reports to the Board. Mr. Huber stated the next regular meeting of the Board of Supervisors is scheduled for May 20, 2014 at 10:00 a.m. Mr. Huber presented the September 30, 2013 audited financial statement to the Board for acceptance.

On a Motion by Ms. Bond, seconded by Mr. Powers, with all in favor, the Board approved to post the accepted audits for the last seven (7) years for the Tara Community Development District 1.

On a Motion by Mr. Powers, seconded by Mr. Mojica, with all in favor, the Board accepted the September 30, 2013 audit as provided for the Tara Community Development District 1.

District Counsel

No report.

District Engineer

No report. Mr. Schappacher provided a brief update on the Finn Outdoor contract.

Mr. Schappacher left the meeting

Field Manager

Mr. Kaluk presented his report to the Board.

Mr. Schmidt left the meeting at 11:34 a.m.
Mr. Schmidt left the meeting at 11:36 a.m.
On a Motion by Mr. Schmidt, seconded by Mr. Mojica, with all in favor, the Board approved the West Bay Proposal for 318 Podocarpus in the amount of $4,920.00 for the Tara Community Development District 1.

On a Motion by Ms. Bond, seconded by Mr. Powers, with all in favor, the Board commends West Bay and the Field Manager for the remedial action taken along Tara Boulevard for the Tara Community Development District 1.

NINTH ORDER OF BUSINESS  Consideration of Resolution 2014-05; Employee Vacation and Holiday Pay

Mr. Huber presented Resolution 2014-05; Employee Vacation and Holiday Pay to the Board.

On a Motion by Ms. Bond, seconded by Mr. Powers, with all in favor, the Board adopted Resolution 2014-05; Employee Vacation and Holiday Pay for the Tara Community Development District 1.

TENTH ORDER OF BUSINESS  Discussion of Revised Meeting Schedule

On a Motion by Ms. Bond, seconded by Mr. Schmidt, with four in favor, and one Mr. Powers opposed, the Board approved to suspend the May, June and August Board of Supervisors meetings for the Tara Community Development District 1.

The meeting recessed at 11:59
The meeting resumed at 12:07

ELEVENTH ORDER OF BUSINESS  Discussion on Recission of Motion Establishing Chairs and Liaison Positions Among Supervisors

Ms. Bond opened the discussion on rescission of motion establishing chairs and liaison positions among the supervisors. A discussion ensued.

On a Motion by Ms. Bond, with four in favor, and one Mr. Schmidt opposed, the Board approved to remove the concept of Board Chairs and Liaison for the Tara Community Development District 1.

TWELFTH ORDER OF BUSINESS  Discussion on Scheduling Board Educational Seminar Regarding Surface Water Systems and use of Website for Reports

Ms. Bond will bring this item back to the Board in the fall.
<table>
<thead>
<tr>
<th>ORDER OF BUSINESS</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>THIRTEENTH</td>
<td>Discussion of Brazilian Pepper Removal</td>
</tr>
<tr>
<td>FOURTEENTH</td>
<td>Discussion of Insurance Coverage</td>
</tr>
<tr>
<td>FIFTEENTH</td>
<td>Discussion to Rescind Previous Actions by the Board on the Fountain Lights at Linger Lodge Road</td>
</tr>
</tbody>
</table>

Mr. Schmidt opened the discussion of the Brazilian Peppers. A discussion ensued.

Mr. Powers opened the discussion of the Insurance Coverage. A discussion ensued.

Mr. Dyer made a motion to rescind a previous motion of not to maintain the fountain lights. A discussion ensued. Mr. Schmidt abstained from the motion.

On a Motion by Mr. Dyer, second by Ms. Bond, with four (4) in favor; the Board approved to rescind a previous motion by the Board of Supervisors to not maintain the fountain lights for the Tara Community Development District 1.

Mr. Dyer reviewed the Reserve Study report with the Board. A discussion ensued.

Mr. Huber presented Resolution 2014-06; Proposed Budget for Fiscal Year 2014/2015 to the Board. A discussion ensued.

On a Motion by Mr. Dyer, seconded by Mr. Powers, with all in favor, the Board adopted Resolution 2014-06; Proposed Budget for Fiscal Year 2014/2015 for the Tara Community Development District 1.

Mr. Dyer inquired about the plantings in the center median on Tara Boulevard and the other monuments. Mr. Dyer inquired about the next rotation.

Mr. Schmidt stated the Clubhouse Refrigerator, Freezer and Dishwasher needs to be replaced.
Mr. Schmidt stated a new water pump needs to be installed at a cost of $186.00.

Mr. Schmidt inquired about the camera footage of the indoor space of the Clubhouse.

**NINETEENTH ORDER OF BUSINESS**  
**Audience Comments**

An audience member stated that Tara Master Association has allocated funds for line of sight issues and Tara Master Association will be contacting West Bay to cut these areas.

**TWENTIETH ORDER OF BUSINESS**  
**Adjourned**

On a Motion by Mr. Mojica, seconded by Mr. Dyer, with all in favor, the Board adjourned the meeting at 1:31 p.m. for the Tara Community Development District 1.

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Secretary / Assistant Secretary

Chairman / Vice Chairman
Tab 2
Operation and Maintenance Expenditures
April 2014
For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2014 through April 30, 2014. This does not include expenditures previously approved by the Board.

The total items being presented:  $25,483.84

Approval of Expenditures:

__________________________________
_____ Chairman

_____ Vice Chairman

_____ Assistant Secretary
# Tara Community Development District

## Paid Operation & Maintenance Expenses

April 1, 2014 Through April 30, 2014

**10111 - Cash- Operating Account (New)**

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Check Number</th>
<th>Invoice Number</th>
<th>Invoice Description</th>
<th>Invoice Amount</th>
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<td>Acct # 001907700 Legal Advertising 03/14</td>
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<td>Carr Riggs &amp; Ingram</td>
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<tr>
<td>FL Department of Revenue</td>
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<td>Sales Tax 03/14</td>
<td>Sales Tax for Clubhouse Rentals &amp; Pool Keys- 03/14</td>
<td>$ 14.68</td>
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<td>Florida Power &amp; Light Company</td>
<td>4562</td>
<td>FPL Summary 03/14</td>
<td>FPL Electric Summary 03/14</td>
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<td>Florida Lawnpros, Inc.</td>
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<td>Light Life LLC</td>
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<td>Camera/Security Monitoring System Installation</td>
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<td>Michael Dyer</td>
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## Tara Community Development District
### Paid Operation & Maintenance Expenses
#### April 1, 2014 Through April 30, 2014

**10111 - Cash - Operating Account (New)**

<table>
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<tr>
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<th>Invoice Amount</th>
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<td>10356400 03/14</td>
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**Report Total** $25,483.84
### Payroll Totals

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<th>Earnings</th>
<th>Amount</th>
<th>Federal Taxes</th>
<th>State/Local Taxes</th>
<th>Deductions</th>
<th>Net Pay</th>
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<td>REGULAR</td>
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<td>632.47</td>
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<tr>
<td><strong>Total Gross</strong></td>
<td><strong>850.00</strong></td>
<td><strong>Total Withholdings</strong></td>
<td><strong>217.53</strong></td>
<td><strong>Total Deductions</strong></td>
<td><strong>632.47</strong></td>
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### Taxes

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<th>Deposit Responsibility</th>
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<th>Employer This Pay</th>
<th>Employee This Pay</th>
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<td>Federal Unemployment</td>
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<td><strong>Total Taxes</strong></td>
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<td><strong>282.56</strong></td>
<td><strong>65.03</strong></td>
<td><strong>217.53</strong></td>
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### Cash Flow Summary

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<th>Bank Name</th>
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### Messages

The IRS imposes a $50 fine for each W2 or 1099 submitted with missing or incorrect social security or tax identification numbers. Please verify the information in the Tax Rate and ID Number columns on this report, and provide the missing information to your client service representative.

We are responsible for depositing your payroll taxes listed above.

---

Client: VBT
TARA COMMUNITY DEVELOPMENT DIS
Branch: E4

Payroll Summary

Period Covered: 03/17/2014 - 03/30/2014
Run: 7
Week: 13
Qtr: 2
# Payroll Summary

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<th>Check Date</th>
<th>Name</th>
<th>Hours</th>
<th>Total Paid</th>
<th>Tax Withheld</th>
<th>Deductions</th>
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<th>Check No</th>
<th>Employer Liability</th>
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**Pay Frequency Totals: Biweekly**

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<th>Hours</th>
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<th>Tax Withheld</th>
<th>Deductions</th>
<th>Net Pay</th>
<th>Check No</th>
<th>Employer Liability</th>
<th>Total Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>40.00</td>
<td>$800.00</td>
<td>$208.70</td>
<td>$0.00</td>
<td>$591.30</td>
<td>DD</td>
<td>$61.20</td>
<td>$811.20</td>
</tr>
</tbody>
</table>

**Total Net Pays for Biweekly frequency: 1**

<table>
<thead>
<tr>
<th>Hours</th>
<th>Total Paid</th>
<th>Tax Withheld</th>
<th>Deductions</th>
<th>Net Pay</th>
<th>Check No</th>
<th>Employer Liability</th>
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</tr>
</thead>
<tbody>
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<td>$591.30</td>
<td>DD</td>
<td>$61.20</td>
<td>$811.20</td>
</tr>
</tbody>
</table>

**Company Totals:**

<table>
<thead>
<tr>
<th>Hours</th>
<th>Total Paid</th>
<th>Tax Withheld</th>
<th>Deductions</th>
<th>Net Pay</th>
<th>Check No</th>
<th>Employer Liability</th>
<th>Total Expense</th>
</tr>
</thead>
<tbody>
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<td>$800.00</td>
<td>$208.70</td>
<td>$0.00</td>
<td>$591.30</td>
<td>DD</td>
<td>$61.20</td>
<td>$811.20</td>
</tr>
</tbody>
</table>

**Total Net Pays for Company: 1**
INVOICE
15179

BILL TO

ADDRESS

CITY

JOB NAME AND LOCATION

JOB PHONE

DESCRIPTION OF WORK:

AMOUNT

52.50

APPROVED FOR PAYMENT

WORK ORDER 3-24-14

DATE 3/24/14

TOTAL MATERIALS

52.50

TOTAL LABOR

52.50

IN THE EVENT OF DEFAULT, CUSTOMER IS LIABLE FOR 1.5% LATE CHARGES PER MONTH (18% APR) AND ALL COSTS OF COLLECTION INCLUDING REASONABLE ATTORNEY FEES, COURT COSTS AND COLLECTION SERVICE FEES.

DATE COMPLETED

WORK PERFORMED BY

TOTAL AMOUNT

52.50

Signature

I hereby acknowledge the satisfactory completion of the above-described work.

Date Rec'd Diet Office

DM Approval Date

Date Entered

Fund 001 GL 57200 4703

Check #
<table>
<thead>
<tr>
<th>DESCRIPTION OF WORK</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Yds @ $3.50 =</td>
<td>$87.50</td>
</tr>
<tr>
<td>15 Tennis do not Dip</td>
<td></td>
</tr>
<tr>
<td>10 Pool do not Dip</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL MATERIALS: $87.50
TOTAL LABOR: $87.50
TOTAL AMOUNT: $87.50

IN THE EVENT OF DEFAULT, CUSTOMER IS LIABLE FOR 1.5% LATE CHARGES PER MONTH (18% APR) AND ALL COSTS OF COLLECTION INCLUDING REASONABLE ATTORNEY FEES, COURT COSTS AND COLLECTION SERVICE FEES.

Signature: [Signature]

Date Recd: Rizzetta & Co., Inc.

D/M Approval: [Approval]

Date Entered: APR 17 2014

Fund: [Fund]

Check #: [Check #]

APPROVED FOR PAYMENT
WORK ORDER: 4-17-14
DATE: 4/17/14

Pool + Tennis Maint. Account
Wireless Statement

Bill-At-A-Glance

Previous Balance $72.79
Payment - 03/20 - Thank You! $72.79CR
Adjustments $0.00
Balance $0.00
New Charges $72.59
Total Amount Due $72.59

Amount Due in Full by Apr 19, 2014

Service Summary

<table>
<thead>
<tr>
<th>Service</th>
<th>Page</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wireless</td>
<td></td>
<td>$72.59</td>
</tr>
<tr>
<td>941 345-7159</td>
<td>1</td>
<td>$72.59</td>
</tr>
<tr>
<td>Total New Charges</td>
<td></td>
<td>$72.59</td>
</tr>
</tbody>
</table>

How to Contact Us:
For questions about your account: 1 800 331-0500
or 611 from your cell phone
For Deaf/Hard of hearing TTY: 1 866 241-6567
Visit us online at www.att.com

For Important Information about your bill, please see the News You Can Use section (Page 2).

Return bottom portion with your check in the enclosed envelope.
Payments may take 7 days to post.

DUE BY: Apr 19, 2014 $72.59

AT&T Next
Get a new smartphone every 12 months!

Add a line today:
Call 800 909 0135 Click att.com/aaltoday Visit an AT&T store

Qualifi ed smartphone & wireless plan. 20 mo. APR installment agreement req'd. Tax due at retail. Qualifi ed smartphone. If you cancel wireless service remaining device balance is due. New device after 1 yr req'd min. 12 mo. installment plan & trade-in of qual. current device & qual. wireless svc. plan. Add'l req'd. Apply. Visit a store or att.com/aaltoday to learn more.

941 345-7159
TARA COMMUNITY DEVELOPMENT DISTRICT

Nation 450 with Rollover - Includes 450 Anytime Minutes
with Rollover, Nationwide Long Distance & Roaming, Unlimited Mobile to Mobile calling to/from other AT&T Mobiles, 5,000 Night (9pm-6am) & Weekend Minutes, Call Forward Feature, Caller ID, Call Wait, Conference Call Feature, Mobile Purchases & Downloads Detail, Basic Voice Mail Feature,
(Additional Minutes 50.45 each).

DataPro 3GB for iPhone - Includes 3 gigabytes of domestic
data for iPhone. $10 for each additional 1 gigabyte of data.
Unlimited domestic data on the AT&T Wi-Fi Basic Network.
Visual Voicemail. Discount applies.

Pay Per Use Picture/Video Messaging - Includes $0.30 each
domestic picture or video message.

Pay Per Use Text/Instant Messaging - Includes $0.20 each
domestic text or instant message.

Monthly Charges - Mar 25 thru Apr 24

1. Nation 450 with Rollover 39.99
2. DataPro 3GB for iPhone 30.00
3. Pay Per Use Picture/Video Messaging 0.00
4. Pay Per Use Text/Instant Messaging 0.00
Total Monthly Charges 69.99

DUE BY: Apr 19, 2014 $72.59

Account Number 287247273668

Please include account number on your check.

Make checks payable to:
AT&T MOBILITY - RDC
PO Box 6463
Carol Stream, IL 60197-6463
TARA COMMUNITY DEVELOPMENT DISTRICT
ATTN ACCOUNTS PAYABLE
3434 COLWELL AVE STE 200
TAMPA, FL 33614-8390

Visit us online at: www.att.com/business

Other Charges and Credits
Voice Usage Summary
Nation 450 with Rollover
Total Minutes Used 33
Plan Minutes 450
Mobile to Mobile Minutes Unlimited
Minutes Used 7
Night & Weekend Minutes 5,000
Minutes Used 0

Rollover Minutes Summary
Last Month’s Rollover Balance 4,410
Current Month Added to Rollover + 417
Expired Rollover Minutes * - 437
NEW ROLLOVER MINUTES BALANCE 4,390
* Unused Rollover Minutes expire after 12 bill periods.

Data Usage Summary
3GB DATA
Plan MB 3,072
MB Used 15
1 Gigabyte (GB) = 1024MB, 1 Megabyte (MB) = 1024KB

Surcharges and Other Fees
5. Federal Universal Service Charge 2.06
6. Property Tax Allotment 0.28
7. Regulatory Cost Recovery Charge 0.26
Total Surcharges and Other Fees 2.60

Total Other Charges & Credits 2.60
Total for 941 345-7159 72.59
Total for Wireless accounts 72.59

News You Can Use
GET A HOT NEW SMARTPHONE FOR YOUR FAMILY
AT&T NEXT: Get a new smartphone every 12 months with AT&T NextSM. Call 800-449-1672 or visit www.att.com/addaonline.

LISTEN TO MUSIC IN A WHOLE NEW WAY
Introducing the Beats MusicTM Family Plan - Exclusively at AT&T, families can get streaming and unlimited music downloads for $14.99 per month.* It’s available to share with up to 5 family members and 10 devices. Start the service today and get the first 90 days FREE! Or, tune in with an Individual Plan for $9.99 per month and get your first 30 days FREE! Learn more at www.att.com/beatssmusic. *Data rates apply

GET READY FOR TAX SEASON
April 15th will be here soon. It’s a good time to get organized, learn more about personal finance, and review the latest tax filing tips to avoid last-minute stress. Go to www.att.net/finance

Important Information
LATE PAYMENT FEE
The late payment fee for consumer and Individual Responsibility User (IRU) bills not paid in full by the payment due date is $5. Late payment fees for Corporate Responsibility User (CRI) accounts are applied according to applicable contracts.

ELECTRONIC CHECK CONVERSION
Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as the same day your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your AT&T Service Agreement. Returned checks may be presented electronically. If you want to save time and stamps, sign up for auto payment at www.att.com/stoppaper using your checking account. It’s easy, secure, and convenient!

TAX ID
AT&T Mobility Tax ID # 84-1659970.

