TARA COMMUNITY DEVELOPMENT DISTRICT 1

BOARD OF SUPERVISOR’S MEETING
NOVEMBER 15, 2016
TARA COMMUNITY DEVELOPMENT DISTRICT 1  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2016 at 9:00 a.m.  

The Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203.

**District Board of Supervisors**  
John Schmidt  
Dan Powers  
Joseph Mojica  
Mike Dyer  
Dave Woodhouse  

**Chairman**  
Vice Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

**District Manager**  
Angel Montagna  

Rizzetta & Company, Inc

**District Counsel**  
John Vericker  

Straley & Robin

**District Engineer**  
Rick Schappacher  

Schappacher Engineering, LLC

All Cellular phones and pagers must be turned off while in the meeting room.

The District Agenda is comprised of five different sections:

The meeting will begin promptly at 9:00 a.m. with the first section which is called **Audience Comments**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The second section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The third section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fourth section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and vote on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors’ discussion, motion and vote. Agendas can be reviewed by contacting the Manager’s office at (813) 933-5571 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The final section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.
Board of Supervisors
Tara Community
Development District 1

PLEDGE OF PUBLIC CONDUCT
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER
WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL ATTACKS

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on Tuesday, November 15, 2016 at 9:00 a.m., at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203. The following is the agenda for this meeting.

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. AUDIENCE COMMENTS
4. ADOPTION OF AGENDA
5. NEW BUSINESS
6. STAFF REPORTS
   A. Aquatics/Landscape Report .................................................................Tab 1
   B. Officers Reports
   C. Field Manager
      1. Field Manager Report .................................................................Tab 2
   D. District Counsel
      1. Sunshine Law
   E. District Engineer
   F. District Manager
      1. Discussion of Cell Tower
      2. Discussion of Volunteer Insurance & Workers Comp.
7. BUSINESS ADMINISTRATION
   A. Approval of Minutes, October 25, 2016 ...........................................Tab 3
   B. Approval of the RFP Proposal and Previous Scope to Review ............Tab 4
8. SUPERVISOR REQUESTS
9. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely,

Angel Montagna
Angel Montagna
District Manager
Tab 1
Tara Community Development District I
Waterway Inspection Report

Inspection Date: 11/1/2016

Prepared for:
Mr. Matthew Huber
Rizzetta and Company
3434 Colwell Avenue, #200
Tampa, Florida 33614

Prepared by:
Sarah Bowen, Account Representative
Aquatic Systems, Inc. – Sarasota Field Office
Corporate Headquarters
2100 N.W. 33rd Street, Pompano Beach, FL 33069
1-800-432-4302
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**Management/Comments Summary** 21-24

**Site Map** 25
**Site: 1**

**Comments:**
Normal growth observed
Minimal amounts of shoreline weeds observed, including Primrose and vines. Traces of surface algae present. Water clarity 1ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds

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**Site: 2**

**Comments:**
Site looks good
Traces of shoreline weeds and surface algae observed. Water clarity 1ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds

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**Site: 3**

**Comments:**
Normal growth observed
Traces of surface algae observed. Minimal shoreline weeds present. Water clarity 1-2ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds
Site: 4

Comments:
Requires attention
Substantial amounts of surface algae observed. No shoreline weeds present. Water clarity <1ft. Turtle observed.

Action Required:
Treat within 48 hours

Target:
Surface algae

Site: 5

Comments:
Site looks good
Visible surface algae and submersed vegetation treatment present. No shoreline weeds observed. Water clarity 1ft. Little Blue Heron and turtle observed.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 6

Comments:
Site looks good
No visible surface algae observed. Traces of shoreline weeds present. Water clarity 2-3ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
Site: 6A

Comments:
Normal growth observed
No visible surface algae observed. Minimal shoreline weeds and Chara present. Water clarity 2-3ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 7

Comments:
Normal growth observed
No visible surface algae or shoreline weeds observed. Minor amounts of Torpedograss present on littoral shelf. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Torpedograss

Site: 8

Comments:
Normal growth observed
No visible surface algae observed. Minimal shoreline weeds present, including Alligator Weed. Water clarity 1ft. Moorhens observed.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
Site 9

Comments:
Site looks good
No visible surface algae observed.
Traces of shoreline weeds present.
Water clarity 1ft. Juvenile White Ibis observed.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site 10

Comments:
Site looks good
No visible surface algae present.
Traces of shoreline weeds observed.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site 11

Comments:
Normal growth observed
Minimal amounts of surface algae, Slender Spikerush, and Chara observed. No shoreline weeds present. Water clarity 1ft. Little Blue Heron observed.

Action Required:
Routine maintenance next visit

Target:
Surface algae
**Site: 12**

**Comments:**
Normal growth observed
Traces of surface algae observed.
Minimal shoreline weeds present, including Cattails. Water clarity 1-2ft. Great Egret observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Cattails

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**Site: 12A**

**Comments:**
Normal growth observed
No visible surface algae or shoreline weeds present. Minimal Hydrilla observed. Water clarity 1ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Hydrilla

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**Site: 13**

**Comments:**
Requires attention
Moderate amounts of surface algae observed. No shoreline weeds present. Water clarity 2-3ft.

**Action Required:**
Treat within 7 days

**Target:**
Sub-surface algae
Site: 14

Comments:
Requires attention
Moderate amounts of surface algae observed. No shoreline weeds present. Water clarity 2-3ft.

Action Required:
Treat within 7 days

Target:
Surface algae

Site: 15

Comments:
Site looks good
Traces of surface algae observed. No shoreline weeds present. Water clarity 2-3ft. Turtles observed.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 16

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Traces of Duckweed present. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Floating Weeds
Site: 17

Comments:
Site looks good
No visible surface algae or shoreline weeds present. Water clarity 1-2 ft. Great Blue Heron and Snowy Egret observed.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 18

Comments:
Requires attention
No visible surface algae observed. Substantial amounts of shoreline and littoral Torpedograss present.

Action Required:
Treat within 48 hours

Target:
Torpedograss

Site: 19

Comments:
Normal growth observed
Minimal shoreline weeds observed. No visible surface algae present. Water clarity 1-2 ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
Site: 20

Comments:
Normal growth observed
Minimal surface algae observed.
No shoreline weeds present. Water clarity 2-3ft. Turtle, Little Blue Heron, and White Ibis observed.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 21

Comments:
Normal growth observed
Moderate amounts of surface algae observed. No shoreline weeds present. Water clarity 1-2ft.

Action Required:
Treat within 7 days

Target:
Surface algae

Site: 22

Comments:
Normal growth observed
No visible surface algae observed. Minor amounts of shoreline Torpedograss and littoral vines present. Water clarity 1ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
Site: 23

Comments:
Requires attention
Minor amounts of surface algae observed. Minimal shoreline weeds present. Water clarity 1-2ft.

Action Required:
Treat within 7 days

Target:
Surface algae

Site: 24

Comments:
Normal growth observed
Trace of surface algae observed. Minimal shoreline weeds present. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 25

Comments:
Site looks good
No visible surface algae observed. Traces of shoreline weeds present. Great Egret, Tricolored Heron, and Moorhens observed.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
Site: 26

Comments:
Normal growth observed.
No visible surface algae present.
Minimal shoreline weeds observed.
Water clarity 2-3 ft. Moorhens and Anhinga present.

Action Required:
Routine maintenance next visit.

Target:
Shoreline weeds.

Site: 27

Comments:
Normal growth observed.
Minimal shoreline and littoral weeds observed.
Traces of Duckweed and surface algae present.
Water clarity 1-2 ft. Limpkin observed.

Action Required:
Routine maintenance next visit.

Target:
Shoreline weeds.

Site: 28

Comments:
Site looks good.
Traces of shoreline weeds observed. No visible surface algae present.
Water clarity 1 ft. Limpkin observed.

Action Required:
Routine maintenance next visit.

Target:
Shoreline weeds.
Site: 29

**Comments:**
Site looks good
Traces of shoreline weeds and Baby Tears observed. No visible surface algae present. Water clarity 1-2ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds

Site: 30

**Comments:**
Normal growth observed
Minimal amounts of surface algae and shoreline weeds observed. Water clarity less than 1ft. White Ibis and Anhinga observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

Site: 31

**Comments:**
Normal growth observed
No visible surface algae observed. Minimal shoreline weeds present.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds
Site: 32

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Water clarity 1ft. Great Blue Heron observed.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 33

Comments:
Site looks good
Traces of surface algae observed. No shoreline weeds present. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Surface algae

Site: 34

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
**Site: 35**

**Comments:**
Site looks good
No visible surface algae or shoreline weeds observed. Traces of Baby Tears present. Water clarity 1-2 ft. Great Blue Heron and Cattle Egret observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Submersed vegetation

---

**Site: 36**

**Comments:**
Normal growth observed
Minimal amounts of surface algae observed. No shoreline weeds present. Water clarity 1-2 ft. White Ibis observed.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

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**Site: 37**

**Comments:**
Site looks good
No visible surface algae or shoreline weeds observed. Water clarity 1 ft. White Ibis present.