SURCHARGES AND OTHER FEES
In addition to the monthly cost of the rate plan and any selected features, AT&T imposes the following other charges, on a per line basis: (1) federal and state universal service charges, (2) a Regulatory Cost Recovery Charge of up to $1.25 to help defray its cost incurred in complying with obligations and charges imposed by state and federal telecom regulations, (3) an Administrative Fee on consumer and Individual Responsibility User (IRU) lines to help defray certain expenses AT&T incurs, such as interconnection and cell site rents and maintenance, and (4) other government

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TARA CDD 1
SUPERVISORS PAY REQUEST

Date of Meeting: March 25, 2014

<table>
<thead>
<tr>
<th>Name of Board Supervisor</th>
<th>Check if present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Mojica</td>
<td>x</td>
</tr>
<tr>
<td>John Schmidt</td>
<td>x</td>
</tr>
<tr>
<td>Dan Powers</td>
<td>x</td>
</tr>
<tr>
<td>Beth Bond</td>
<td>x</td>
</tr>
<tr>
<td>Michael Dyer</td>
<td>x</td>
</tr>
</tbody>
</table>

All present to be paid.

MAR 25 2014

Data Entry Dist Office
DM Approval: [Signature]
Date Entered: MAR 2 5 2014
Fund: 001 00 2100 00 1101
Check #: ________________________________
TARA CDD 1
SUPERVISORS PAY REQUEST

Date of Meeting: April 9, 2014 Budget Workshop

<table>
<thead>
<tr>
<th>Name of Board Supervisor</th>
<th>Check if present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Mojica</td>
<td>X</td>
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<td>X</td>
</tr>
<tr>
<td>Beth Bond</td>
<td>X</td>
</tr>
<tr>
<td>Michael Dyer</td>
<td>X</td>
</tr>
</tbody>
</table>

All present to be paid.

M. Helen

APR 16 2014

Date Rec'd Dist Office
DM Approval
Date Entered
Fund
Check #
ADVERTISING INVOICE STATEMENT

PLEASE RETURN TOP PORTION WITH YOUR PAYMENT

ACCOUNT: 001907700
PERIOD: 03/01/14 03/31/14  REP: 17

TERMS:
NET 20 DAYS

CURRENT BALANCE: $78.39

PLEASE MAKE CHECK PAYABLE TO:
BRADENTON HERALD

AMOUNT ENCLOSED

REFERENCE NUMBER | END DATE  | DESCRIPTION OR TAG LINE          | RATE | SIZE | CHARGES OR CREDITS |
------------------|----------|----------------------------------|------|------|--------------------|
T042169219        | 03/30/14 | NOTICE OF PUBLIC BUDGET           | 67.0L| 78.39| 78.39              |
03/30/14          |          | 2 1.0X 67.00L                     |      |      |                    |

PREVIOUS AMOUNT OWED: .00
NEW CHARGES THIS PERIOD: 78.39
NEW TAXES THIS PERIOD: .00
PAYMENT THIS PERIOD: .00
DEBIT ADJUSTMENTS THIS PERIOD: .00
CREDIT ADJUSTMENTS THIS PERIOD: .00

BILLING INQUIRIES: 941-745-7069
OTHER INQUIRIES: 941-748-0411

Date Rec'd Dist Office: 4/14
DM Approval: 4/14
Date Entered: APR 1 0 2014
Fund: 001 GL 51300 00 4801
Check #: 

TOTAL AMOUNT IS DUE BY THE 20TH OF THE MONTH

<table>
<thead>
<tr>
<th></th>
<th>CURRENT</th>
<th>OVER-30</th>
<th>OVER-60</th>
<th>OVER-90</th>
<th>Total Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>$78.39</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$78.39</td>
</tr>
</tbody>
</table>

001907700
TARA CDD
Tara Community Development District
C/o Rizzetta & Company, Inc.
3434 Colwell Ave, Suite 200
Tampa, FL 33614

Invoice No. 788531 (include on check)
Date 01/31/2014
Client No. 20-04778.000

Professional services rendered as follows:

Initial progress billing on audit of financial statements
as of September 30, 2013

$ 2,900.00

RECEIVED

FEB 05 2014

We accept Mastercard, Visa and American Express. Please complete the following information or contact our office to submit your payment over the phone.

Invoice Date: 01/31/2014
Invoice Number: 788531  Total Amount Due: $ 2,900.00  Tara Community Development District  Client No: 20-04778

Name as it appears on card: ________________________________

Billing Address: _______________________________________

Card # ___________________________ Exp Date: ________________ Security # ________________

Payment Amount: ___________________________ Signature: ___________________________
**Custom Reserves**  
5470 E Busch Blvd, Unit 171  
Tampa, Florida 33617  
United States  
Fax: (813) 200-8448  
Toll free: (888) 927-7865  
www.customreserves.com

**Invoice**

Please Make Check out to Custom Reserves LLC

---

**BILL TO**

Tara Community Development District 1  
Matthew Huber  
7340 Tara Preserve Lane  
Bradenton, Florida 34203  
United States  
Tel: 813-933-5571  
Fax: 813-935-6212  
MHuber@rizzetta.com

---

**INVOICE NUMBER**  
F4814

**INVOICE DATE**  
April 09, 2014

**DUE DATE**  
April 09, 2014

**AMOUNT DUE**  
$950.00

---

<table>
<thead>
<tr>
<th>PRODUCT/SERVICE</th>
<th>QTY</th>
<th>PRICE</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>Reserve Study</td>
<td>0.5</td>
<td>$1900.00</td>
<td>$950.00</td>
</tr>
</tbody>
</table>

**Total**  
$950.00

**Amount due**  
$950.00

---

**NOTES**

Per our proposal/contract, the final invoice is due upon receipt of the Reserve Study as agreed upon in the Confirmation of Services.

---

Thank You for the Business

---

**APR 09 2014**

---

Date Rece'd Dist Office  
Meh  
Date 4/14

DM Approval  
APR 10 2014

Date Entered  
APR 10 2014

Fund  
GL 57900 00 4199

Check #
Check Request

Amount: $14.68

Date: 04/16/14

Payable to: FL Department of Revenue

Address: 5050 W. Tennessee St.
Tallahassee, FL 32399-0120

Reason: Sales Tax for Clubhouse Rentals & Pool Keys- March 2014

Requestor: Joy Blocker

Instructions: Must be postmarked by the 20th

Approved by

001-23000 14.68
001-20200 14.68
FLORIDA SALES AND USE TAX RETURN

Collection Period
MAR 2014

TARA COMMUNITY DEVELOPMENT DISTRICT
7340 TARA PRESERVE LN
BRADENTON FL 34203-8036

Location/Mailing Address Changes:
New Location Address:

Telephone Number: (_____)
New Mailing Address:

Amount Due From Line 9
On Reverse Side

Check here if payment was made electronically.

Due: APR 01 2014
Late After: APR 21 2014

0500 0 20140331 0001003043 2 4000001566 7691 1
<table>
<thead>
<tr>
<th>DOLLARS</th>
<th>CENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>225</td>
<td>17</td>
</tr>
</tbody>
</table>

Under penalties of perjury, I declare that I have read this return and the facts stated in it are true.

Signature of Taxpayer: [Signature]  4/16/14  Date: 4/16/14  Telephone #: (813) 933-5571

Signature of Preparer: [Signature]  Date: 1/16/14  Telephone #: [Number]

**Discretionary Sales Surtax Information**

A. Taxable Sales and Purchases NOT Subject to DISCRETIONARY SALES SURTAX
B. Total Discretionary Sales Surtax Collected: 1.13

E-file / E-pay to receive collection allowance

Please do not fold or staple.
<table>
<thead>
<tr>
<th>Acct Number</th>
<th>Inv Date</th>
<th>Due Date</th>
<th>Amount</th>
<th>Period Covered</th>
<th>Location</th>
<th>GL Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>17660-99061</td>
<td>4/7/2014</td>
<td>5/7/2014</td>
<td>$ 348.80</td>
<td>02/07/14-03/07/14</td>
<td>7141 Tara Preserve - Irr</td>
<td>4300</td>
</tr>
<tr>
<td>39798-63317</td>
<td>4/7/2014</td>
<td>5/7/2014</td>
<td>$   9.94</td>
<td>02/07/14-03/07/14</td>
<td>6287 Wingspan Way - Irr</td>
<td>4300</td>
</tr>
<tr>
<td>82905-81324</td>
<td>4/7/2014</td>
<td>5/7/2014</td>
<td>$  43.79</td>
<td>02/07/14-03/07/14</td>
<td>6021 Wingspan Way - Pump</td>
<td>4300</td>
</tr>
<tr>
<td>01677-60412</td>
<td>4/9/2014</td>
<td>5/9/2014</td>
<td>$ 695.95</td>
<td>02/11/14-03/11/14</td>
<td>Street Lights</td>
<td>4300</td>
</tr>
<tr>
<td>02155-36012</td>
<td>4/9/2014</td>
<td>5/9/2014</td>
<td>$1,419.75</td>
<td>02/11/14-03/11/14</td>
<td>Street Lights</td>
<td>4300</td>
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<tr>
<td>21606-40237</td>
<td>4/11/2014</td>
<td>5/13/2014</td>
<td>$  14.44</td>
<td>02/13/14-03/13/14</td>
<td>6602 Tailfeather Way</td>
<td>4300</td>
</tr>
<tr>
<td>77477-96121</td>
<td>4/11/2014</td>
<td>5/13/2014</td>
<td>$  23.71</td>
<td>02/13/14-03/13/14</td>
<td>6375 Tara Blvd</td>
<td>4300</td>
</tr>
<tr>
<td>92421-21235</td>
<td>4/11/2014</td>
<td>5/13/2014</td>
<td>$  99.41</td>
<td>02/13/14-03/13/14</td>
<td>6795 Tailfeather Way</td>
<td>4300</td>
</tr>
<tr>
<td>99787-71237</td>
<td>4/11/2014</td>
<td>5/13/2014</td>
<td>$  47.39</td>
<td>02/13/14-03/13/14</td>
<td>6751 Tailfeather Way</td>
<td>4300</td>
</tr>
<tr>
<td>55553-58430</td>
<td>4/7/2014</td>
<td>5/7/2014</td>
<td>$ 560.23</td>
<td>02/07/14-03/07/14</td>
<td>7340 Tara Preserve - Pool</td>
<td>4304</td>
</tr>
</tbody>
</table>

**UTILITY SERVICES**
001 53100 4300 $ 2,703.18

**RECREATIONAL FACILITIES**
001 53100 4304 $  560.23

**Total** $ 3,263.41

Date Rec'd Rizzetta & Co., Inc.  
D/M approval [Signature] Date 4/7
Date entered APR 1-5 2014
Fund: [Signature] GL [Signature] OC [Signature]
Check # [Signature]
Please request changes on the back.
Notes on the front will not be detected.

TARA COMMUNITY DEVELOPMENT
DISTRICT #1
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Make check payable to FPL in U.S. funds and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33186-0001

Your electric statement
For: Mar 07 2014 to Apr 07 2014 (31 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 7141 TARA PRESERVE LN # IRRIG

<table>
<thead>
<tr>
<th>Account number</th>
<th>Total amount you owe</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>17660-99061</td>
<td>$348.80</td>
<td>Apr 28 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments (-)</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe (=)</th>
<th>New charges due by</th>
</tr>
</thead>
<tbody>
<tr>
<td>337.82</td>
<td>337.82 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>348.80</td>
<td>$348.80</td>
<td>Apr 28 2014</td>
</tr>
</tbody>
</table>

Meter reading - Meter AC06193

<table>
<thead>
<tr>
<th>Energy usage</th>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>kWh this month</td>
<td>3624</td>
<td>3417</td>
</tr>
<tr>
<td>Service days</td>
<td>29</td>
<td>31</td>
</tr>
<tr>
<td>kWh per day</td>
<td>125</td>
<td>110</td>
</tr>
</tbody>
</table>

**The electric service amount includes the following charges:**

- Amount of your last bill: 337.82
- Payment received - Thank you: 337.82 CR
- Balance before new charges: $0.00

**New charges** (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

- Electric service amount: 335.94**
- Storm charge: 4.14
- Gross receipts tax: 8.72

Total new charges: $348.80

Total amount you owe: $348.80

- Payment received after June 27, 2014 is considered LATE; a late payment charge of 1% will apply.

RECEIVED

APR 10 2014

Date

GL OC

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com
**Your electric statement**

For: Mar 07 2014 to Apr 07 2014 (31 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 6287 WINGSPAN WAY # IRR

<table>
<thead>
<tr>
<th>Account number</th>
<th>Total amount you owe</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>39798-63317</td>
<td>$9.94</td>
<td>Apr 28 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

---

**Meter reading**

- Meter AC06184
  - Current reading: 01489
  - Previous reading: 01466
  - kWh used: 23

**Energy usage**

- kWh this month: 35
- Service days: 29
- kWh per day: 1

**The electric service amount includes the following charges:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer charge:</td>
<td>$7.46</td>
</tr>
<tr>
<td>Fuel:</td>
<td>$0.75</td>
</tr>
<tr>
<td>( $0.032730 per kWh)</td>
<td></td>
</tr>
<tr>
<td>Non-fuel:</td>
<td>$1.45</td>
</tr>
<tr>
<td>( $0.063400 per kWh)</td>
<td></td>
</tr>
</tbody>
</table>

**Account number: 39798-63317**

Statement date: Apr 07 2014
Next meter reading: May 07 2014

- Amount of your last bill: 23.70
- Payment received - Thank you: 23.70CR
- Balance before new charges: $0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric service amount</td>
<td>9.66**</td>
</tr>
<tr>
<td>Storm charge</td>
<td>0.03</td>
</tr>
<tr>
<td>Gross receipts tax</td>
<td>0.25</td>
</tr>
</tbody>
</table>

**Total new charges**: $9.94

**Total amount you owe**: $9.94
TARA COMMUNITY DEVELOPMENT
DISTRICT #1
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Make check payable to FPL in U.S. funds and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33186-0001

Account number: 82905-81324

Your electric statement
For: Mar 07 2014 to Apr 07 2014 (31 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 6021 WINGSPAN WAY #PUMP

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe (=)</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>37.44</td>
<td>37.44 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>43.79</td>
<td>43.79</td>
<td>Apr 28 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

Amount of your last bill: 37.44
Payment received - Thank you: 37.44 CR
Balance before new charges: $0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)
- Electric service amount: 42.26**
- Storm charge: 0.44
- Gross receipts tax: 1.09
Total new charges: $43.79

Total amount you owe: $43.79

- Payment received after June 27, 2014 is considered LATE; a late payment charge of 1% will apply.

REceived

Jate Reca Hizzetta & Co., Inc.

APR 10 2014

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com
Your electric statement

For: Mar 11 2014 to Apr 09 2014 (29 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: STREET LIGHTS / TARA CD DIST

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe</th>
<th>New charges due by</th>
</tr>
</thead>
<tbody>
<tr>
<td>669.77</td>
<td>669.77 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>695.95</td>
<td>$695.95</td>
<td>Apr 30 2014</td>
</tr>
</tbody>
</table>

Total kWh used: 1517

Energy usage

<table>
<thead>
<tr>
<th>kWh this month</th>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1476</td>
<td>1517</td>
<td></td>
</tr>
</tbody>
</table>

Service days: 29, 28
KWh per day: 51, 52

**The electric service amount includes the following charges:
Non-fuel energy charge: $0.030920 per kWh
Fuel charge: $0.028920 per kWh

Amount of your last bill: 669.77
Payment received - Thank you: 669.77 CR
Balance before new charges: $0.00

New charges (Rate: SL-1 STREET LIGHTING SERVICE):
- Electric service amount: $680.12
- Storm charge: 13.14
- Gross receipts tax: 2.69

Total new charges: $695.95
Total amount you owe: $695.95

- Payment received after July 01, 2014 is considered LATE; a late payment charge of 0.395620% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com
Detail of Rate Schedule Charges for Street Lights

Account Number: 01677-60412
Service From: 03-11-2014
Service To: 04-09-2014
Service Days: 29
KWH/Day: 52

Service Address: STREET LIGHTS # TARA CD DIST, BRADENTON FL 34203

<table>
<thead>
<tr>
<th>COMPONENT CODE</th>
<th>WATTS</th>
<th>LUMENS</th>
<th>* OWNER/MAINT</th>
<th>QUANTITY</th>
<th>RATE/UNIT</th>
<th>KWH USED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>HPS0100</td>
<td>100</td>
<td>9500</td>
<td>F</td>
<td>37</td>
<td>1.090000</td>
<td>1,517</td>
<td>40.33</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3.810000</td>
<td></td>
<td>140.97</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1.770000</td>
<td></td>
<td>65.49</td>
</tr>
<tr>
<td>PMF0001</td>
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<td>37</td>
<td></td>
<td>7.370000</td>
<td></td>
<td>272.69</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UCNP</td>
<td></td>
<td>3,067</td>
<td></td>
<td></td>
<td>0.035600</td>
<td></td>
<td>109.19</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Energy sub total</td>
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<td></td>
<td></td>
<td></td>
<td>40.33</td>
</tr>
<tr>
<td>Non-energy sub total</td>
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<td>588.34</td>
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<td>Sub total</td>
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<td></td>
<td></td>
<td></td>
<td>1,517</td>
<td>628.67</td>
</tr>
<tr>
<td>Energy conservation cost recovery</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>2.59</td>
</tr>
<tr>
<td>Capacity payment recovery charge</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>2.41</td>
</tr>
<tr>
<td>Environmental cost recovery charge</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1.06</td>
</tr>
<tr>
<td>Storm charge</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>13.14</td>
</tr>
<tr>
<td>Fuel charge</td>
<td></td>
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<td>45.39</td>
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<td></td>
<td></td>
<td></td>
<td>693.26</td>
</tr>
<tr>
<td>Gross receipts tax</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2.69</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,517</td>
<td>695.95</td>
</tr>
</tbody>
</table>

* F - FPL OWNS & MAINTAINS  E - CUSTOMER OWNS & MAINTAINS  R - CUSTOMER OWNS, FPL RELAMPS

Print Date: April 09, 2014
RFMS43AA.201404
TARA COMMUNITY DEVELOPMENT
DISTRICT #1
3434 COLELL AVE STE 200
TAMPA FL 33614-8390

Make check payable to FPL in U.S. funds and mail along with this coupon to:
FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Your electric statement
For: Mar 11 2014 to Apr 09 2014 (29 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: STREET LIGHTS # TARA CDD