**Action Required:**
Routine maintenance next visit

**Target:**
Shoreline weeds
Site: 38

Comments:
Site looks good
No visible surface algae observed. Traces of shoreline weeds present. Water clarity 10.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 39

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Traces of Salvinia present. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Floating Weeds

Site: 40

Comments:
Normal growth observed
Minimal surface algae and shoreline weeds observed. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Surface algae
Site: 41

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Water clarity 1-2 ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 42

Comments:
Requires attention
Moderate amounts of surface algae observed. No shoreline weeds present. Water clarity 1 ft.

Action Required:
Treat within 48 hours

Target:
Surface algae

Site: 43

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Turtle present.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
Site: 44

Comments:
Site looks good
No visible surface algae or submerged vegetation present. Traces of shoreline weeds observed. Water clarity 1-2ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 45

Comments:
Requires attention
Minor surface algae observed. No shoreline weeds present. Water clarity 1-2ft.

Action Required:
Treat within 7 days

Target:
Surface algae

Site: 46

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Water clarity 1ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds
### Site: 47

**Comments:**
Requires attention
Moderate amounts of littoral Torpedograss observed. Traces of surface algae and Duckweed present.

**Action Required:**
Treat within 48 hours

**Target:**
Torpedograss

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### Site: 48

**Comments:**
Normal growth observed
Minimal amounts of surface algae observed. Traces of shoreline weeds and Hydrilla present. Water clarity 1-2 ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae

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### Site: 49

**Comments:**
Normal growth observed
Minimal amounts of surface algae and Hydrilla observed. No shoreline weeds present. Water clarity 1-2 ft.

**Action Required:**
Routine maintenance next visit

**Target:**
Surface algae
Site: 50

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Traces of Slender Spikerush present. Water clarity 1-2 ft. Great Blue Heron and Anhinga observed.

Action Required:
Routine maintenance next visit

Target:
Submersed vegetation

Site: 51

Comments:
Site looks good
No visible surface algae or shoreline weeds observed. Water clarity 1 ft.

Action Required:
Routine maintenance next visit

Target:
Shoreline weeds

Site: 52

Comments:
Normal growth observed
Minimal amounts of surface algae observed. Minor amounts of Chara present. Water clarity 2-3 ft. Anhinga observed.

Action Required:
Routine maintenance next visit

Target:
Surface algae
Algae and weed growth has slowed since last month, with less ponds requiring attention overall. Algae is the main target this month, as usual. With decreased growth site wide, more time should be available with in the next couple of months to be concentrated towards shoreline and littoral Torpedograss.

Ponds Requiring Attention within 48 Hours:

- Pond #4 - Surface Algae
- Pond #18 - Torpedograss
- Pond #42 - Surface Algae
- Pond #47 - Torpedograss

Ponds Requiring Attention within 7 Days:

- Pond #13 - Surface Algae
- Pond #14 - Surface Algae
- Pond #21 - Surface Algae
- Pond #23 - Surface Algae
- Pond #45 - Surface Algae

Semiannual water sampling and testing of Pond #3, 4, 18, 30, and 50 was completed at the end of October. A formal report of testing results will be submitted to the CDD board by the November meeting. Further discussion for remedial measures on these ponds should be scheduled once the board has had time to review the results.

An algae sample was taken from Pond #4 at the end of July and was identified as a green algae called Spirogyra. An additional algae sample was taken during the testing in October and was identified as another type of green algae called Pithophora. Green algae is considered a healthy algae that does not possess toxins. However, Pithophora does have a mucilaginous sheath that gives it a competitive advantage over other algal species in the ecosystem. This sheath makes it difficult to control, which may be why it was so resilient in the face of chemical treatment.

On November 3rd a physical removal was performed on the algae coverage on Pond #4. Treatment of future growth will continue to be made in the form of digester and algaecide.

Wildlife observed during this inspection include turtles, Little Blue Herons, Moorhens, White Ibis, Great Egrets, Snowy Egret, Tricolored Heron, Anhinga, Limpkin, Cattle Egret, and Great Blue Herons.
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<th>Comments</th>
<th>Target</th>
<th>Action Required</th>
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<td>Normal growth observed</td>
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<td>Submersed vegetation</td>
<td>Routine maintenance next visit</td>
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<td>36</td>
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<td>38</td>
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<td>Shoreline weeds</td>
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</tr>
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<td>43</td>
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BOARD OF SUPERVISORS MEETING  
October 25, 2016  
Field Managers Report  

Pool Equipment. 

The SPA Heater heat exchanger core developed a hole in it due to chemical reaction. The vendor was called and the unit was installed in March 2015 was out of warranty. After some discussion with the vendor a new heat exchanger was replaced at No Charge.

The Pool Heater quit working and a sensor value was removed and replaced up higher on the roof so it could read the heat for the solar panels. New reading functions were installed on the Mother Board to get new setting for Off and On setting by I-Phone.

VAL PAK SEWER LINES.  

The overflow pipes for both the Pool and Spa have been lowered and piped out to the Tennis Court sidewalk.

On Wednesday, the 5th Danny Via Plumbing placed a camera into the clean out sewer system to see where the sewer pipe runs. After locating the tie in for the sewer we dug down 12 feet and couldn’t find the sewer pipe. Using the camera and sonar gun we finally located it near the side walk at the Tennis Court. After digging down three (3’) we found the sewer pipe that ran to the Waste pump station under the Tennis Court. A new pipe with a clean out was installed with an inspection pipe near the side walk. The existing sewer pipe from the Center is about 4 feet below the pool drain pipe is located, so there will be no back up into the Pool or Val Pak system. At that location all pipes were installed into the existing sewer pipe. After all pipes were hooked up, we drained the pool water and all works great.
Tab 3
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TARA

COMMUNITY DEVELOPMENT DISTRICT 1

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER
WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL ATTACKS

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on Tuesday, October 25, 2016 at 9:00 a.m. at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203.

Present and constituting a quorum:

John Schmidt    Board Supervisor, Chairman
Dan Powers      Board Supervisor, Vice Chairman
Joe Mojica      Board Supervisor
Dave Woodhouse  Board Supervisor
Mike Dyer       Board Supervisor

Also present were:

Angel Montagna  District Manager, Rizzetta & Company, Inc.
John Vericker   District Counsel, Straley & Robin
Rick Schappacher District Engineer
Jim Kaluk       Field Manager
Steve Alicky    Representative, West Bay Landscape
Josh McGary     Representative, Aquatic Systems, Inc.

Audience: Audience Present

FIRST ORDER OF BUSINESS Call to Order
Chairman Schmidt called the meeting to order and asked Ms. Montagna to conduct roll call. Ms. Montagna proceeded to perform the roll call. The Board recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS
Audience Comments

John Grabowski stated to the Board that the quality of Pond #4 has been deteriorating over the years. Discussion ensued regarding the deterioration of Pond #4. Phil Buck stated further that he has lived by the Pond since 2005, and has seen this deterioration and is requesting it be addressed by the Board.

THIRD ORDER OF BUSINESS
Adoption of Agenda

Chairman Schmidt presented the agenda to the Board.

On a Motion by Mr. Dyer, seconded by Mr. Woodhouse, with all in favor, the Board adopted the agenda for the regular meeting on October 25, 2016 as presented for the Tara Community Development District 1.

FOURTH ORDER OF BUSINESS
Staff Reports

A. Aquatics & Landscape Report

Mr. McGary provided a detailed report to the Board, including a report of Pond #4 and all ponds.

Mr. Alichy went through the Landscape Report with the Board. A discussion ensued regarding his report.

B. Officers’ Reports

Chairman Schmidt discussed Pond #4 with the Board and reviewed how he went to inspect the pond.

Mr. Powers is in favor of Landscape RFP. Mr. Powers provided his reasons for favoring this RFP with the Board. Discussion ensued regarding landscaping RFP.

On a Motion by Mr. Dyer, seconded by Mr. Powers, with all in favor, the Board approved Rizzetta & Co., Inc. to provide an RFP for landscape as presented for the Tara Community Development District 1.

Further discussion ensued between the Board in regards to holding a workshop to discuss the scope of landscaping. The Board discussed holding the workshop on November 15, 2016 at 12:00 p.m.

On a Motion by Mr. Dyer, seconded by Mr. Powers, with all in favor, the Board approved holding a landscaping workshop on November 15, 2016 at 12:00 p.m. as presented for the Tara Community Development District 1.
C. Field Manager Report

Mr. Kaluk presented the Field Manager Report to the Board.