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments (-)</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe: (=)</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,367.19</td>
<td>1,367.19 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>1,419.75</td>
<td>$1,419.75</td>
<td>Apr 30 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

Total kWh used: 3341

Energy usage

<table>
<thead>
<tr>
<th>kWh this month</th>
<th>3341</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service days</td>
<td>29</td>
</tr>
<tr>
<td>kWh per day</td>
<td>115</td>
</tr>
</tbody>
</table>

*The electric service amount includes the following charges:
- Non-fuel energy charge:
  - $0.00520 per kWh
- Fuel charge:
  - $0.029920 per kWh

Amount of your last bill: 1,367.19
Payment received - Thank you: 1,367.19 CR
Balance before new charges: $0.00

New charges (Rate: SL-1 STREET LIGHTING SERVICE)
- Electric service amount: 1,384.90**
- Storm charge: 28.93
- Gross receipts tax: 5.92

Total new charges: $1,419.75

Total amount you owe: $1,419.75

- Payment received after July 01, 2014 is considered LATE; a late payment charge of 1% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com

APR 14 2014

[Signature]

Date
Detail of Rate Schedule Charges for Street Lights

Service Address: STREET LIGHTS # TARA CDD, BRADENTON FL 34203

<table>
<thead>
<tr>
<th>COMPONENT CODE</th>
<th>WATTS</th>
<th>LUMENS</th>
<th>* OWNER/MAINT</th>
<th>QUANTITY</th>
<th>RATE/UNIT</th>
<th>KWH USED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>HPS0100</td>
<td>100</td>
<td>9500</td>
<td>F</td>
<td>61</td>
<td>2.501</td>
<td>66.49</td>
<td></td>
</tr>
<tr>
<td>Energy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1.090000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-energy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3.810000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fixtures</td>
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<td></td>
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<td></td>
<td>1.770000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HPS0150</td>
<td>150</td>
<td>16000</td>
<td>F</td>
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<td>840</td>
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<tr>
<td>Energy</td>
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<td>1.590000</td>
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<td></td>
</tr>
<tr>
<td>Non-energy</td>
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<td></td>
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<td></td>
<td>3.930000</td>
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<td></td>
</tr>
<tr>
<td>Fixtures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1.800000</td>
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<td></td>
</tr>
<tr>
<td>Maintenance</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PMC0001</td>
<td></td>
<td>28</td>
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<td></td>
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<td>174.44</td>
</tr>
<tr>
<td>Non-energy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6.230000</td>
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<td></td>
</tr>
<tr>
<td>Fixtures</td>
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<td></td>
</tr>
<tr>
<td>PMF0001</td>
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<td>47</td>
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<td></td>
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<td>346.39</td>
</tr>
<tr>
<td>Non-energy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7.370000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fixtures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* F - FPL OWNS & MAINTAINS  E - CUSTOMER OWNS & MAINTAINS  R - CUSTOMER OWNS, FPL RELAMPS

Account Number: 02155-36012
Service From: 03-11-2014
Service To: 04-09-2014
Service Days: 29
KWH/Day: 115

Print Date: April 09, 2014
TARA COMMUNITY DEVELOPMENT
DISTRICT #1
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Service Address: STREET LIGHTS # TARA CDD, BRADENTON FL 34203

<table>
<thead>
<tr>
<th>COMPONENT CODE</th>
<th>WATTS</th>
<th>LUMENS</th>
<th>* OWNER/MAINT</th>
<th>QUANTITY</th>
<th>RATE/UNIT</th>
<th>KWH USED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>UCNP</td>
<td></td>
<td>6,781</td>
<td></td>
<td>.035600</td>
<td></td>
<td>241.40</td>
<td></td>
</tr>
<tr>
<td>Non-energy Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Energy sub total: 88.75
Non-energy sub total: 1,182.83
Sub total: 3,341 1,271.58

Energy conservation cost recovery: 5.71
Capacity payment recovery charge: 5.31
Environmental cost recovery charge: 2.34
Storm charge: 28.93
Fuel charge: 99.96
Electric service amount: 1,413.83
Gross receipts tax: 5.92

Total: 3,341 1,419.75

* F - FPL OWNS & MAINTAINS  E - CUSTOMER OWNS & MAINTAINS  R - CUSTOMER OWNS, FPL RELAMPS

Print Date: April 09, 2014
### Your electric statement

For: Mar 13 2014 to Apr 11 2014 (29 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Statement date: Apr 11 2014
Next meter reading: May 13 2014

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments (-)</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe (=)</th>
<th>New charges due by</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.68</td>
<td>17.68 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>14.44</td>
<td>$14.44</td>
<td>May 02 2014</td>
</tr>
</tbody>
</table>

**Meter reading** - Meter AC12960

Current reading: 01290
Previous reading: 01222
kWh used: 68

**Energy usage**

<table>
<thead>
<tr>
<th>kWh this month</th>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>71</td>
<td>68</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service days</th>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>29</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>kWh per day</th>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

---

**The electric service amount includes the following charges:**

- **Customer charge:** $7.46
- **Fuel:** $2.23
  - ($0.032730 per kWh)
- **Non-fuel:** $4.30
  - ($0.063400 per kWh)

- **New charges** (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)
  - Electric service amount: 13.99**
  - Storm charge: 0.09
  - Gross receipts tax: 0.36

**Total new charges: $14.44**

**Total amount you owe:** $14.44

---

- Payment received after **July 03, 2014** is considered **LATE**; a late payment charge of 1% will apply.

---

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com

---

**RECEIVED**

APR 14 2014
Your electric statement
For: Mar 13 2014 to Apr 11 2014 (29 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 6375 TARA BLVD

<table>
<thead>
<tr>
<th>Account number</th>
<th>Total amount you owe</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>77477-96121</td>
<td>- $23.71</td>
<td>May 02 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

Account number: 77477-96121
Statement date: Apr 11 2014
Next meter reading: May 13 2014

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe (=)</th>
<th>New charges due by</th>
</tr>
</thead>
<tbody>
<tr>
<td>23.50</td>
<td>23.50 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>23.71</td>
<td>23.71</td>
<td>May 02 2014</td>
</tr>
</tbody>
</table>

Meter reading - Meter ACD0465
Current reading: 03214
Previous reading: - 03053
kWh used: 161

Energy usage
<table>
<thead>
<tr>
<th>kWh this month</th>
<th>158</th>
<th>161</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service days</td>
<td>29</td>
<td>29</td>
</tr>
<tr>
<td>kWh per day</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>

**The electric service amount includes the following charges:**
- Customer charge: $7.46
- Fuel: $5.27 (at $0.032730 per kWh)
- Non-fuel: $10.20 (at $0.065400 per kWh)

Amount of your last bill: 23.50
Payment received - Thank you: 23.50 CR
Balance before new charges: $0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)
- Electric service amount: 22.93**
- Storm charge: 0.19
- Gross receipts tax: 0.59
- Total new charges: $23.71

Total amount you owe: $23.71

- Payment received after July 03, 2014 is considered LATE; a late payment charge of 1% will apply.

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com
TARA COMMUNITY DEVELOPMENT
DISTRICT #1
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Make check payable to FPL in U.S. funds and mail along with this coupon to:
FPL GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Your electric statement
For: Mar 13 2014 to Apr 11 2014 (29 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 6795 TARA BLVD # IRR
Account number: 92421-21235
Statement date: Apr 11 2014
Next meter reading: May 13 2014

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe (=)</th>
<th>New charges due by</th>
</tr>
</thead>
<tbody>
<tr>
<td>95.30</td>
<td>95.30 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>99.41</td>
<td>$99.41</td>
<td>May 02 2014</td>
</tr>
</tbody>
</table>

Amount of your last bill 95.30
Payment received - Thank you 95.30 CR
Balance before new charges 0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)
Electric service amount 95.81**
Storm charge 1.11
Gross receipts tax 2.49
Total new charges $99.41

Total amount you owe $99.41

- Payment received after July 03, 2014 is considered LATE; a late payment charge of 1% will apply.

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com
Your electric statement
For: Mar 13 2014 to Apr 11 2014 (29 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 6751 TAILFEATHER WAY # IRR

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments (-)</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe (=)</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>100.33</td>
<td>100.33 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>47.39</td>
<td>$47.39</td>
<td>May 02 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

Meter reading - Meter AC05108
Current reading: 20058
Previous reading: 19660
kWh used: 398
**The electric service amount includes the following charges:**

- Customer charge: $7.46
- Fuel: $13.03
  ( $0.032730 per kWh)
- Non-fuel: $25.24
  ( $0.063400 per kWh)
- Electric service amount: 45.73**
- Storm charge: 0.48
- Gross receipts tax: 1.18
Total new charges: $47.39
Total amount you owe: $47.39

- Payment received after July 03, 2014 is considered LATE; a late payment charge of 1% will apply.

Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com
Your electric statement
For: Mar 07 2014 to Apr 07 2014 (31 days)
Customer name: TARA COMMUNITY DEVELOPMENT
Service address: 7340 TARA PRESERVE LN # POOL

<table>
<thead>
<tr>
<th>Amount of your last bill</th>
<th>Payments (-)</th>
<th>Additional activity (+ or -)</th>
<th>Balance before new charges (=)</th>
<th>New charges (+)</th>
<th>Total amount you owe</th>
<th>New charges due by</th>
<th>Amount enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>549.47</td>
<td>549.47 CR</td>
<td>0.00</td>
<td>0.00</td>
<td>560.23</td>
<td>$560.23</td>
<td>Apr 28 2014</td>
<td>$</td>
</tr>
</tbody>
</table>

**The electric service amount includes the following charges:**
- **Customer charge:** $19.48
- **Fuel:** $161.08
  - 0.032720 per kWh
- **Non-fuel:** $100.73
  - 0.020460 per kWh
- **Demand:** $272.64
  - 0.35 per kWh

**New charges (Rate: GSD-1 GENERAL SERVICE DEMAND)**
- **Electric service amount:** 553.93**
- **On call credit:** 12.00CR
- **Storm charge:** 4.29
- **Gross receipts tax:** 14.01
- **Total new charges:** $560.23
- **Total amount you owe:** $560.23

- Payment received after June 27, 2014 is considered LATE; a late payment charge of 1% will apply.
- Please note: your On Call Credit may change due to the summer rate schedule now in effect - April 1 through October 31.
# Invoice

**Invoice Number:** 2427  
**Invoice Date:** Jan 29, 2014  
**Page:** 1

## Sold To:

Tara Community Development District  
Attn: Accounts Payable  
3434 Colwell Avenue Suite 200  
Tampa, FL 33614

## Billing Questions:

941-755-3536  
941-752-5757

## Payment Terms

<table>
<thead>
<tr>
<th>Payment Terms</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Due</td>
<td>Feb 12, 2014</td>
</tr>
</tbody>
</table>

## Quantity | Description | Unit Price | Extension |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace irrigation controller on Wingspan</td>
<td>240.00</td>
<td>240.00</td>
</tr>
</tbody>
</table>

---

**APPROVED FOR PAYMENT**  
**WORK ORDER**  
**DATE**  

--

Date Rec'd Dist Office: APR 10 2014  
DM Approval:  
Date Entered: APR 10 2014  
Fund # GL: 522000  
Check #:

<table>
<thead>
<tr>
<th>Subtotal</th>
<th>240.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax</td>
<td></td>
</tr>
<tr>
<td>Total Invoice Amount</td>
<td>240.00</td>
</tr>
<tr>
<td>Payment/Credit Applied</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>240.00</td>
</tr>
</tbody>
</table>

Check No.
Bill To
Rizzetta & Company Inc.,
5434 Calwell Avenue, Suite 200
Tampa, FL 33614
813-933-5571

Check #

Ship To
Tara Preserve C.D.D./pool
7340 Tara Preserve Ln.
Bradenton, FL 34203
taraedd@comcast.net

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>Terms</th>
<th>Due Date</th>
<th>Rep</th>
<th>Ship Date</th>
<th>Ship Via</th>
<th>FOB</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>Restrap</td>
<td>RESTRAP ONLY - Horizontal strap chase lounge - check all welds, replace all welds</td>
<td>58.00</td>
<td>870.00T</td>
</tr>
<tr>
<td></td>
<td></td>
<td>RESTRAP ONLY - Horizontal strap chairs - check all welds, replace all welds</td>
<td>38.00</td>
<td>998.00T</td>
</tr>
<tr>
<td>26</td>
<td>Restrap</td>
<td>STRAP COLORS; SAME AS IS</td>
<td>35.00</td>
<td>35.00</td>
</tr>
<tr>
<td></td>
<td>Freight</td>
<td>Shipping Charge(No set up and all chaises to be stacked up and ready for driver to pick up)</td>
<td>35.00</td>
<td>35.00</td>
</tr>
</tbody>
</table>

NOTE: LOANERS REQUIRED - PLEASE TRY TO GET CLOSE TO 16 CHAIRS AND SAME AMOUNT OF CHAISES
NOTE: TAX EXEMPT E-MAILED
NOTE: JIM IS THERE BETWEEN 9 AND 1PM-9413457159

Thank you for your business.

**Subtotal** | $1,893.00
| Sales Tax (0.0%) | $0.00
| **Total** | $1,893.00
| Payments/Credits | $0.00
| **Balance Due** | $1,893.00

**APPROVED FOR PAYMENT WORK ORDER**

**DATE** 4/17/14

**APPROVED FOR PAYMENT WORK ORDER**

**DATE** 4/17/14

All chairs & lounges will be picked up Monday 21st. Loaners will be left.

Note: This was COD, Check can come to me.

<table>
<thead>
<tr>
<th>Phone #</th>
<th>Fax #</th>
<th>E-mail</th>
<th>Web Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>941-722-5643</td>
<td>941-722-9223</td>
<td><a href="mailto:info@floridapatio.net">info@floridapatio.net</a></td>
<td><a href="http://www.floridapatio.net">http://www.floridapatio.net</a></td>
</tr>
</tbody>
</table>
Check Request

Amount: $2,780.00

Date: 04/21/14

Payable to: Light Life LLC

Address: 3214 Maple Hammock Dr
Sarasota, FL 34236

Reason: Installation of Camera/Security Monitoring System

Requestor: Joy Blocker

Approved by

[Signature]

Date Rec'd Dist Office
DM Approval
Date Entered APR 21 2014
Fund 001 GL57200-00 4703
Check #
# Estimate

**Light Life LLC**  
3214 maple hammock dr  
Sarasota FL 34236

---

**The Preserve At Tara**  
Jim Kaluk  
7340 Tara Preserve Lane  
Bradenton FL 34203

---

**ESTIMATE**

---

<table>
<thead>
<tr>
<th>Task</th>
<th>Time Entry Notes</th>
<th>Rate ($)</th>
<th>Hours</th>
<th>Line Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installation</td>
<td>Getting everything in cabinet</td>
<td>85.00</td>
<td>6</td>
<td>510.00</td>
</tr>
</tbody>
</table>

**Item**  

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Cost ($)</th>
<th>Quantity</th>
<th>Price ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>27&quot; LG TV</td>
<td></td>
<td>300.00</td>
<td>1</td>
<td>300.00</td>
</tr>
<tr>
<td>Swivel TV</td>
<td></td>
<td>95.00</td>
<td>1</td>
<td>95.00</td>
</tr>
<tr>
<td>Mount</td>
<td></td>
<td>60.00</td>
<td>1</td>
<td>60.00</td>
</tr>
<tr>
<td>Vga Plitter</td>
<td></td>
<td>30.00</td>
<td>1</td>
<td>30.00</td>
</tr>
<tr>
<td>Vga Cable</td>
<td>Wire path</td>
<td>250.00</td>
<td>3</td>
<td>750.00</td>
</tr>
<tr>
<td>Dome Camera</td>
<td>On wall for tv mount</td>
<td>150.00</td>
<td>1</td>
<td>150.00</td>
</tr>
</tbody>
</table>

**NOTES:** All material and labor will have a one year warranty.

---

<table>
<thead>
<tr>
<th>Subtotal:</th>
<th>1,895.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimate Total:</td>
<td>$1,895.00</td>
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</tbody>
</table>

---

Payment due upon completion  
This includes all material and labor

---

This estimate was sent using BOOKS

---

**APPROVED FOR PAYMENT**  
**WORK ORDER**  
**DATE**

---

https://lightlifelc.freshbooks.com/showEstimate?estimateid=9957&alt_domain=cookies=...  
4/15/2014
<table>
<thead>
<tr>
<th>Task</th>
<th>Time Entry Notes</th>
<th>Rate ($)</th>
<th>Hours</th>
<th>Line Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installation</td>
<td>Phone and data, cable</td>
<td>85.00</td>
<td>6</td>
<td>510.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Cost ($)</th>
<th>Quantity</th>
<th>Price ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rack With Lockable Door</td>
<td></td>
<td>375.00</td>
<td>1</td>
<td>375.00</td>
</tr>
</tbody>
</table>

Subtotal: $885.00

Estimate Total: $885.00

Payment due upon completion
This includes all material and labor

Approved for payment
Work Order 4/23/14
Date 4/23/14
MCUD
MANATEE COUNTY UTILITIES DEPARTMENT
P. O. BOX 25010
BRADENTON, FL 34206-5010
PHONE: (941) 792-8811
www.myanatee.org/utilities

ACCOUNT NUMBER: 179079-104839
TARA COMM DEV DISTRICT
7340 TARA PRESERVE LN
BILLING DATE: 20-MAR-2014
DUE DATE: 04-APR-2014

A LATE PAYMENT FEE MAY BE ASSESSED AFTER THE DUE DATE

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>DAYS</th>
<th>DESCRIPTION</th>
<th>PREVIOUS READING</th>
<th>PRESENT READING</th>
<th>USAGE X 100 = GAL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/12</td>
<td>03/14</td>
<td>30</td>
<td>Wtr Com. Individual</td>
<td>14743</td>
<td>14878</td>
<td>135</td>
<td>231.72</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Water Usage</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cost Of Basic Service</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Swr Com Individual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sewer Usage</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cost Of Basic Service</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>F2_Com. Solid Waste</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Commercial Can</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total New Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Amount Due: $255.75

COMM. IND WATER HISTORY
Hundred of Gallons

The 2013 Drinking Water Quality Summary is now accessible at www.myanatee.org/waterquality. In 2013, all EPA and State water health standards were met. If you prefer to have a copy mailed to your home, please call 941-792-8811 and refer to #223.

Date Recd Rizzetta & Co., Inc.
D/M approval: 3/11
Date entered
Und 001 GLS 3600 OC 4300
Check #

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

MANATEE COUNTY UTILITIES DEPARTMENT
P.O. BOX 25010
BRADENTON, FLORIDA 34206-5010

☐ CHANGE OF MAILING ADDRESS
(Check Box And See Reverse Side)

SERVICE ADDRESS
7340 TARA PRESERVE LN
ACCOUNT NUMBER
179079-104839
BILLING DATE
20-MAR-2014
DUE DATE
04-APR-2014
TOTAL AMOUNT NOW DUE:
$255.75

AMOUNT PAID

ADDRESSEE:

MANATEE COUNTY UTILITIES DEPARTMENT
PO BOX 25350
BRADENTON FL 34206-5350

00179079200000255750104839
### Bill To

TARA COMMUNITY DEVELOPMENT DISTRICT 1  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DM</td>
<td>District Management Services</td>
<td>3,907.50</td>
<td>3,907.50</td>
<td></td>
</tr>
</tbody>
</table>

**PROFESSIONAL FEES:**

Services for the period April 1, 2014 through April 30, 2014

---

**Received:** MAR 27 2014  
**M approval:** 3/31  
**Date entered:** MAR 27 2014  
**COGL:** 51300  
**OC:** 3101

**Total:** $3,907.50
Schappacher Engineering, LLC  
P.O. Box 21203  
Bradenton, FL 34204  

**Invoice**

<table>
<thead>
<tr>
<th>Date</th>
<th>Invoice #</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/11/2014</td>
<td>S13916</td>
</tr>
</tbody>
</table>

**Bill To**

Tara CDD  
Attn: Accounts Payable  
3434 Colwell Ave., Suite 200  
Tampa, FL 33614

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Terms</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>S100031</td>
<td>Due on receipt</td>
<td>Tara CDD</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Serviced</th>
<th>Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/3/2014</td>
<td>Prepare bid tabulation for Lake Bank restoration project and identify which are on golf course lakes.</td>
<td>1.5</td>
<td>150.00</td>
<td>225.00</td>
</tr>
<tr>
<td>3/4/2014</td>
<td>Attend CDD meeting.</td>
<td>2.25</td>
<td>150.00</td>
<td>337.50</td>
</tr>
<tr>
<td>3/11/2014</td>
<td>Site meeting with Golf Course staff, Jim and Joe on lake bank restoration, send maps and report to Scott at golf course.</td>
<td>1.75</td>
<td>150.00</td>
<td>262.50</td>
</tr>
<tr>
<td>3/24/2014</td>
<td>Review agenda and prepare for CDD meeting.</td>
<td>0.75</td>
<td>150.00</td>
<td>112.50</td>
</tr>
<tr>
<td>3/25/2014</td>
<td>Gather documents and attend CDD meeting.</td>
<td>3.25</td>
<td>150.00</td>
<td>487.50</td>
</tr>
<tr>
<td>3/26/2014</td>
<td>Respond to Jim's e-mail on golf course letter and review list of items that will impact certification. Prepare contract documents, bid summary form, exhibits, maps, photos and respond to Jim regarding letter.</td>
<td>1.75</td>
<td>150.00</td>
<td>262.50</td>
</tr>
</tbody>
</table>

Make checks payable to Schappacher Engineering  
Thank you for your business  

**Total**  
$1,687.50
For Professional Services Rendered Through March 15, 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Person</th>
<th>Description of Services</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/19/2014</td>
<td>JMV</td>
<td>TELEPHONE CALL FROM B. PHILLIPS RE: WETLAND AREAS; REVIEW SURVEYS; REVIEW EMAIL MEMORANDUM FROM FROM R. SCHAPPACHER RE: WETLAND ENCROACHMENT; TELEPHONE CALL TO R. SCHAPPACHER.</td>
<td>0.8</td>
</tr>
<tr>
<td>02/21/2014</td>
<td>JMV</td>
<td>TELEPHONE CALL WITH M. HUBER RE: CDD BOARD MEETING.</td>
<td>0.3</td>
</tr>
<tr>
<td>02/24/2014</td>
<td>JMV</td>
<td>REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING; REVIEW EMAIL FROM J. KENNEDY RE: CDD FINANCIAL STATEMENTS; REVIEW CONSERVATION AREA POLICY; REVIEW WETLAND SURVEYS; TELEPHONE CALL TO M. HUBER.</td>
<td>1.2</td>
</tr>
<tr>
<td>02/25/2014</td>
<td>JMV</td>
<td>PREPARE FOR AND ATTEND CDD BOARD MEETING.</td>
<td>4.2</td>
</tr>
<tr>
<td>02/28/2014</td>
<td>JMV</td>
<td>REVIEW EMAIL FROM M. HUBER RE: CONTINUED MEETING; DRAFT EMAIL TO M. HUBER.</td>
<td>0.2</td>
</tr>
<tr>
<td>03/03/2014</td>
<td>JMV</td>
<td>REVIEW EMAIL FROM M. HUBER; REVIEW EMAIL FROM D. KRONICK.</td>
<td>0.2</td>
</tr>
<tr>
<td>03/04/2014</td>
<td>JMV</td>
<td>PREPARE FOR AND ATTEND CONTINUED CDD BOARD MEETING (VIA SPEAKERPHONE).</td>
<td>1.9</td>
</tr>
<tr>
<td>03/06/2014</td>
<td>JMV</td>
<td>REVIEW EMAIL FROM M. HUBER RE: NOTICE TO INSURANCE ADJUSTER.</td>
<td>0.1</td>
</tr>
</tbody>
</table>
### SERVICES

<table>
<thead>
<tr>
<th>Date</th>
<th>Person</th>
<th>Description of Services</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/08/2014</td>
<td>JMV</td>
<td>REVIEW EMAILS RE: NOTICE OF TERMINATION TO LANDSCAPE CONTRACTOR.</td>
<td>0.2</td>
</tr>
<tr>
<td>03/12/2014</td>
<td>JMV</td>
<td>REVIEW CORRESPONDENCE RE: DRAINAGE EASEMENT NOTICE.</td>
<td>0.2</td>
</tr>
<tr>
<td>03/13/2014</td>
<td>JMV</td>
<td>REVIEW LETTER FROM CDD AUDIT LETTER; PREPARE AUDIT RESPONSE LETTER RE: CDD LEGAL ISSUES.</td>
<td>1.1</td>
</tr>
</tbody>
</table>

Total Professional Services 10.4 $2,340.00

### PERSON RECAP

<table>
<thead>
<tr>
<th>Person</th>
<th>Hours</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>JMV</td>
<td>10.4</td>
<td>$2,340.00</td>
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</table>

### DISBURSEMENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of Disbursements</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/15/2014</td>
<td>Photocopies (6 @ $0.15)</td>
<td>$0.90</td>
</tr>
</tbody>
</table>

Total Disbursements $0.90

### PAYMENT SUMMARY

- Total Services $2,340.00
- Total Disbursements $0.90
- Total Current Charges $2,340.90

Date

Please Include Invoice Number on all Correspondence
011109 10356400 000099557
TARA PRESERVE COUNTRY CLUB *POOL*
TARA-CDD
3434 COLWELL AVE STE 200
TAMPA FL 33544

PLEASE WRITE YOUR ACCOUNT NUMBER ON THE FRONT OF YOUR CHECK OR MONEY ORDER AND RETURN THE UPPER PORTION OF THIS INVOICE WITH YOUR PAYMENT. MESSAGES WRITTEN ON THE UPPER PORTION MAY BE OVERLOOKED. FOR INFORMATION PLEASE CONTACT US AT ONE OF THE CONVENIENT NUMBERS LISTED ON THE BACK. THANK YOU!

DIRECT ALL INQUIRIES TO:

POST OFFICE BOX 31017
TAMPA, FL 33631-3017
1-877-832-6747

ACCOUNT NUMBER
10356400

AMOUNT NOW DUE
995.57

THIS MONTH’S CHARGE DUE BEFORE
04/08/14

CUSTOMER INVOICE

ACCOUNT NUMBER
10356400

AMOUNT NOW DUE
995.57

THIS MONTH’S CHARGE DUE BEFORE
04/08/14

42

PLEASE RETAIN THIS LOWER PORTION FOR YOUR RECORDS.

SERVICE 7340 TARA PRESERVE LN
ADDRESS BRADENTON FL 34203-8036

---SERVICE PERIOD---
TO
NUMBER
OF DAYS
STATEMENT
DATE
03/14/14
29
03/18/14

---METER INFORMATION---
NUMBER
AK012635

METER READS
9736
8928
808
1.0360
1.0000
837.1

TOTAL THERMS = 837.1

---THERMAL USAGE---
MAR 14 28.9
MAR 13 15.2

---PREVIOUS BALANCE---
CUSTOMER CHARGE
35.00

DISTRIBUTION
837.1 THMS @ 0.30612
256.24
837.1 THMS @ 0.79650
666.75

TOTAL GAS CHARGES
1294.61

TAXES AND FEES
FRANCHISE FEE
0.79650

LOCAL TAX
0.79650

STATE TAX
0.79650

GROSS RECEIPT TAX
2.38300

TOTAL TAXES AND FEES
957.99

THIS MONTH’S CHARGE
957.99

TOTAL BALANCE DUE
995.57

13,994 POUNDS OF CARBON DIOXIDE EMISSIONS WERE AVOIDED THIS MONTH BECAUSE YOU CHOSE NATURAL GAS!
<p>| Tab 3 |</p>
<table>
<thead>
<tr>
<th>Date Entered</th>
<th>Category</th>
<th>Action Item</th>
<th>District Staff Responsible</th>
<th>Vendor Responsible</th>
<th>Target Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4/2014</td>
<td>Admin</td>
<td>Supervisor request for the landscape contract to reflect install dates for</td>
<td>DM</td>
<td>WestBay</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>annuals during contract negotiations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/25/2014</td>
<td>Admin</td>
<td>Chairman to provide and have installed Neighborhood Watch Signs at Entrances</td>
<td>Chairman/DM</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/25/2014</td>
<td>Admin</td>
<td>Provide Hurricane Information on Website/Channel</td>
<td>Chairman/DM</td>
<td>n/a</td>
<td>May-14</td>
<td>Posting to occur in May</td>
</tr>
<tr>
<td>3/25/2014</td>
<td>Admin</td>
<td>Confirm that Linger Lodge Rd. ROW mowing in landscape contract</td>
<td>District Manager</td>
<td>WestBay</td>
<td>4/29/2014</td>
<td>Confirmed in the contract</td>
</tr>
<tr>
<td>11/14/2013</td>
<td>Admin</td>
<td>Copies of Workers comp. ins. for vendors</td>
<td>District Manager</td>
<td>Various</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>11/14/2013</td>
<td>Admin</td>
<td>Detailed invoices for all vendors</td>
<td>District Manager</td>
<td>Various</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>11/14/2013</td>
<td>Admin</td>
<td>John S. to inquire about the Aquagenix/Golf Course payments</td>
<td>Chairman</td>
<td>Aquagenix</td>
<td>11/26/2013</td>
<td></td>
</tr>
<tr>
<td>11/14/2013</td>
<td>Admin</td>
<td>Board discussion of Web Page</td>
<td>District Manager</td>
<td>n/a</td>
<td>11/26/2013</td>
<td>Continued discussion by Board</td>
</tr>
<tr>
<td>11/14/2013</td>
<td>Admin</td>
<td>Golf Cart for Field Manager</td>
<td>District Manager</td>
<td>Various</td>
<td>11/26/2013</td>
<td>Continued discussion by Board</td>
</tr>
<tr>
<td>11/14/2013</td>
<td>Field</td>
<td>Tagging of trees</td>
<td>District Manager</td>
<td>Various</td>
<td>Apr-14</td>
<td>Field Manager said this should be completed by Friday 5/25/14</td>
</tr>
<tr>
<td>4/29/2014</td>
<td>Admin</td>
<td>June and August Meetings have been cancelled</td>
<td>District Manager</td>
<td></td>
<td></td>
<td>Proposed Budget Approved 4/29/14; Final will be 7/29/14</td>
</tr>
</tbody>
</table>
Tab 4
TARA
COMMUNITY DEVELOPMENT DISTRICT 1

FINANCIAL STATUS
AND
SUMMARY REPORT

March 31, 2014

Rizzetta & Company, Inc.
3434 Colwell Ave., Suite 200
Tampa, FL 33614

District Manager - Matthew Huber
Select Account Balances as of March 31, 2014

- Cash & Investments: $569,386
- Investments Capital Reserves: $151,883
- Assessments Receivable: $26,550
- Accounts Payable - Unpaid Invoices: $7,863
## TARA COMMUNITY DEVELOPMENT DISTRICT 1
### FINANCIAL SUMMARY
#### General Fund
March 31, 2014

<table>
<thead>
<tr>
<th>Description</th>
<th>Month</th>
<th>YTD</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td>%</td>
</tr>
<tr>
<td><strong>ADMNISTRATIVE:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervisors Fees</td>
<td>1,417</td>
<td>2,000</td>
<td>(583) -41%</td>
</tr>
<tr>
<td>General &amp; Administrative</td>
<td>5,170</td>
<td>8,630</td>
<td>(3,460) -67%</td>
</tr>
<tr>
<td>District Counsel</td>
<td>1,333</td>
<td>2,341</td>
<td>(1,008) -76%</td>
</tr>
<tr>
<td><strong>Total Administrative</strong></td>
<td>7,920</td>
<td>12,971</td>
<td>(5,051) -64%</td>
</tr>
<tr>
<td><strong>FIELD OPERATIONS:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electric Utility Services</td>
<td>3,000</td>
<td>3,263</td>
<td>(263) -9%</td>
</tr>
<tr>
<td>Gas Utility Services</td>
<td>375</td>
<td>996</td>
<td>(621) -165%</td>
</tr>
<tr>
<td>Garbage/Solid Waste Control</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Water-Sewer Combination Services</td>
<td>208</td>
<td>256</td>
<td>(47) -23%</td>
</tr>
<tr>
<td>Stormwater Control</td>
<td>3,258</td>
<td>3,950</td>
<td>(692) -23%</td>
</tr>
<tr>
<td>Other Physical Environment</td>
<td>19,796</td>
<td>18,541</td>
<td>1,255 6%</td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>2,588</td>
<td>2,258</td>
<td>330 13%</td>
</tr>
<tr>
<td>Miscellaneous Contingency</td>
<td>4,833</td>
<td>165</td>
<td>4,668 97%</td>
</tr>
<tr>
<td><strong>Total Field Operations</strong></td>
<td>34,058</td>
<td>29,428</td>
<td>4,630 14%</td>
</tr>
<tr>
<td><strong>Total Administrative and Field Operations</strong></td>
<td>41,978</td>
<td>42,399</td>
<td>(421) -1%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Month</th>
<th>YTD</th>
<th>Total</th>
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<tbody>
<tr>
<td></td>
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<td>Actual</td>
<td>%</td>
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<td></td>
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<td>2,341</td>
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</tr>
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</tr>
<tr>
<td><strong>Total Administrative and Field Operations</strong></td>
<td>41,978</td>
<td>42,399</td>
<td>(421) -1%</td>
</tr>
</tbody>
</table>
TARA
COMMUNITY DEVELOPMENT DISTRICT 1
FINANCIAL SUMMARY
Debt Service
March 31, 2014

<table>
<thead>
<tr>
<th>Bond Series</th>
<th>Series 2012A-1</th>
<th>Series 2012A-2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue Date (Note: Series 2000 Bonds were refunded)</td>
<td>August 29, 2012</td>
<td>August 29, 2012</td>
</tr>
<tr>
<td>Maturity Date</td>
<td>May 1, 2031</td>
<td>May 1, 2031</td>
</tr>
<tr>
<td>Interest Rate (** Average Interest Rate)</td>
<td>**3.955%</td>
<td>5.702%</td>
</tr>
<tr>
<td>Original issue amount</td>
<td>$2,060,000</td>
<td>$575,000</td>
</tr>
<tr>
<td>Accounts Receivable as of March 31, 2014</td>
<td>$11,318</td>
<td>$-</td>
</tr>
<tr>
<td>Outstanding Principal Balance as of March 31, 2014</td>
<td>$1,980,000</td>
<td>$560,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Scheduled debt service payments:</th>
<th>Type</th>
<th>Status</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1, 2013</td>
<td>Interest</td>
<td>Paid</td>
<td>$36,103</td>
</tr>
<tr>
<td>May 1, 2014</td>
<td>Interest</td>
<td></td>
<td>$36,654</td>
</tr>
<tr>
<td>May 1, 2014</td>
<td>Principal</td>
<td></td>
<td>$85,000</td>
</tr>
<tr>
<td>November 1, 2014</td>
<td>Interest</td>
<td></td>
<td>$35,210</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account balances:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>Reserve</td>
<td>$78,157</td>
<td>$-</td>
</tr>
<tr>
<td>Excess Revenue</td>
<td>$8,135</td>
<td>$-</td>
</tr>
<tr>
<td>Revenue</td>
<td>$198,574</td>
<td>$-</td>
</tr>
<tr>
<td>Cost of Issuances</td>
<td>$6,016</td>
<td>$-</td>
</tr>
<tr>
<td>Prepayment</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Debt Service Reserve requirement: $78,157 $25,878

Does the district have funds to make the next scheduled debt service payment? Yes Yes
Are the reserve funds adequate to meet the requirement per the trust indenture? Yes No

Fiscal Year 2013-2014 Collections

The May 1, 2014 and November 1, 2014 debt service payments will be paid from 2013-2014 assessments.