D. District Counsel

No report.

E. District Engineer

Mr. Schappacher discussed Pond #4 with the Board, and provided options. Mr. Schappacher met with Swiff Mud to raise pond water level about eight inches, and stated this is a viable solution for Pond #4. Mr. Schappacher stated to the Board that the permit will be available in approximately eight weeks. Mr. Schappacher noted to the Board that the Pond is part of the storm water system. Discussion ensued between the Board in regards to raising the water level and other concerns surrounding resolving the issues with the Pond. Discussion ensued regarding dredging Pond 4 and the expense that will be incurred with this. Mr. Woodhouse stated to the Board that he will research costs associated with having the Pond dredged.

Mr. Schappacher provided a handout to the Board showing acreage of The Preserve. Mr. Schmidt went over what the CDD owned and what the CDD maintains.

F. District Manager

Ms. Montagna announced that the next meeting will be November 15, 2016 at 9:00 a.m.

(The Board took a recess at 10:19 a.m. and resumed at 10:34 a.m.)

FIFTH ORDER OF BUSINESS

Discussion of Tara Preserve Golf Course Club Landscape

Mr. Woodhouse described the landscape of the golf course to the Board. Mr. Woodhouse stated that it has been eight years since landscaping renovations have been conducted in front of the club until this past week. The club will close in November for more landscaping remediation’s to the fairways, etc. A discussion ensued between the Board regarding further renovation suggestions and recommendations.

SIXTH ORDER OF BUSINESS

Discussion of Gardening Proposals

Mr. Schmidt introduced various gardening proposals to the board regarding Tara Blvd.

A Discussion ensued regarding the various proposals. Proposals were handed out to the Board to review.

On a motion by Mr. Schmidt, seconded by Mr. Mojica, with four in favor, and Mr. Powers opposing, the Board approved $17,200.00 for removal of nuisance vegetation and $17,200.00 for garden enhancements for the Tara Community Development District 1.

Further discussion ensued regarding the four corners proposal for removal and plantings.
for four areas in front of the parking lot.

On a motion by Mr. Schmidt, seconded by Mr. Woodhouse, with four in favor, and Mr. Powers opposing, the Board approved $1,800.00 and $500.00 for removal and plantings of the four areas for the Tara Community Development District 1.

SEVENTH ORDER OF BUSINESS
Approval of Resolution 2017-01, Sign Policy

Chairman Schmidt presented Resolution 2017-01, Sign Policy with the Board.

On a motion by Mr. Woodhouse, seconded by Mr. Mojica, with all in favor, the Board approved Resolution 2017-01, Sign Policy for the Tara Community Development District 1.

EIGHTH ORDER OF BUSINESS
Discussion of Landscape on Tara Median

A discussion ensued between the Board regarding residents beautifying the Tara Blvd. median. District Counsel and District Engineer reviewed the maintenance agreement for the median.

On a motion by Mr. Schmidt, seconded by Mr. Woodhouse, with all in favor, the Board approved Resolution 2016-11, Re-designating Secretary for the Tara Community Development District 1.

NINTH ORDER OF BUSINESS
Discussion of Volunteering

A discussion ensued between the Board regarding Volunteering and the Board decided to table further discussions for the time being.

TENTH ORDER OF BUSINESS
Discussion of Field Manager Compensation

A discussion ensued between the Board regarding the compensation for the Field Manager.

On a motion by Mr. Woodhouse, seconded by Mr. Mojica, with all in favor, the Board approved raising the Field Manager’s compensation two dollars per hour for the Tara Community Development District 1.

ELEVENTH ORDER OF BUSINESS
Approval of Minutes, September 27, 2016
Chairman Schmidt presented the minutes for September, 27, 2016 to the Board.

On a motion by Mr. Dyer, seconded by Mr. Schmidt, with all in favor, the Board approved the minutes for September 27, 2016, as amended, for the Tara Community Development District 1.

**TWELFTH ORDER OF BUSINESS**

Consideration of O&M, September 2016

Chairman Schmidt presented the O&M for September 2016 to the Board.

On a motion by Mr. Dyer, seconded by Mr. Mojica, with all in favor, the Board approved the O&M, September 2016 for the Tara Community Development District 1.

**THIRTEENTH ORDER OF BUSINESS**

Supervisor Requests

Mr. Dyer reviewed his final, financial report with the Board. Discussion ensued regarding the details of the budget review with the Board.