**Interest Account**: used to accumulate funds for the next scheduled interest payment. Funds are transferred from the Revenue Account immediately prior to the scheduled payment.

**Reserve Account**: Funds maintained per the Trust Indenture for the payment of principal and interest when amounts on deposit are insufficient. The required amount decreases as the outstanding principal amount decreases.

**Revenue Account**: Used to accumulate the receipt of debt service assessments prior to funds being transferred to the Interest or Sinking Fund account immediately prior to debt service payment.

**Sinking Fund**: used to accumulate funds for the next scheduled principal payment. Funds are transferred from the Revenue Account immediately prior to the scheduled payment.

**Prepayment Account**: used to accumulate payments toward the early retirement of bonds. Amounts are then used to prepay the bonds in $5,000 increments as of the next debt service payment date.
Tab 5
RESOLUTION 2014-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TARA COMMUNITY DEVELOPMENT DISTRICT ADOPTING UNIFORM RULES OF PROCEDURE, IN KEEPING WITH CHAPTER 120.54(5), F.S.

WHEREAS, the Tara Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, F.S., being situated entirely within Manatee County, Florida; and

WHEREAS, the Board of Supervisors of the District (hereinafter the “Board”) is authorized by Section 190.011(5) to adopt rules and orders pursuant to Chapter 120, F.S.; and

WHEREAS, in accordance with Section 120.54(5), the District must comply with the adoption of Uniform Rules of Procedure as established by the Florida Administration Commission; and

WHEREAS, the District shall adhere to the rule making process as outlined in Section 120.54, F.S.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TARA COMMUNITY DEVELOPMENT DISTRICT:

Section 1: The Board of Supervisors hereby adopts the Rules of Procedure as attached hereto as Exhibit “A”.

Section 2: This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF ______________, 2014.

TARA COMMUNITY DEVELOPMENT DISTRICT

Name: ____________________________
Title: ____________________________

ATTESTED BY:

______________________________
SECRETARY
Exhibit A
RULES OF PROCEDURE

TARA COMMUNITY DEVELOPMENT DISTRICT
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RULES OF PROCEDURE
TARA COMMUNITY DEVELOPMENT DISTRICT

1.0 Organization

(1) Tara Community Development District (the “District”) was created pursuant to
the provisions of Chapter 190, Florida Statutes and was established to provide for
ownership, operation, maintenance, and provision of various capital facilities and
services within its jurisdiction. The purpose of these rules (the “Rules”) is to
describe the general operations of the District.

(2) Definitions located within any section of the Rules shall be applicable within all
other sections, unless specifically stated to the contrary.

Specific Authority: s.s. 190.011(5), 120.53(1)(a), Fla. Stat.

Law Implemented: s.s. 190.011(5), 120.53(1)(a), Fla. Stat.

1.1 Board of Supervisors: Officers and Voting.

(1) Board of Supervisors. The Board of Supervisors of the District (the “Board”)
shall consist of five (5) members. Members of the Board must be residents of the
State of Florida and citizens of the United States of America. The Board shall
exercise the powers granted to the District.

(a) Board members shall hold office for the term specified by Section
190.006, Florida Statutes. If, during the term of office, any Board
Member(s) vacates their office, the remaining member(s) of the Board
shall fill the vacancies by appointment for the remainder of the term(s).

(b) Three (3) members of the Board physically present at the meeting location
shall constitute a quorum for the purposes of conducting business and
exercising its powers and for all other purposes. However, if three (3) or
more vacancies occur at the same time, a quorum is not necessary to fill
the vacancies. Action taken by the Board shall be upon a majority vote of
the members present, unless otherwise provided in the Rules or required
by law.

(2) Officers. At the first Board meeting held after each election or appointment
where the newly elected members take office, the Board shall select a Chairman,
Vice-Chairman, Secretary, Assistant Secretary, and Treasurer.

(a) The Chairman must be a member of the Board. If the Chairman resigns
from that office or ceases to be a member of the Board, the Board shall
select a Chairman, after filling the vacancy. The Chairman serves at the
pleasure of the Board. The Chairman or Vice-Chairman shall be authorized to sign checks and warrants for the District, countersigned by the Treasurer. The Chairman shall convene and conduct all meetings of the Board. In the event the Chairman is unable to attend a meeting, the Vice-Chairman shall convene and conduct the meeting. The Chairman or Vice-Chairman may request the District Manager or other district staff to convene and conduct any meeting of the Board.

(b) The Vice-Chairman shall be a member of the Board and shall have such duties and responsibilities as specifically designated by the Board from time to time. If the Vice-Chairman resigns from office or ceases to be a member of the Board, the Board shall select a Vice-Chairman, after filling the Board vacancy. The Vice-Chairman serves at the pleasure of the Board.

(c) The Secretary of the Board serves at the pleasure of the Board and need not be a member of the Board. The Secretary shall be responsible for maintaining the minutes of Board meetings and may have other duties assigned by the Board from time to time. The District Manager may serve as Secretary.

(d) The Treasurer need not be a member of the Board but must be a resident of Florida. The Treasurer shall perform duties described in Section 190.007(2) and (3), Florida statutes, as well as those assigned by the Board from time to time. The Treasurer shall serve at the pleasure of the Board.

(3) Committees. The Board may establish committees of the Board, either on a permanent or temporary basis, to perform specifically designated functions. Committees may include individuals who are not members of the Board. Such functions may include, but are not limited to, contract negotiations, personnel matters, and budget preparation.

(4) Record Book. The Board shall keep a permanent record book entitled “Record of Proceedings”, in which shall be recorded minutes of all meetings, resolutions, proceedings, certificates and corporate acts. The Records of Proceedings shall be located at the District Office and shall be available for inspection by the public.

(5) Meetings. The Board shall establish each fiscal year, an annual schedule of regular meetings, which shall be submitted to the county and the state of Florida. All meetings of the Board shall be open to the public in accord with the provisions of Chapter 286, Florida Statutes.

(6) Voting Conflict of Interest. The Board shall comply with Section 112.3143, Florida Statutes, so as to ensure the proper disclosure of conflicts of interest on matters coming before the Board for a vote. For the purposes of this section,
“voting conflict of interest” shall be governed by Chapters 112 and 190, Florida Statutes, as amended from time to time.

(a) When a Board member knows the member has a conflict of interest on a matter coming before the Board, the member should notify the Board’s Secretary prior to participating in any discussion with the Board on the matter. The member shall publicly announce the conflict of interest at the meeting. This announcement shall appear in the minutes. The Board’s Secretary shall prepare a memorandum of voting conflict (Form 8B) which shall then be signed by the Board member, filed with the Board’s Secretary, and attached to the minutes of the meeting within fifteen (15) days of the meeting.

(b) If a Board member inadvertently votes on a matter and later learns they have a conflict on the matter, the member shall immediately notify the Board’s Secretary. Within fifteen (15) days of the notification, the member shall file the appropriate memorandum of voting conflict, which will be attached to the minutes of the Board meeting during which the vote on the matter occurred. The memorandum shall immediately be provided to other Board members and shall read publicly at the next meeting held subsequent to the filing of the written memorandum.

Specific Authority: s.s. 190.001, 190.011(5), Fla. Stat.
Law Implemented: s.s. 190.006, 190.007, 112.3143, Fla. Stat.

1.2 Public Information and Inspection of Records.

(1) Public Records. All District public records within the meaning of Chapter 119, Florida Statutes, and not otherwise restricted by law, including the “Records of Proceedings”, may be copied or inspected at the District Office during regular business hours.

(2) Copies. Copies of public records shall be made available to the requesting person at the current rate authorized under Section 119.07(4), Florida Statutes. The requesting person may be required to pay for any charges in advance.

Specific Authority: s.s. 190.011(5), 120.53, Fla.Stat.
Law Implemented: s.s. 190.006, 119.07, 120.53, Fla. Stat.
1.3 Public Meetings, Hearings, and Workshops.

(1) **Notice.** Except in emergencies, or as otherwise required by Statute or these Rules, at least seven (7) days public notice shall be given of any public meeting, hearing, or workshop of the Board. Public notice shall be given by publication in a newspaper of general circulation in the District and shall state:

(a) The date, time and place of the meeting or workshop;

(b) A brief description of the nature, subjects and purposes of the meeting, hearing or workshop;

(c) The District Office address for the submission of requests for copies of the agenda;

(d) Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager. If you are hearing or speech impaired, please contact Florida Relay Service at 1-800-955-8770, who can aid you in contacting the District Office.

(e) A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

(2) **Agenda.** The District Manager, under the guidance of the Chairman or those members of the Board calling for the meeting/hearing/workshop, shall prepare a notice and an agenda of the meeting/hearing/workshop. The notice and agenda shall be available to the public at least seven (7) days before the meeting/hearing/workshop except in an emergency. The agenda may be changed before or at the meeting/hearing/workshop by a vote of the Board.

(a) The District may, but is not required, to use the following format in preparing its agenda for its regular meetings:

Call to order  
Roll call  
Audience Questions and Comments on Agenda Items  
Review of minutes  
Specific items of old business  
Specific items of new business
Staff reports
   (a) District Counsel
   (b) District Engineer
   (c) District Manager

Supervisor’s requests and comments
Audience Questions and Comments
Adjournment

(3) Minutes. The Secretary shall be responsible for keeping the minutes of each meeting of the Board. Minutes shall be corrected and approved by the Board at a subsequent meeting.

(4) Receipt of Notice. Persons wishing to receive, by mail, notices or agendas of meetings, may so advise the District Manager or Secretary at the District Office. Such persons shall furnish a mailing address in writing and shall be required to pre-pay the cost of the copying and postage.

(5) Emergency Meetings. The Chairman, or Vice-Chairman if the Chairman is unavailable, may convene an emergency meeting of the Board without first having complied with subsections (1), (2), (4), and (6) to act on emergency matters that may affect the public health, safety or welfare. Whenever possible, the Chairman shall make reasonable efforts to notify all Board members of an emergency meeting twenty-four (24) hours in advance. Reasonable efforts may include telephone notification. After an emergency meeting, the Board shall publish in a newspaper of general circulation in the District, the time, date, and place of the emergency meeting, the reasons why an emergency meeting was necessary, and a description of the action taken. Whenever an emergency meeting is called, the District Manager shall be responsible for notifying at least one major newspaper of general circulation in the District. Actions taken at an emergency meeting may be ratified by the Board at a regularly noticed meeting subsequently held.

(6) Public Comment. The public shall be provided the opportunity to be heard on any proposition that will come before the Board at a meeting. The Board shall set aside a reasonable amount of time for public comment on agenda items, and the time for public comment shall be identified in the agenda. Persons wishing to address the Board should notify the Secretary of the Board prior to the “Audience Comment” section of the agenda. Each person wishing to address the Board will be given a reasonable amount of time for their comments, in the interest of time and fairness to other speakers.

(7) Budget Hearing. Notice of hearing on the annual budget(s) shall be in accord with Section 190.008, Florida statutes. Once adopted in accord with Section 190.008, Florida Statutes, the annual budget(s) may be amended from time to time by action of the Board. Approval of invoices by the Board in excess of the
funds allocated to a particular budgeted line item shall serve to amend the budgeted line item.

(8) **Continuances.** Any meeting of the Board or any item or matter included on the agenda for a meeting may be continued without re-notice or re-advertising provided that the continuance is to a specified date, time and location publicly announced at the meeting where the item or matter was included on the agenda.

(9) **Resident Committee Meetings.** The Board may establish resident committees as needed. Such committee meetings shall be noticed to the public at least seven (7) days in advance. Notice shall be posted at the clubhouse and if available the District website.

**Specific Authority:** s.s. 190.005, 190.011(5), Fla. Stat.

**Law Implemented:** s.s. 190.007, 190.008, 120.53, 286.0105, 286.0114, 120.54, Fla. Stat.

2.0 **Rulemaking Proceedings.**

(1) **Commencement of Proceedings.** Proceedings held for adoption, amendment, or repeal of a District rule shall be conducted according to the applicable provisions of Chapter 120, Florida Statutes, and these Rules. Rulemaking proceedings shall be deemed to have been initiated upon publication of notice by the District.

(2) **Notice of Rule Development.**

(a) Except when the intended action is the repeal of a rule, the District shall provide notice of the development of proposed rules by publication of a notice of rule development in a newspaper of general circulation in the District before providing notice of a proposed rule as required by paragraph (3). The notice of rule development shall indicate the subject area to be addressed by rule development, provide short, plain explanation of the purpose and effect of the proposed rule, cite specific legal authority for the proposed rule, and a statement of how a person may promptly obtain a copy of any preliminary draft, if available.

(b) All rules shall be drafted in accord with Chapter 120, Florida Statutes.

(3) **Notice of Proceedings and Proposed Rules.**

(a) Prior to the adoption, amendment, or repeal of any rule other than an emergency rule, the District shall give notice of its intended action, setting forth a short, plain explanation of the purpose and effect of the proposed action; a reference to the specific rulemaking authority pursuant to which the rule is adopted; and a reference to the section or subsection of the Florida Statutes or the Laws of Florida being implemented, interpreted, or
made specific. The notice shall include a summary of the District’s statement of the estimated regulatory costs, if one has been prepared, based on the factors set forth in Section 120.541(2), Florida Statutes, and a statement that any person who wishes to provide the District with a lower cost regulatory alternative as provided by Section 120.541(1), must do so in writing within twenty-one (21) days after publication of the notice; and a statement as to whether, based on the statement of the estimated regulatory costs or other information expressly relied upon and described by the District if no statement of regulatory costs is required, the proposed rule is expected to require legislative ratification pursuant to Section 120.541(3). The notice must state the procedure for requesting a public hearing on the proposed rule unless one is otherwise scheduled or required under Florida Statutes. Except when the intended action is the repeal of a rule, the notice must include a reference both to the date on which and to the place where the notice of rule development that is required by subsection (2) appeared.

(b) The notice shall be published in a newspaper of general circulation in the county in which the District is located not less than twenty-eight (28) days prior to the intended action. The proposed rule shall be available for inspection and copying by the public at the time of the publication of notice.

(c) The notice shall be mailed to all persons named in the proposed rule and to all persons who, at least fourteen (14) days prior to such mailing, have made requests of the District for advance notice of its proceedings. Any person may file a written request with the District Manager to receive notice by mail of District proceedings to adopt, amend or repeal a rule. Such persons must furnish a mailing address and may be required to pay the cost of copying and mailing. Notice will then be mailed to all persons whom, at least fourteen (14) days prior to such mailing, have made requests of the District for advance notice of its proceedings.

(4) Rule Development Workshops. Whenever requested in writing by any affected person, the District must either conduct a rule development workshop prior to proposing rules for adoption or the District Chairman must explain in writing why a workshop is unnecessary. The District may initiate a rule development workshop but is not required to do so.

(5) Petitions to Initiate Rulemaking. All petitions for the initiation of rulemaking proceedings pursuant to Section 120.54(7), Florida Statutes, must contain the name, address and telephone number of the Petitioner, specific action requested, specific reason for adoption, amendment, or repeal, the date submitted, and shall specify the text of the proposed rule and the facts showing that the Petitioner is regulated by the District, or has substantial interest in the rulemaking, shall be filed with the District. The Board shall then act on the petition in accordance with
Section 120.54(7), Florida Statutes, except that copies of the petition shall not be sent to the Administrative Procedure Committee, and notice may be given in a newspaper of general circulation in the county in which the District is located.

(6) Rulemaking Materials. After the publication of the notice to initiate rulemaking, the Board shall make available for public inspection and shall provide, upon request and payment of the cost of copies, the following materials:

(a) The text of the proposed rule, or any amendment or repeal of any existing rules;

(b) A detailed written statement of the facts and circumstances justifying the proposed rule;

(c) A copy of the statement of estimated regulatory costs if required by Section 120.541, Florida Statutes; and

(d) The published notice.

(7) Rulemaking Proceedings – No Hearing. When no hearing is requested or required under Florida Statutes and the Board chooses not to initiate a hearing on its own, or if the rule relates exclusively to organization, practice or procedure, the Board may direct the proposed rule be filed with the District Office no less than twenty-eight (28) days following notice. Such direction may be given by the Board either before initiating the rule adoption process or after the expiration of the twenty-one (21) days during which affected persons may request a hearing.

(8) Rulemaking Proceedings – Hearing. If the proposed rule does not relate exclusively to organization, practice or procedure, the District shall provide, upon request, a public hearing for the presentation of evidence, argument and oral statements, within the reasonable conditions and limitations imposed by the District to avoid duplication, irrelevant comments, unnecessary delay or disruption of the proceedings. Any affected person may request a hearing within twenty-one (21) days after the date of publication of the notice of intent to adopt, amend or repeal a rule. When a public hearing is held, the District must ensure that the Board members are available to explain the District’s proposal and to respond to questions or comments regarding the rule. If one or more requested public hearings is scheduled, the Board shall conduct at least one of the public hearings itself and may not delegate this responsibility without the consent of those persons requesting the public hearing.

(9) Request for Public Hearing.

(a) A request for a public hearing shall be in writing and shall specify how the person requesting the public hearing would be affected by the proposed rule. The request shall be submitted to the District within twenty-one (21)
days after notice of intent to adopt, amend, or repeal the rule is published as required by law, in accordance with the procedure for submitting requests for public hearing stated in the notice of intent to adopt, amend or repeal the rule.

(b) If the notice of intent to adopt, amend, or repeal a rule did not notice a public hearing and the District determines to hold a public hearing, the District shall publish notice of a public hearing in a newspaper of general circulation within the District at least seven (7) days before the scheduled public hearing. The notice shall specify the date, time, and location of the public hearing, and the name, address, and telephone number of the District contact person who can provide information about the public hearing.

(c) Written statements may be submitted by any person within a specified period of time prior to or following the public hearing. All timely submitted written statements shall be considered by the District and made part of the rulemaking record.

(10) **Emergency Rule Adoption.** The Board may adopt an emergency rule if it finds that immediate danger to the public health, safety or welfare exists which requires immediate action. Prior to the adoption of an emergency rule, the District Manager shall make reasonable efforts to notify a newspaper of general circulation in the District. Notice of emergency rules shall be published as soon as possible in a newspaper of general circulation in the District. The District may use any procedure which is fair under the circumstances in the adoption of an emergency rule as long as it protects the public interest as determined by the District and otherwise complies with these provisions.

(11) **Negotiated Rulemaking.** The District may use negotiated rulemaking in developing and adopting rules pursuant to Section 120.54, Florida Statutes.

(12) **Variances and Waivers.** Variances and waivers from District rules may be granted to the provisions and limitations contained in Section 120.542, Florida Statutes.

**Specific Authority:** s.s. 190.011(5), 190.011(15), 120.54, 190.035, Fla. Stat.

**Law Implemented:** s.s. 120.54, 190.035(2), Fla. Stat.

3.0 **Decisions Determining Substantial Interests.**

(1) **Conduct of Proceedings.** Proceedings may be held by the District in response to a written request submitted by a substantially affected person within fourteen (14) days after written notice or published notice of District action or notice of District intent to render a decision. Notice of both action taken by the District and the
The District’s intent to render a decision shall state the time limit for requesting a hearing and shall reference the District’s procedural rules. If a hearing is held, the Chairman shall designate any member of the Board (including the Chairman), District Manager, District General Counsel, or other person to conduct the hearing.

The person conducting the hearing may:

1. Administer oaths and affirmations;
2. Rule upon offers of proof and receive relevant evidence;
3. Regulate the course of the hearing, including any prehearing matters;
4. Enter orders;
5. Make or receive offers of settlement, stipulation, and adjustment.

(a) The person conducting the hearing shall, within thirty (30) days after the hearing or receipt of the hearing transcript, whichever is later, file a recommended order which shall include a caption, time and place of hearing, appearances entered at the hearing, statement of the issues, findings of fact and conclusions of law, separately stated, and a recommendation for final District action.

(b) The District shall issue a final order within forty-five (45) days:

1. After the hearing is concluded, if conducted by the Board;
2. After a recommended order is submitted to the Board and mailed to all parties, if the hearing is conducted by persons other than the Board; or
3. After the Board has received the written and oral material it has authorized to be submitted, if there has been no hearing.

(2) Eminent Domain. After determining the need to exercise the power of eminent domain pursuant to Subsection 190.11(11), Florida Statutes, the District shall follow those procedures prescribed in Chapters 73 and 74, Florida statutes. Prior to exercising the power of eminent domain, the District shall:

(a) Adopt a resolution identifying the property to be taken;

(b) If the property is beyond the boundaries of the District, obtain approval by resolution of the governing body of the county if the taking will occur in
an unincorporated area, or of the municipality if the taking will occur within the municipality.

Specific Authority: s.s. 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: s.s. 190.011(11), Fla. Stat.

4.0 Purchasing, Contracts, Construction and Maintenance.

(1) **Purpose and Scope.** In order to comply with Sections 190.033(1) through (3), 287.055 and 287.017, Florida Statutes, the following procedures, definitions and rules are outlined for the purchase of professional, construction, maintenance, and contract services, and goods, supplies, materials, and insurance.

(2) **Definitions.**

(a) “Continuing contract” is a contract for professional services (of a type described above), entered into in accordance with this Rule, between the District and a firm whereby the firm provides professional services for the District for work of a specified nature with no time limitation, except that the contract shall provide a termination clause.

(b) “Contractual services” means rendering time and effort rather than furnishing specific goods or commodities. Contractual services do not include legal (including attorneys, paralegals, court reporters and expert witnesses, including appraisers), artistic, auditing, health, or academic program services, or professional services (as defined in Section 287.055(2)(a), Florida Statutes and these Rules) and shall generally be considered the services referenced by Section 287.012(8), Florida Statutes. Contractual services do not include the extension of an existing contract for services if such extension is provided for in the contract terms.

(c) “Emergency purchases” means a purchase necessitated by a sudden unexpected turn of events (e.g. acts of God, riot, fires, floods, hurricanes, accidents, or ant circumstances or cause beyond the control of the Board in the normal conduct of its business), where the Board finds that the delay incident to competitive solicitation would be detrimental to the interests of the District.

(d) “Goods, supplies and materials” do not include printing, insurance, advertising, or legal notices.

(e) “Invitation to Bid” is a written solicitation for sealed bids with the title, date and hour of the public bid opening designated specifically and defining the commodity involved. It includes printed instructions
prescribing conditions for bidding, evaluation criteria, and provides for a manual signature of an authorized representative.

(f) “Lowest Responsible bid/proposal” means, in the sole discretion of the Board, the bid or proposal (i) is submitted by a person or firm capable and qualified in all respects to perform fully the contract requirements and with the integrity and reliability to assure good faith performance, (ii) is responsive to the invitation to bid or request for proposal as determined by the Board, and (iii) is the lowest cost to the District. Minor variations in the bid may be waived by the Board. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids may not be modified after opening.

(g) “Most Advantageous bid/proposal” means, in the sole discretion of the Board, the bid or proposal (i) is submitted by a person or firm capable and qualified in all respects to perform fully the contract requirements and with the integrity and reliability to assure good faith performance, (ii) is responsive to the invitation to bid or request for proposal as determined by the Board, and (iii) is the most advantageous bid or proposal to the District. Minor variations in the bid may be waived by the Board. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids may not be modified after opening.

(h) “Professional services” means those services within the scope of the practice of architecture, professional engineering, landscape architecture or registered surveying and mapping, as defined by the laws of Florida, or those performed by an architect, professional engineer, landscape architect or registered surveyor and mapper, in connection with the firm’s or individual’s professional employment or practice.

(i) “Project” means that fixed capital outlay study or planning activity when basic construction cost is estimated by the District to exceed the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY FIVE, or for a planning study activity when the fee for professional services is estimated by the District to exceed the threshold amount provided in Section 287.017, for CATEGORY TWO, as such categories may be amended from time to time by the State of Florida Department of Management Services to reflect inflation or other measures.

(j) “Purchase” means acquisition by sale, rent lease, lease/purchase or installment sale. It does not include transfer, sale or exchange of goods, supplies or materials between the District and any federal, state, regional or local government entity or political subdivision of the state.

(k) “Request for Proposal” is a written solicitation for sealed proposals with the title, date and hour of the public opening designated and requiring the
manual signature of an authorized representative. It may provide general information, applicable laws and rules, statement of work, functional or general specifications, proposal instructions, work detail analysis and evaluation criteria as necessary.

(l) “Responsive bid/proposal” means a bid or proposal which conforms in all material respects to the specifications and conditions in the invitation to bid or request for proposal and these Rules, and the cost components of which are appropriately balanced. A bid/proposal is not responsive if the person or firm submitting the bid fails to meet any requirement relating to the qualifications, financial stability, or licensing of the bidder.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 190.033, Fla. Stat.


(1) Purpose and Scope. All purchases of goods, supplies, or materials exceeding the amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, as such category may be amended from time to time, shall be purchased under the terms of these Rules. Contracts for purchases of “goods, supplies, and materials” do not include printing, insurance, advertising or legal notices.

(2) Procedure. When a purchase of goods, supplies or materials is within the scope of this Rule, the following is appropriate:

(a) The Board shall cause to prepare an Invitation to Bid or Request for Proposal, as appropriate.

(b) The Notice of Invitation to Bid or Request for Proposal shall be advertised at least once in a newspaper of general circulation within the District. The notice shall allow at least seven (7) days for submittal of bids, unless the Board, for good cause, determines a shorter period of time is appropriate.

(c) The District may maintain lists of persons interested in receiving notices of invitations to bid or requests for proposals. Persons who provide their name and address to the District Manager for inclusion on the list shall receive notices by mail.

(d) Bids or proposals shall be opened at the time and place noted on the Invitation to Bid or Request for Proposal. Bids and proposals shall be evaluated in accordance with the invitation or request and these Rules.

(e) The Most Advantageous Bid or Proposal shall be accepted; however, the Board shall have the right to reject all bids, either because they are too
high or because the Board determines that it is in the best interests of the District. In the event the bids exceed the amount of funds available to be allocated by the District for this purchase, the bids may be rejected. The board may require bidders to furnish performance and/or other bonds with a responsible surety to be approved by the Board.

(f) Notice of award or intent to award, including rejection of some or all bids, shall be provided in writing to all bidders by United States Mail, by hand delivery, or by overnight delivery service, and by posting same in the District Office for seven (7) days.

(g) If only one response to an Invitation to Bid or Request for Proposal is received, the District may proceed with the procurement of goods, supplies or materials. If no response to an Invitation to Bid or Request for Proposal is received, the District may take whatever steps reasonably necessary in order to proceed with the procurement of goods, supplies, and materials.

(h) If the District does not receive a response to its competitive solicitation, the District may proceed to purchase such goods, supplies, materials, or construction services in the manner it deems in the best interests of the District.

(i) The District may make an emergency purchase without complying with these rules. The fact that an emergency purchase has occurred or is necessary shall be noted in the minutes of the next Board Meeting.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 190.033, Fla. Stat.

4.2 Contracts for Construction of Authorized Project.

(1) Scope. All contracts for the construction or improvement of any building, structure or other public construction works authorized by Chapter 190, Florida Statues, the costs of which are estimated by the District in accordance with generally accepted cost accounting principles to be in excess of the threshold amount for applicability of Section 255.20, Florida Statutes, as that amount may be indexed or amended from time to time, shall be let under the terms of these Rules and comply with the bidding procedures of Section 255.20, Florida Statutes, as the same may be amended from time to time. In the event of conflict between these Rules and Section 255.20, Florida statutes, the latter shall control. A project shall not be divided solely to avoid the threshold bidding requirements.
(2) **Procedure.**

(a) Notice of Invitation to Bid or Request for Proposal shall be advertised at least once in a newspaper of general circulation in the District. The notice shall allow at least twenty-one (21) days for submittal of sealed bids, unless the Board, for good cause, determines a shorter period of time is appropriate. Any project projected to cost more than $500,000 must be noticed at least thirty (30) days prior to the date of submittal for bids.

(b) The District may maintain lists of persons interested in receiving notices of Invitation to Bid or Requests for Proposals. Persons who provide their name and address to the District Office for inclusion on the list shall receive notices by mail.

(c) To be eligible to submit a bid or proposal, a firm or individual must, at the time of receipt of its bid proposal:

1. Hold all required applicable state professional licenses in good standing.
2. Hold all required applicable federal licenses in good standing, if applicable.
3. If the bidder is a corporation, hold a current and active Florida Corporate Charter or be authorized to do business in Florida in accordance with Chapter 607, Florida Statutes.

Evidence of compliance with these Rules may be submitted with the bid or proposal, if required by the District.

(d) Bids or proposals shall be opened at the time, date and place noted on the Invitation to Bid or Request for Proposals. Bids or proposals shall be evaluated in accordance with the Invitation to Bid or Request for Proposal and these Rules.

(e) To assist in the determination of the most advantageous bidder, the District Representative may invite public presentation by firms regarding their qualifications, approach to the project, and ability to perform the contract in all respects.

(f) In determining the most advantageous bidder, the District Representative may consider, in addition to the factors described in the invitation or request, the following:
1. The ability and adequacy of the professional personnel employed by each bidder or proposer.

2. The past performance of each bidder or proposer for the District and in other professional employment settings.

3. The willingness of each bidder or proposer to meet time and budget requirements.

4. The geographic location of each bidder or proposer’s headquarters or office in relation to the project.

5. The recent, current, and project workloads of the bidder or proposer.

6. The volume of work previously awarded to each bidder or proposer.

7. Whether the cost components of each bid or proposal are appropriately balanced.

8. Whether the bidder or proposer is a certified minority business enterprise.

(g) The Most Advantageous Bid/Proposal shall be accepted; however, the Board shall have the right to reject all bids, either because they are too high or because the Board determines it is in the best interests of the District. The Board may require bidders or proposers to furnish performance bonds and/or other bonds with a responsive surety to be approved by the Board. If the Board receives fewer than three (3) responses to an Invitation to Proposal, the Board, may, in its discretion, re-advertise for additional bids without rejecting any submitted bid or proposal. In the event the bids exceed the amount of funds available to or allocated by the District for this purchase, the bids may be rejected. Bidders or proposers not receiving a contract award shall not be entitled to recover costs of bid or proposal preparation or submittal from the District.

(h) Notice of the award or intent to award, including rejection of some or all bids, shall be provided in writing to all bidders or proposers by United States Mail, or by hand deliver, or by overnight delivery service, and by posting the same in the District Office for seven (7) days.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 190.033, 255.0525, Fla. Stat.
4.3 Contracts for Maintenance Service.

(1) **Scope.** All contracts for maintenance of any District facility or project shall be let under the terms of these Rules if the cost exceeds the amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, as such category may be amended from time to time by the State of Florida Department of Management Services. The maintenance of these facilities or projects may involve the purchase of contract services and/or goods, supplies or materials as defined herein. Where a contract for maintenance of such facility or project includes goods, supplies or materials and/or contract services, the District may in its sole discretion, award the contract according to the Rules in this subsection in lieu of separately bidding for maintenance, goods, supplies and materials, and contract services. However, a project shall not be divided solely in order to avoid the threshold bidding requirements.

(2) **Procedure.**

(a) Notice of Invitation to Bid or Request for Proposal shall be advertised at least once in a newspaper of general circulation in the District. The notice shall allow at least seven (7) days for submittal of bids, unless the Board, for good cause, determines a shorter period of time is appropriate.

(b) The District may maintain lists of persons interested in receiving notices of Invitations to Bid or Requests for Proposals. Persons who provide their name and address to the District Office for inclusion on the list shall receive notices by mail.

(c) In order to be eligible to submit a bid or proposal, a firm or individual must, at the time of receipt of the bids or proposals:

1. Hold the required applicable state and professional licenses in good standing.
2. Hold all required applicable federal licenses in good standing, if any.
3. Hold a current and active Florida Corporate Charter or be authorized to do business in Florida in accordance with Chapter 607, Florida Statutes, if the bidder is a corporation.
4. Meet any special pre-qualification requirements set forth in the bid proposal specifications.

Evidence of compliance with these Rules may be submitted with the bid, if required by the District.
(d) Bids or Proposals shall be opened at the time, date and place noted on the Invitation to Bid or Request for Proposal. Bids and Proposals shall be evaluated in accordance with the Invitation or Request and these Rules.

(e) To assist in the determination of the Most Advantageous Bid or Proposal, the District Representative may invite public presentation by firms regarding their qualifications, approach to the project, and ability to perform the contract in all respects.

(f) In determining the Most Advantageous Bid or Proposal, the District Representative may consider, in addition to the factors described in the Invitation or request, the following:

1. The ability and adequacy of the professional personnel employed by each bidder or proposer.

2. The past performance of each bidder or proposer for the District and in other professional employment settings.

3. The willingness of each bidder or proposer to meet time and budget requirements.

4. The geographic location of each bidder or proposer’s headquarters or office in relation to the project.

5. The recent, current, and project workloads of the bidder or proposer.

6. The volume of work previously awarded to each bidder or proposer.

7. Whether the cost components of each bid or proposal are appropriately balanced.

8. Whether the bidder or proposer is a certified minority business enterprise.

(g) The Most Advantageous Bid or Proposal may be accepted; however, the Board shall have the right to reject all bids or proposals, either because they are too high or because the Board determines it is in the best interests of the District. The Board may require bidders to furnish performance bonds and/or other bonds with a responsive surety to be approved by the Board. If the Board receives fewer than three (3) responses to an Invitation to Proposal, the Board, may, in its discretion, re-advertise for additional bids without rejecting any submitted bid or proposal. In the
event the bids or proposals exceed the amount of funds available to or allocated by the District for this purchase, the bids or proposals may be rejected. Bidders or proposers not receiving a contract award shall not be entitled to recover costs of bid or proposal preparation or submittal from the District.

(h) Notice of the award or intent to award, including rejection of some or all bids or proposals, shall be provided in writing to all bidders or proposers by United States Mail, or by hand deliver, or by overnight delivery service, and by posting the same in the District Office for seven (7) days.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 190.033, Fla. Stat.

4.4 Purchase of Insurance.

(1) **Scope.** The purchase of life, health, accident, hospitalization, legal expense, or annuity insurance, or all or any kind of such insurance for the officers and employees of the District, and for health, accident, hospitalization, and legal expenses upon a group insurance plan by the District, shall be governed by these Rules. Nothing in this Rule shall require the District to purchase insurance.

(2) **Procedure.** For a purchase of insurance within the scope of these Rules, the following procedure shall be followed:

(a) The Board shall cause to be prepared a Notice of Invitation to Bid.

(b) Notice of Invitation to Bid may be advertised at least once in a newspaper of general circulation in the District. The notice shall allow at least seven (7) days for submittal of bids, unless the Board, for good cause, determines a shorter period of time is appropriate.

(c) The District may maintain a list of persons interested in receiving notices of Invitations to Bid. Persons who provide their name and address to the District Office for inclusion on the list shall receive notices by mail.

(d) Bids shall be opened at the time and place noted in the Invitation to Bid.

(e) If only one (1) response to an Invitation to Bid is received, the District may proceed with the purchase. If no response to an Invitation to Bid is received, the District may take whatever steps are reasonably necessary in order to proceed with the purchase.

(f) The Board has the right to reject any and all bids and such reservations shall be included in all solicitations and advertisements.
Simultaneously with the review of the submitted bids, the District may undertake negotiations with those companies which have submitted reasonable and timely bids and, in the opinion of the District, are fully qualified and capable of meeting all services and requirements. Bid responses shall be evaluated in accordance with the specifications and criteria contained in the Invitation to Bid; in addition, the total cost to the District, if any, to the District Officers, employees, or their dependents, the geographic location of the company’s headquarters and offices in relation to the District, and the ability of the company to guarantee premium stability may be considered. A contract to purchase insurance shall be awarded to that company whose response to the Invitation to Bid best meets the overall need of the District, its officers, employees and/or dependents.