The Board further discussed the need for new garbage cans and fencing to surround the cans. The Board discussed funding this through the contingency funds.

On a motion by Mr. Dyer, seconded by Mr. Mojica, with all in favor, the Board approved $1,550.20 out of contingency funds for garbage cans and fencing to surround the cans for the Tara Community Development District 1.

**FOURTEENTH ORDER OF BUSINESS**

Adjournment

Chairman Schmidt requested a motion from the Board to adjourn the meeting.

On a Motion by Mr. Powers, seconded by Mr. Woodhouse, with all in favor, the Board approved to adjourn the meeting at 12:41 p.m. for the Tara Community Development District 1.
Tab 4
Tara
Community Development District

Proposal for Professional
Field Services

Presented by: Rizzetta & Company, Inc.

3434 Colwell Avenue, Suite 200
Tampa, Florida 33614
813.514.0400
rizzetta.com
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<th>Section</th>
<th>Page</th>
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</tr>
<tr>
<td>Rizzetta &amp; Company’s Team</td>
<td>3</td>
</tr>
<tr>
<td>Scope of Service</td>
<td>4</td>
</tr>
<tr>
<td>Exhibit A</td>
<td>6</td>
</tr>
</tbody>
</table>
FIELD SERVICES:

Rizzetta & Company, Inc., ("Consultant") offers an extensive menu of Field Services for both Community Development Districts and Community Associations. Our Field Services Managers are Green Industries Best Management Practices (GIBMP) certified in the state of Florida. Please see our complete listing of services below:

Arboriculturist Services: Certified Arborist on staff available for consultation services regarding; pruning, diagnosis treatment, tree value appraisal, fertilization, tree risk assessment and removal.

Community Asset Management Plan: Perform a complete inventory of the Client’s assets and provide an inventory report.

Landscape Design: Landscape designer on staff available for landscape design, landscape enhancements and landscape design consultation in the communities and amenity facilities.

Landscape and Irrigation Specification Development: Develop a request for proposal (RFP) document. Develop a customized set of standards and specifications based on the Client’s needs and budget. Conduct the bidding process, review and prepare a bid tabulation document for the Client. Assist the Client with reviewing the bid tabulation and other pertinent information.

Landscape Maintenance Inspections: Perform grounds inspections, provide the Client with inspection report, notify maintenance contractor about deficiencies in service and obtain proposals for various landscape projects.

Landscape Turnover Inspections: Attend landscape turnover meeting and participate in the inspection on behalf of the Client. Follow up report provided.

Master Task Project Plan for Mature Communities: Develop a project plan specific to landscape replacement and enhancement for the common grounds and the amenity facility. Emphasis is on maturing landscape in the community and budgeting accordingly.

Stormwater Pond Specification Development: Develop a request for proposal (RFP) document. Conduct the bidding process. Assist the Client with reviewing the bids and other pertinent information.
Rizzetta & Company’s Team

Tara Community Development District ("District") will be serviced out of our Tampa office located forty minutes from the community.

Our Field Services Managers are fully accessible to any board member for open and direct communications regarding any questions you may have.

The address and phone number of our Tampa office is:

3434 Colwell Avenue
Suite 200
Tampa, Florida  33614
(813) 933-5571
Scope of Service

Rizzetta & Company, Inc., at the request of the District would be providing project services in the form of landscape and irrigation specification development. These services will be provided for this specific project only, a detailed description of these services is provided below:

LANDSCAPE AND IRRIGATION SPECIFICATION DEVELOPMENT:

- Prepare and develop a detailed scope of work based on the District’s needs for the property(s) project limits, and extent of work. All work is to be performed in accordance with Green Industries Best Management Practices (GIBMP) for landscaping and safety as well as Hillsborough County requirements.

- Prepare and develop a customized Request for Proposal (RFP) document that will be sent to qualified contractors to conduct landscape and irrigation maintenance services. The RFP will include specific contractor instructions regarding site visits, pricing instructions, preparation and delivery. Also included will be the customized scope of work and project limits.

- Attend one meeting or workshop to review and finalize the scope of services.

- Conduct and administer one (1) Pre-Bid meeting with contractors.

- After receipt of quotes, conduct one (1) Public Bid Opening, then prepare and submit a tabulation summary to the District to assist in the evaluation.

- Conduct and administer one (1) Bid Ranking meeting.

- Present results to District for consideration.

PROJECT TIME FRAME:

The Consultant has determined this project will take an estimated ninety (90) days to complete.