Notice of the award or intent to award, including rejection of some or all bids, shall be provided in writing to all bidders by United States Mail, by hand delivery service, and by posting the same in the District Office for seven (7) days.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 112.08, Fla. Stat.

4.5 Procedure for Purchasing Contractual Services.

1. Scope. All purchases for contractual services (except for maintenance services) may, but are not required to, be made by competitive Invitation to Bid. If state or federal law prescribes with whom the District must contract, or established the rate of payment, then these Rules shall not apply. A contract involving both goods, supplies, and materials plus contractual services may, at the discretion of the Board, be treated as a contract for goods, supplies, and materials.

2. Procedure. When a purchase of contractual services is within the scope of this Rule (and the District has elected to follow this procedure), the following procedure shall be followed:

(a) The Board shall cause to be prepared a notice of Invitation to Bid or Request for Proposal, as appropriate.

(b) Notice of Invitation to Bid shall be advertised at least once in a newspaper of general circulation in the District. The notice shall allow at least seven (7) days for submittal of bids, unless the Board, for good cause, determines a shorter period of time is appropriate.
(c) The District may maintain a list of persons interested in receiving notices of Invitations to Bid or Requests for Proposals. The District shall make a good faith effort to provide written notice, by United States Mail, to persons who provide their names and addresses to the District Office for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with these Rules and shall not be the basis for a protest of any contract award.

(d) Bids or proposals shall be opened at the time and place noted on the Invitation to Bid and Request for Proposal. Bids and proposals shall be evaluated in accordance with Invitation to Bid or Request for Proposal and these Rules.

(e) If only one (1) response to an Invitation to Bid or Request for Proposal is received, the District may proceed with the procurement for contractual services from such bidder or proposer. If no response to an Invitation to Bid or Request for Proposal is received, the District may take whatever steps are reasonably necessary in order to proceed with the procurement of the needed contractual services.

(f) The Board has the right to reject any and all bids or proposals. The reservation regarding the right to reject shall be included in all solicitations and advertisements. If the bids or proposals exceed the amount of funds available to or allocated by the District for this purchase, the bids or proposals may be rejected. Bidders and proposers not receiving a contract award shall not be entitled to recover any costs of bid or proposal preparation or submittal from the District.

(g) The Most Advantageous Bid or Proposal may be accepted by the District. The Board may require bidders to furnish bid, performance and/or other bonds with a reasonable surety to be approved by the Board.

(3) Notice. Notice of contract award, including the rejection of some or all bids or proposals, shall be provided in writing to all bidders or proposers by United States Mail, overnight delivery, or by hand delivery, and by posting same in the District Office for seven (7) days.

(4) Contract Renewal. Renewal of a contract for contractual services shall be in writing and shall be subject to the same terms and conditions set forth in the initial contract, unless otherwise provided in the initial contract. Renewal shall be contingent upon satisfactory performance evaluations by the District.

(5) Contract Manager and Contract Administrator. The Board may designate a representative to function as contract manager, who shall be responsible for enforcing performance of the contract terms and conditions and serve as the liaison with the contractor. The Board may also designate a representative to
function as contract administrator, who shall be responsible for maintaining all contract files and financial information. One person may serve as both contract manager and administrator.

(6) Emergency Purchase. The District may make an emergency purchase of contractual services without complying with these Rules. The fact that an emergency purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

(7) Continuing Contract. Nothing in this Rule shall prohibit a continuing contract between a firm or an individual and the District.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 190.033(3), Fla. Stat.


In order to comply with the requirements of Section 287.055, Florida Statutes (regarding certain types of professional services), the following procedures are outlined for selection of firms or individuals to provide professional services exceeding the thresholds herein described and in the negotiation of such contracts.

(1) Qualifying Procedures. In order to be eligible to submit a bid or proposal, a firm must, at the time of receipt of the bid or proposal:

(a) Hold all required applicable state professional licenses in good standing.

(b) Hold all required applicable federal licenses in good standing, if any.

(c) If the bidder is a corporation, hold a current and active Florida Corporate Charter or be authorized to do business in Florida in accordance with Chapter 607, Florida Statutes.

(d) Meet any pre-qualification requirements set forth in the project or bid specifications. Qualification standards may include, but are not limited to, capability and adequacy of personnel, past record, and experience of the bidding entity.

Evidence of compliance with this Rule may be submitted with the bid, if requested by the District.

(2) Public Announcement. Prior to a public announcement that professional services are required for a project, the Board shall identify the project as meeting the threshold requirement. Except in cases of valid public emergencies as certified by the Board, the District shall announce each occasion when professional services
are required for a project by publishing a notice providing a general description of the project and method for interested consultants to apply for consideration. The notice shall appear in at least one (1) newspaper of general circulation in the District and in such other places as the District deems appropriate. The District may maintain lists of persons interested in receiving such notices. These persons are encouraged to submit annually statements of qualifications and performance data. Persons who provide their name and address to the District Manager for inclusion on the list shall receive notices by mail. The Board has the right to reject any and all bids, and such reservation shall be included in the public announcement. Bidders not receiving a contract award shall not be entitled to recover any costs of bid preparation or submittal from the District.

(3) Competitive Selection.

(a) The Board shall review and evaluate the data submitted in response to the notice described above regarding qualifications and performance ability, as well as any statements of qualification of file. The Board shall conduct discussions with, and may require public presentation by firms regarding their qualifications, and/or public presentation, select and list the firms, in order of preference, deemed to be the most highly capable and qualified to perform the required professional services, after considering these and other appropriate criteria:

1. The ability and adequacy of the professional personnel employed by each firm.

2. Each firm’s past performance for the District in other professional employment settings.

3. The willingness of each firm to meet time and budget requirements.

4. The geographic location of each firm’s headquarters or office in relation to the project.

5. The recent, current, and projected workloads of each firm.

6. The volume of work previously awarded to each firm.

7. Whether a firm is a certified minority business enterprise.

Nothing in these Rules shall prevent the District from evaluating and eventually selecting a firm if less than three (3) responses, including responses indicating a desire not to submit a formal bid on a given project, are received.
(b) If the selection process is administered by a person other than the full Board, the selection made will be presented to the full Board with a recommendation that competitive negotiations be instituted with the selected firms in order of preference listed.

(4) Competitive Negotiation.

(a) After the Board has authorized the beginning of competitive negotiations, the District may begin such negotiations with the firm listed as the most qualified to perform the required professional services.

(b) In negotiating a lump-sum or cost-plus-a-fixed-fee professional contract for more than the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, the firm receiving the award shall be required to execute a truth-in-negotiation certificate stating that “wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of contracting.” In addition, any professional service contract under which such a certificate is required, shall contain a provision that “the original contract price and any additions thereto, shall be adjusted to exclude any significant sums by which the Board determines the contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs.”

(c) Should the District within twenty-one (21) days be unable to negotiate a satisfactory agreement with the firm determined to be the most qualified at a price deemed by the District to be fair, competitive, and reasonable then unless modified by the Board, negotiations with that firm shall be terminated and the District shall immediately begin negotiations with the second most qualified firm. If a satisfactory agreement with the second firm cannot be reached within twenty-one (21) days (unless modified by the Board to the contrary) those negotiations shall be terminated and negotiations with the third most qualified firm shall be undertaken.

(d) Should the District be unable to negotiate a satisfactory agreement with any of the selected firms within twenty-one (21) days (unless modified by the Board to the contrary) additional firms shall be selected by the District, in order of their competence and qualifications. Negotiations shall continue, beginning with the first-named firm on the list, until an agreement is reached or the list of firms is exhausted.

(e) Once an agreement with a firm or individual is reached, notice of the award or intent to award, including the rejection of some or all bids, shall be provided in writing to all bidders by United States Mail, by hand delivery, or by overnight delivery service, and by posting same in the District Office for seven (7) days.
(5) **Continuing Contract.** Nothing in this Rule shall prohibit a continuing contract between a firm or an individual and the District.

(6) **Emergency Purchase.** The District may make an emergency purchase without complying with these Rules. The fact that an emergency purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

**Specific Authority:** s.s. 190.011(5), Fla. Stat.

**Law Implemented:** s.s. 190.011(3), 287.055, 190.033, Fla. Stat.

5.0 **Bid Protests Under Consultants’ Competitive Negotiations Act.**

Notwithstanding any other provision in these Rules, the resolution of any protests regarding the decision to solicit or award a contract for a bid or proposal shall be in accordance with this section.

(1) **Notice.** The District shall give all bidders written notice of its decision to award or intent to award a contract, including rejection of some or all bids, by United States Mail (which shall be deemed delivered two (2) days after delivery to the U.S. Postal Service), by certified/registered mail return receipt requested, by hand delivery, or by overnight delivery service (which shall be deemed delivered by the next business day), and by posting same in the District Office for seven (7) days. The notice shall include the following statement: “Failure to file a protest within the time prescribed in Section 5.2 of the Rules of Tara Community Development District shall constitute a waiver of proceedings under those Rules.”

(2) **Filing.** Any person who is affected adversely by the District’s decision or intended decision shall file with the District a notice of protest within seventy-two (72) hours after the posting of the final bid tabulation or after receipt of the notice of the District decision or intended decision, and shall file a formal written protest within seven (7) days after the date of filing of the notice of protest. The notice of protest shall identify the procurement by title and number or any other language that will enable the District to identify it, shall state that the person intends to protest the decision, and shall state with particularity the law and facts upon which the protest is based. With respect to a protest of the specifications contained in an Invitation to Bid or in a Request for Proposals, the notice of protest shall be filed in writing within seventy-two (72) hours after the receipt of the notice of the project plans and specifications (or intended project plans and specifications) in an Invitation to Bid or Request for Proposals, and the formal written protest shall be filed within seven (7) days after the date when notice of protest is filed. Failure to file a notice of protest, or failure to file a formal written protest, shall constitute a waiver of all further proceedings.
(3) **Award Process.** Upon a receipt of a notice of protest which has been timely filed, the District shall stop the bid solicitation process (or the contract and award process) until the subject of the protest is resolved. However, if the District sets forth in writing particular facts and circumstances which require the continuance of the process without delay in order to avoid immediate and serious danger to the public health, safety, or welfare, the award process may continue.

(4) **Mutual Agreement.** The District, on its own initiative or upon the request of a protester, shall provide an opportunity to resolve the protest by mutual agreement between the parties within seven (7) days, excluding Saturdays, Sundays and legal holidays, upon receipt of a formal written request.

(5) **Proceedings.** If the subject of a protest is not resolved by mutual agreement, a proceeding shall be conducted in accordance with the procedural guidelines set forth in Section 3.0.

Specific Authority: s.s. 120.57(3), 190.011(5) Fla. Stat.

Law Implemented: s.s. 120.57(3), 190.033, Fla. Stat.

5.1 Protests With Respect To Contracts Awarded Or Bid Documents.

The resolution of any protests regarding Bid Documents or the decision to award a contract for a bid or proposal shall be in accordance with section 5.1.

(1) **Notice.** The District shall give all bidders or proposers written notice of a decision to award or to reject all bids by posting the notice in the District Office for seven (7) days, with a copy being provided to all submitting firms by United States Mail (which shall be deemed delivered two (2) days after delivery to the U.S. Postal Service), by certified/registered mail return receipt requested, or by hand delivery. The notice shall include the following statement: “Failure to file a written protest with the District within seventy-two (72) hours following the receipt of notice of the District’s decision to award a contract shall constitute a waiver of any objection to the award of such contract.”

(2) **Filing.**

(a) Any firm or person who is affected adversely by a District decision to award a contract shall file with the District a written notice of protest within seventy-two (72) hours after receipt of the notice of the District’s decision, and shall file a formal written protest with the District within seven (7) calendar days after timely filing the initial notice of protest. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt of the District. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the District’s
decision or contract award. The formal written protest shall state with particularly the facts and law upon which the protest is based.

(b) With respect to a protest regarding the Bid Documents, including specifications or other requirements contained in an Invitation to Bid or in a Request for Proposals, the notice of protest shall be filed in writing within seventy-two (72) hours after the receipt of the proposed project plans and specifications or other contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest with respect to the aforesaid plans, specifications or contract documents.

(3) **Award Process.** Upon receipt of a timely filed notice of protest, the District shall abate the contract award process until the protest is resolved by final Board action. However, if the District determines particular facts and circumstances require the continuance of the contract award process without delay in order to avoid immediate and serious danger to the public health, safety, or welfare, the contract award process may continue. In such circumstances, the contract awarded shall be conditioned on the outcome of the protest.

(4) **Informal Proceeding.** If the Board determines a protest does not involve a disputed issue of material fact, the Board may, but is not obligated to, schedule an informal proceeding to consider the protest. Such informal proceeding shall be at a time and place determined by the Board. Notice of such proceeding shall be posted in the office of the District not less than three (3) calendar days prior to such informal proceeding, with copy being mailed to the protestant and any substantially affected person or parties. Within fifteen (15) calendar days following the informal proceeding, the Board shall issue a written decision setting forth the factual, legal, and policy grounds for its decision.

(5) **Formal Proceeding.** If the Board determines a protest involves disputed issues of material fact or if the Board elects not to use the informal proceeding process provided above, the District shall schedule a formal hearing to resolve the protest in accordance with the procedural guidelines set forth in Section 3.0.

**Specific Authority:** s.s. 120.57, 190.011(5), Fla. Stat.

**Law Implemented:** s.s. 190.033, Fla. Stat.
5.2 Bid Protests Relating to Any Other Award.

Notwithstanding any other provision in these Rules, the resolution of any protests regarding the decision to solicit or award a contract for a bid proposal under Sections 4.1, 4.2, or 4.5 shall be in accordance with Section 5.2.

(1) **Notice.** The District shall give all bidders written notice of its decision to award or intent to award a contract, including rejection of some or all bids, by United States Mail (which shall be deemed delivered two (2) days after delivery to the U.S. Postal Service), by certified/registered mail return receipt requested, by hand delivery, or by overnight delivery service (which shall be deemed delivered on the next business day), and by posting same in the District Office for seven (7) calendar days.

(2) **Filing.** Any person who is adversely affected by the District’s decision or intended decision shall file with the District a notice of protest in writing within seventy-two (72) hours after the posting of the final bid tabulation or after receipt of the notice of the District decision or intended decision, and shall file a formal written protest within seven (7) days after the date of filing of the notice of protest. The formal written protest shall state with particularity facts and law upon which the protest is based. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of all further proceedings.

(3) **Award Process.** Upon receipt of a notice of protest which has been timely filed, the District shall stop the bid solicitation process or the contract and award process until the subject of the protest is resolved. However, if the District sets forth in writing particular facts and circumstances which require the continuance of the process without delay in order to avoid an immediate and serious danger to the public health, safety, or welfare, the award process may continue.

(4) **Mutual Agreement.** The District, on its own initiative or upon the request of a protestor, shall provide an opportunity to resolve the protest by mutual agreement between the parties within five (5) days, excluding Saturdays, Sundays and legal holidays, of receipt of a formal written protest.

(5) **Hearing.** If the subject of a protest is not resolved by mutual agreement, the District shall hold a proceeding in accordance with the procedural guidelines set forth in Section 3.0.

Specific Authority: s.s. 190.011(5), Fla. Stat.

Law Implemented: s.s. 190.033, Fla. Stat.

(1) **Scope.** The District may utilize design-build contracts for any public construction project for which the Board determines that use of such contracts in the best interest of the District. When letting a design/build contract, the District shall use the following procedure:

(a) The District shall utilize a design criteria professional meeting the requirements of Section 287.055(2)(k) when developing a design criteria package, evaluating the responses or bids submitted by design-build firms, and determining compliance of the project construction with the design criteria package. The design criteria professional may be an employee of the District or may be retained using Section 4.6, Procedure Under Consultant’s Competitive Negotiations Act.

(b) A design criteria package for the construction project shall be developed and sealed by the design criteria professional. The package shall include concise, performance-oriented drawings or specifications of the project, and shall include sufficient information to put interested firms on notice of substantially all of the requirements of the project. If the project utilizes existing plans, the design criteria professional shall create a design criteria package by supplementing the plans with project specific requirements, if any. All design criteria packages shall require firms to submit information regarding the qualifications, availability and past work of the firms, including the partners and members thereof.

(c) The Board, in consultation with the design criteria professional, shall establish the standards and procedures for the evaluation of design-build proposals based on price, technical, and design aspects of the project, weighted for the project.

(d) After the design criteria package and the standards and procedures for evaluation of proposals have been developed, competitive proposals from qualified firms shall be solicited, pursuant to the design criteria by the following procedure:

1. A Request for Proposals shall be advertised at least once in a newspaper of general circulation in the county in which the District is located. The notice shall allow at least seven (7) days for submittal of proposals, unless the Board, for good cause, determines a shorter period of time is appropriate.

2. The District may maintain qualifications information, including: capabilities, adequacy of personnel, past record, experience, whether the firm is a certified minority business enterprise as defined by the Florida Small Business and Minority Assistance Act
of 1985, and other factors, on design-build firms. Such firms shall receive a copy of the request for proposals by mail.

3. In order to be eligible to submit a proposal a firm must, at the time of receipt of the proposals:

(a) Hold the required applicable state professional license in good standing, as defined by Section 287.055(2)(h), Florida Statutes;

(b) Hold all required applicable federal licenses in good standing, if any;

(c) Hold a current and active Florida Corporate Charter or be authorized to do business in Florida in accordance with Chapter 607, Florida Statutes, if the bidder is a corporation;

(d) Meet any special prequalification requirements set forth in the design criteria package.

Evidence of compliance with these Rules may be submitted with the bid, if required by the District.

(e) The Board shall select no fewer than three (3) design-build firms as the most qualified, based on the information submitted in the response to the request for proposals, and in consultation with the design criteria professional, shall evaluate their proposals based on the evaluation standards and procedures established prior to the solicitation of requests for proposal.

(f) The Board shall negotiate a contract with the firm ranking the highest based on the evaluation standards, and shall establish a price which the Board determines to be fair, competitive, and reasonable. Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price considered by the Board to be fair, competitive and reasonable, negotiations with that firm must be terminated. The Board shall then undertake negotiations with the second most qualified firm, based on the ranking by the evaluation standards. Failing accord with the second most qualified firm, the Board must terminate negotiations. The Board shall then undertake negotiations with the third firm. Should the Board be unable to negotiate a satisfactory contract with any of the selected firms, the Board shall select additional firms in order of their rankings based on the evaluation standards and continue negotiations until an agreement is reached.
(g) After the Board contracts with a firm, the firm shall bring to the Board for approval, detailed working drawings of the project.

(h) The design criteria professional shall evaluate the compliance of the project construction with the design criteria package, and shall provide the Board with a report of the same.

(2) **Emergency Purchase.** The Board may, in case of public emergency, declare an emergency and immediately proceed with negotiations with the best qualified design-build firm available at the time. The fact that an emergency purchase has occurred shall be noted in the minutes of the next Board meeting.

**Specific Authority:** s.s. 190.011(5), Fla. Stat.

**Law Implemented:** s.s. 190.033, 255.20, Fla. Stat.

7.0 **District Auditor Selection Procedures.**

Prior to selecting an auditor to conduct the annual financial audit as required in section 218.39, Florida Statutes, the District shall use the auditor selection procedures as required under section 218.391, Florida Statutes.

**Specific Authority:** s. 190.011(5), Fla. Stat.

**Law Implemented:** s. 218.391, Fla. Stat.

8.0 **Effective Date.**

These Rules shall be effective ______________, 2014.
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NOTICE OF RULE DEVELOPMENT BY
THE TARA COMMUNITY DEVELOPMENT DISTRICT

In accord with Chapters 120 and 190, Florida Statutes, the Tara Community Development District (“District”) hereby gives notice of its intention to repeal its existing Rules of Procedure in total and to develop new Rules of Procedure to govern the operations of the District.

The Rules of Procedure address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

The purpose and effect of the Rules of Procedure are to provide for efficient and effective District operations. The purpose and effect of the repeal of the District’s current Rules of Procedure is to, among other things, repeal rules rendered obsolete by statutory changes.

Specific legal authority for the repeal of the existing Rules of Procedure and the adoption of the proposed Rules of Procedure includes Sections 120.53, 120.53(1)(a), 120.54, 120.57, 120.57(3), 190.001, 190.005, 190.011(5), 190.011(15), 190.033 and 190.035, Florida Statutes (2013). The specific laws implemented in the proposed Rules of Procedure include, but are not limited to, Sections 112.08, 112.3143, 119.07, 120.53, 120.53(1)(a), 120.54, 120.57(3), 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(11), 190.033, 190.033(3), 190.035(2), 218.391, 255.0525, 255.20, 286.0105, 286.0114, 287.017, and 287.055, Florida Statutes (2013) and Ch. 2013-227, Laws of Florida.

A copy of the proposed Rules of Procedure may be obtained by contacting the District Manager at 3434 Colwell Ave., Suite 200, Tampa, Florida 33614, or by calling (813) 933-5571.

Tara Community Development District
Matthew Huber, District Manager

Run Date: __________
NOTICE OF RULEMAKING FOR THE RULES OF PROCEDURE OF
THE TARA COMMUNITY DEVELOPMENT DISTRICT

A public hearing will be conducted by the Board of Supervisors of the Tara Community Development District on ____________, 2014 at _____ a/p.m. at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, FL 34203.

In accord with Chapter 190, Florida Statutes, the Tara Community Development District ("the District") hereby gives public notice of its intent to repeal its existing Rules of Procedure in total and to adopt its proposed Rules of Procedure.

The purpose and effect of the Rules of Procedure is to provide for efficient and effective District operations. Prior notice of rule development was published in the ________________ (newspaper name) on _______________, 2014. The purpose and effect of the repeal of the District’s current Rules of Procedure is to, among other things, repeal rules rendered obsolete by statutory changes.

The Rules of Procedure address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as the general operation of the District.

Specific legal authority for the repeal of the existing Rules of Procedure and the adoption of the proposed Rules of Procedure includes Sections 190.011(5), 190.011(15) and 190.035, Florida Statutes (2013). The specific laws implemented in the Rules of Procedure include, but are not limited to, Sections 120.53, 120.53(1)(a), 120.54, 120.57, 120.57(3), 190.001, 190.005, 190.011(5), 190.011(15), 190.033 and 190.035, Florida Statutes (2013). The specific laws implemented in the proposed Rules of Procedure include, but are not limited to, Sections 112.08, 112.3143, 119.07, 120.53, 120.53(1)(a), 120.54, 120.57(3), 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(11), 190.033, 190.033(3), 190.035(2), 218.391, 255.0525, 255.20, 286.0105, 286.0114, 287.017, and 287.055, Florida Statutes (2013), and Ch. 2013-227, Laws of Florida.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

If requested within twenty-one (21) days of the date of this notice, a hearing will be held at the time, date and place shown below (if not requested this hearing may not be held):

DATE: ____________, 2014
TIME: _____ a/p.m.
PLACE: Tara Community Center
A request for a public hearing on the District’s intent to repeal its existing Rules of Procedure and adopt its proposed Rules of Procedure must be made in writing to the District Manager at 3434 Colwell Ave., Suite 200, Tampa, Florida, 33614 and received within twenty-one (21) days after the date of this Notice.

If a public hearing is requested, this public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at a public hearing held in response to a request for such a public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by telephone.

Pursuant to the Americans with Disability Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 933-5571 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

A copy of the proposed Rules of Procedure may be obtained by contacting the District Manager at 3434 Colwell Ave., Suite 200, Tampa, Florida, 33614 or by calling (813) 933-5571.

Tara Community Development District
Matthew Huber, District Manager

Run Date: __________

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Tab 6
Tara Community Development District I Waterway Inspection Report

Inspection Date: 5/2/2014

Prepared for:
Mr. Tyree Brown
Rizzetta and Company
3434 Colwell Avenue, #200
Tampa, Florida 33614

Prepared by:
Mike Rhodes, Assistant Service Manager
Aquatic Systems, Inc. – Sarasota Field Office
Corporate Headquarters
2100 N.W. 33rd Street, Pompano Beach, FL 33069
1-800-432-4302
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</tr>
<tr>
<td>Ponds 44-46</td>
<td>18</td>
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<tr>
<td>Ponds 47-49</td>
<td>19</td>
</tr>
<tr>
<td>Ponds 50-52</td>
<td>20</td>
</tr>
</tbody>
</table>

| Management/Comments Summary                           | 21-24 |
| Site Map                                              | 25   |
**Site: 1**

**Comments:**
Normal growth observed
Water levels lower no change in clarity

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

**Site: 2**

**Comments:**
Requires attention
Salvinia around perimeter, no change in water quality

**Action Required:**
Treat within 7 days

**Target:**
Floating Weeds

**Site: 3**

**Comments:**
Normal growth observed
Minor perimeter algae and grasses, no change in clarity.

**Action Required:**
Routine maintenance next visit

**Target:**
Submersed vegetation
Site: 4

Comments:
Requires attention
Algae present, minor perimeter weeds. Very blue with dye. Previous treatments evident.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 5

Comments:
Normal growth observed
Blue dye present, minor perimeter algae and grasses.

Action Required:
Re-inspect next visit

Target:
Surface algae

Site: 6

Comments:
Normal growth observed
Perimeter torpedo grass present.

Action Required:
Re-inspect next visit

Target:
Torpedograss

Aquatic Systems, Inc. 1-800-432-4302
**Site: 6A**

**Comments:**
Normal growth observed
Perimeter grasses on exposed banks.

**Action Required:**
Re-inspect next visit

**Target:**
Shoreline weeds

**Site: 7**

**Comments:**
Requires attention
Bottom to surface Filamentous Algae and perimeter grasses.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

**Site: 8**

**Comments:**
Normal growth observed
Perimeter Duckweed and Hydrilla.

**Action Required:**
Routine maintenance next visit

**Target:**
Hydrilla
Site: 9

Comments:
Site looks good
Previous treatment for surface algae & shoreline growth successful.

Action Required:
None at this time

Target:
Species non-specific

Site: 10

Comments:
Normal growth observed
Lake dye present. Perimeter algae and grasses.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 11

Comments:
Requires attention
Slender Pondweed, Slender Spikerush and Bladderwort present.

Action Required:
Treat within 7 days

Target:
Submersed vegetation

Aquatic Systems, Inc. 1-800-432-4302
Site: 12

**Comments:**
Normal growth observed
Perimeter algae and grasses present.

**Action Required:**
Routine maintenance next visit

**Target:**
Sub-surface algae

---

Site: 12A

**Comments:**
Normal growth observed
Minor salvinia and perimeter algae.

**Action Required:**
Re-inspect next visit

**Target:**
Floating Weeds

---

Site: 13

**Comments:**
Normal growth observed
Perimeter Filamentous algae and Slender Pondweed.

**Action Required:**
Re-inspect next visit

**Target:**
Submersed vegetation
### Site: 14

**Comments:**
Normal growth observed
Bottom Filamentous Algae present. Lake dye to be added in May.

**Action Required:**
Routine maintenance next visit

**Target:**
Sub-surface algae

---

### Site: 15

**Comments:**
Normal growth observed
Perimeter weeds and minor debris.

**Action Required:**
Re-inspect next visit

**Target:**
Shoreline weeds

---

### Site: 16

**Comments:**
Site looks good

**Action Required:**
None at this time

**Target:**
Species non-specific
Site: 17

Comments:
Site looks good
Healthy native vegetation observed including Pickerelweed.

Action Required:
None at this time

Target:
Species non-specific

Site: 18

Comments:
Requires attention
Previous treatment for algae and Hydrilla effective. Requires follow up.

Action Required:
Treat within 7 days

Target:
Hydrilla

Site: 19

Comments:
Normal growth observed
Surface algae present.

Action Required:
Routine maintenance next visit

Target:
Submersed vegetation
Site: 20

**Comments:**
Site looks good

**Action Required:**
Routine maintenance next visit

**Target:**
Species non-specific

---

Site: 21

**Comments:**
Requires attention
Perimeter algae and Salvinia observed.

**Action Required:**
Treat within 7 days

**Target:**
Surface algae

---

Site: 22

**Comments:**
Normal growth observed
Perimeter algae observed in void between native plants and shoreline.

**Action Required:**
Re-inspect next visit

**Target:**
Surface algae
Site: 23

Comments:
Site looks good
Trace amounts of Torpedograss observed on perimeter.

Action Required:
None at this time

Target:
Shoreline weeds

Site: 24

Comments:
Site looks good
Water clarity noted at 2-4 ft.

Action Required:
None at this time

Target:
Shoreline weeds

Site: 25

Comments:
Site looks good
Minor Nitella observed sub-surface.

Action Required:
Routine maintenance next visit

Target:
Submersed vegetation
Site: 26

Comments:
Normal growth observed
Slender Spikerush,
Phytoplankton and
Filamentous Algae, &
Salvinia observed.

Action Required:
Routine maintenance next visit

Target:
Planktonic algae

Site: 27

Comments:
Requires attention
Filamentous algae &
salvinia observed on
shoreline areas.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 28

Comments:
Site looks good
Native plants thriving and
observed in shallow
areas.

Action Required:
None at this time

Target:
Species non-specific
**Site: 29**

**Comments:**
Site looks good
Lily pads observed.

**Action Required:**
None at this time

**Target:**
Species non-specific

---

**Site: 30**

**Comments:**
Site looks good
Previous treatment for Cattails & terrestrial weeds successful. Minimal Torpedograss present.

**Action Required:**
None at this time

**Target:**
Shoreline weeds

---

**Site: 31**

**Comments:**
Normal growth observed
Trace amounts of Filamentous Algae & the submersed plant Baby’s Tears observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Submersed vegetation

---
**Site: 32**

**Comments:**
Site looks good
Normal growth of Torpedograss and Phytoplankton observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds

**Site: 33**

**Comments:**
Normal growth observed
Previous treatment for perimeter algae effective. Re-treatment may be required.

**Action Required:**
Re-inspect next visit

**Target:**
Submersed vegetation

**Site: 34**

**Comments:**
Normal growth observed
Previous treatment for Cattails & terrestrial weeds successful

**Action Required:**
Re-inspect next visit

**Target:**
Shoreline weeds
**Site: 35**

**Comments:**
Normal growth observed
Previous treatment for Baby’s Tears control was successful.

**Action Required:**
Routine maintenance next visit

**Target:**
Submersed vegetation

---

**Site: 36**

**Comments:**
Site looks good
Normal growth of Torpedograss observed on perimeter.

**Action Required:**
None at this time

**Target:**
Shoreline weeds

---

**Site: 37**

**Comments:**
Normal growth observed
Bottom to surface algae observed in normal volume. Dye next visit.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae
**Site: 38**

**Comments:**
Normal growth observed
Shoreline algae and grasses observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds

**Site: 39**

**Comments:**
Site looks good
Shoreline algae and grasses observed. Healthy population of Pickerelweed noted.

**Action Required:**
None at this time

**Target:**
Shoreline weeds

**Site: 40**

**Comments:**
Site looks good
Previous algae treatment successful. Normal growth of shoreline weeds.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds
Site: 41

Comments: Site looks good
Previous treatment for Cattails, Primrose, and terrestrial weeds successful.

Action Required: Treat within 7 days

Target: Shoreline weeds May, 2014

Site: 42

Comments: Requires attention Filamentous algae and Slender Spikerush observed.

Action Required: Treat within 7 days

Target: Submersed vegetation May, 2014

Site: 43

Comments: Site looks good

Action Required: None at this time

Target: Species non-specific May, 2014
**Site: 44**

**Comments:**
Site looks good
Healthy population of native aquatic plants observed including Gulf Rush.

**Action Required:**
None at this time

**Target:**
Species non-specific  May, 2014  May, 2014

**Site: 45**

**Comments:**
Site looks good
Clarity observed at 1 ft.

**Action Required:**
None at this time

**Target:**
Species non-specific  May, 2014  May, 2014

**Site: 46**

**Comments:**
Requires attention
Filamentous algae observed throughout shallow area of lily pads. Recurring issue.

**Action Required:**
Treat within 7 days

**Target:**
Surface algae  May, 2014  May, 2014
Site: 47

**Comments:**
Requires attention
Salvinia & algae. Possible candidate for water testing & cyanide identification.
Recurring.

**Action Required:**
Treat within 7 days

**Target:**
Surface algae

May, 2014

Site: 48

**Comments:**
Normal growth observed of Torpedograss and surface algae.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

May, 2014

Site: 49

**Comments:**
Normal growth observed
Minor Filamentous Algae and shoreline weeds.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

May, 2014
**Site: 50**

**Comments:**
Normal growth observed
Perimeter growth of Slender Spikerush.

**Action Required:**
Routine maintenance next visit

**Target:**
Submersed vegetation

**Site: 51**

**Comments:**
Site looks good
Trace amounts of Salvinia and Torpedograss.

**Action Required:**
Routine maintenance next visit

**Target:**
Floating Weeds

**Site: 52**

**Comments:**
Site looks good
Normal growth of Chara and Nitella observed.
Water clarity is 2-4 ft. & improved by Chara.

**Action Required:**
Re-inspect next visit

**Target:**
Submersed vegetation
Routine and normal growth of algae, shoreline and floating weeds was observed in most ponds at the time of inspection. Increasing temperatures and daylight hours will continue to fuel summer growth as we enter into the start of the summer growing season.

Ponds requiring attention are:

- Pond #2: Floating weeds. Last treatment made 5/5
- Pond #4: Algae. Last treatment made 5/5
- Pond #7: Algae. Last treatment made 4/21
- Pond #11: Submersed vegetation. Last treatment made 5/5
- Pond #18: Submersed vegetation. Last treatment made 5/5
- Pond #21: Surface algae. Last treatment made 4/28
- Pond #27: Surface algae. Last treatment made 5/5
- Pond #42: Submersed vegetation. Last treatment made 5/5
- Pond #46: Algae. Last treatment made 4/21
- Pond #47: Algae. Last treatment made 5/5

Pond #4 is under close monitoring for recurring excessive growth and treatment responsiveness. Nutrient binding applications are being made in tandem with weekly algae treatments for this pond during the month of May. Oxygen levels are being actively monitored prior to each application to avoid potential harm to fish. Upon the conclusion of this short-term treatment plan at the end of the month, a final review of this site will help to determine the efficacy of these applications. Based on these findings next steps and recommendations will be determined. These may include additional treatments or water testing to help gain a broader understanding of the underlying cause of excessive nutrients and growth in this pond.

Pond #47 is also under close observation in the month of May. Lake dye will be introduced in May in an effort to help reduce sunlight. This in turn helps to reduce algae production. This pond will also be reviewed at the end of May to determine next steps if required.

As efforts continue to resolve site specific concerns with individual ponds, a broader understanding the storm water system within Tara will be gained through a review of drainage plans for the community. Efforts for this are underway and ongoing.

Sterile Triploid Grass carp remain an option for future consideration and the long term control of submersed vegetation.
<table>
<thead>
<tr>
<th>Site</th>
<th>Comments</th>
<th>Target</th>
<th>Action Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Normal growth observed</td>
<td>Surface algae</td>
<td>Routine maintenance next visit</td>
</tr>
<tr>
<td>2</td>
<td>Requires attention</td>
<td>Floating Weeds</td>
<td>Treat within 7 days</td>
</tr>
<tr>
<td>3</td>
<td>Normal growth observed</td>
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<td>4</td>
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<tr>
<td>5</td>
<td>Normal growth observed</td>
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</tr>
<tr>
<td>6</td>
<td>Normal growth observed</td>
<td>Torpedograss</td>
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<tr>
<td>6A</td>
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<tr>
<td>8</td>
<td>Normal growth observed</td>
<td>Hydrilla</td>
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<td>Normal growth observed</td>
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<td>Target</td>
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