ADDITIONAL SERVICES:

In addition to the project services described above, the District may, from time to time, require additional services from the consultant. Any services not specifically provided for in the scope of services above, as well as any changes in the scope requested by the District, will be considered additional services. Such additional services may include but are not limited to attendance at additional meetings, District presentations and vendor responses.
If any additional services are required or requested, the Consultant will provide a detailed description of these services and fees for such services to the Association for approval prior to beginning any additional services.

**LITIGATION SUPPORT SERVICES:**

Prepare documentation in response to litigation requests and provide necessary expert testimony in connection with litigation involving District issues.

If any litigation support services are required or requested, the Consultant will provide a detailed description of these services and fees for such services to the District for approval prior to beginning any additional services.

**FEES AND EXPENSES:**

Fees for the project services described above will be billed at an hourly rate pursuant to the schedule shown in **Exhibit A**. The estimated total hours needed to complete this project are shown in **Exhibit A**. In the event additional hours are required to complete this project, the Consultant shall notify the District prior to incurring the additional hours for approval.

**PAYMENT TERMS:**

**Project Services:**
Will be billed monthly as an hourly rate pursuant to the fee schedule shown in **Exhibit A**.

**Additional Services:**
Will be billed monthly on an hourly basis for the hours incurred at the Consultant’s current hourly rate as shown in **Exhibit A**.

**Litigation Support Services:**
Will be billed monthly on an hourly basis for the hours incurred at the Consultant’s current hourly rate as shown in **Exhibit A**.

**Out-of-Pocket expenses:**
Will be billed monthly as incurred.

All invoices will be due and payable thirty (30) days from the date of invoice pursuant to the Prompt Payment Act, Chapter 218.70 Florida Statutes.
**Project Services** will be billed hourly pursuant to the following schedule:

**SERVICES**

**Landscape and Irrigation Specification Development Services**  
- Estimated twenty (20) hours of time to complete project at $150.00 per hour

**Total Estimated Services Costs:** $3,000.00

**ADDITONAL AND LITIGATION SUPPORT SERVICES:**

Additional and Litigation Support Services are billed hourly pursuant to the current hourly rates shown below:

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<th>Job Title</th>
<th>Hourly Rate:</th>
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<td>Principal</td>
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LANDSCAPE MAINTENANCE AGREEMENT

This Landscape Maintenance Agreement (the “Agreement”) is made and entered into as of the 1st day of April, 2014 by and between Tara Community Development District 1, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, whose address is 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614 (the “District”), and West Bay Landscape, Inc. whose address is 6009-15th Street East, Bradenton, Florida 34203 (the “Contractor”).

RECITALS

WHEREAS, the District was established for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including surface water management systems, recreation amenities, landscaping, and other infrastructure; and

WHEREAS, the District desires to enter into an agreement with an independent contractor to provide landscape maintenance services for certain lands within and around the District; and

WHEREAS, Contractor, represents that it has the skills, knowledge and ability to provide such operation and management services to the District in accordance with the terms of this Agreement; and

WHEREAS, the District and Contractor warrant and agree that they have all right, power, and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the District and Contractor (collectively, referred to as the “Parties”), the receipt of which and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. Recitals. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

Section 2. Contractor’s Obligation. The Contractor will provide landscape & irrigation maintenance services for certain lands within and around the District. Specifically, Contractor shall provide the services identified in Exhibit “A”. Contractor shall provide all labor and equipment necessary for such service unless otherwise identified in Exhibit “A” in the areas shown on the maintenance map in Exhibit “B”. The Contractor shall submit a written report to the District each month detailing the work that was performed that month.

Section 3. Billing and Payment. On the first day of each month, Contractor shall invoice the District at the rates listed in Exhibit “A” for the work performed during the previous month. The District shall provide payment within thirty (30) days of receipt of invoices.
Section 4. Care of the Property. Contractor shall use all due care to protect the property of the District, its residents and landowners from damage. Contractor agrees to repair or replace, to the District’s satisfaction, any damage resulting from Contractor’s activities and work within twenty-four (24) hours. In the event Contractor does not repair or replace the damage to District’s satisfaction, Contractor shall be responsible for reimbursing District for such damages.

Section 5. Insurance. The Contractor or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:

(1) Worker’s Compensation Insurance in accordance with the laws of the State of Florida.

(2) Commercial General Liability Insurance covering the Contractor’s legal liability for bodily injuries, with limits of not less than $2,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:

- Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors’ operation.

(3) Employer’s Liability Coverage with limits of not less than $1,000,000 (one million dollars) per accident or disease.

(4) Automobile Liability Insurance for bodily injuries in limits of not less than $1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

The District, its staff, consultants and supervisors shall be named as an additional insured. The Contractor shall furnish the Districts with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the Districts unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best’s Insurance Reports rating of at least A-VII.

If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District obtaining the required insurance.

Section 6. Independent Contractor. The District and Contractor agree and acknowledge that Contractor shall serve as an independent contractor of the District. Contractor
and District agree that Contractor is and shall remain at all times an independent contractor and shall not in any way claim or be considered an employee of the District.

Section 7. Indemnification. Contractor agrees to indemnify and hold harmless the District and its officers, agents and employees from any and all liability, claims, actions, suits, demands and obligations by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Contractor. Obligations shall include the payment of all settlements, judgments, damages, penalties, forfeitures, back pay, court costs, arbitration and/or mediation costs, litigation expenses, attorneys fees and paralegal fees (whether in court, out of court, on appeal or in bankruptcy proceedings), as ordered.

Section 8. Recovery of Costs and Fees. In the event any party is required to enforce this Agreement or any provision hereof by court proceedings or otherwise, then the prevailing party shall be entitled to recover from the non-prevailing party all fees and costs incurred, including but not limited to reasonable attorneys' fees incurred prior to or during any litigation or other dispute resolution and including fees incurred in appellate proceedings.

Section 9. Limitations on Governmental Liability. Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

Section 10. Labor, Materials and Equipment Claims. The Contractor shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it, to perform under this Agreement. In the event that the Contractor does not pay or satisfy any claim or attempted lien within three (3) business days after the filing of a notice thereof, the District, in addition to any or all remedies available under this Agreement, may terminate this Agreement effective upon the giving of notice.

Section 11. Negotiation at Arm's Length. This Agreement has been negotiated fully between the parties as an arms length transaction. The Parties participated fully in the preparation of this Agreement and received the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, all Parties are deemed to have drafted, chosen and selected the language, and the doubtful language will not be interpreted or construed against any Party.

Section 12. Enforcement. A default by either party under this Agreement shall entitle the other party to all remedies available at law or in equity, which shall include, but not be limited to, the right of damages, injunctive relief and specific performance.

Section 13. Cancellation. Either party may terminate this Agreement without cause upon thirty (30) days written notice. In the event either party cancels this Agreement, Contractor agrees to accept the balance due and owing to them at the effective date of cancellation for the work performed up to that date.
Section 14. **Entire Agreement.** This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement. To the extent that anything contained within Exhibit “A” conflicts with anything contained within this Agreement, this Agreement shall control.

Section 15. **Amendment.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties hereto.

Section 16. **Authority to Contract.** The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all the requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument.

Section 17. **Notices.** All notices, requests, consents and other communications hereunder ("Notices") shall be in writing and shall be delivered, mailed by Federal Express or First Class Mail, postage prepaid, to the parties, as follows:

a. **If to Contractor:**
West Bay Landscape, Inc.
6009-15th Street East
Bradenton, Florida 34203

b. **If to District:**
Tara Community
Development District 1
3434 Colwell Avenue, Suite 200
Tampa, Florida 33614

Section 18. **Third Party Beneficiaries.** This Agreement is solely for the benefit of the formal parties herein and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto.

Section 19. **Assignment.** Contractor may not assign this Agreement or any monies to become due hereunder without the prior written approval of the District. Any assignment entered into without the written approval of the District shall be invalid and unenforceable.

Section 20. **Applicable Law.** This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida with venue in Manatee County, Florida.

Section 21. **Public Records.** As required under Section 119.0701, Florida Statutes, Contractor shall (a) keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service, (b) provide the public with access to public records on the same terms and conditions that the District would provide the records and at a cost that does not exceed the cost provided by law, (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law, (d) meet all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt.
from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District.

Section 22. Effective Date and Term. This Agreement shall become effective as of April 1, 2014 and remain in effect until March 31, 2017.

Section 23. Conflict. To the extent that the terms described in Exhibit “A” conflict with the terms of this Agreement, the terms herein shall control.

Section 24. Compliance with Governmental Regulation. The Contractor shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, or ordinances, including conservation easements applicable to the District. If the Contractor fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Contractor or any of its agents, servants, employees, or material men, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective immediately upon the giving of notice of termination.

Section 25. Manner of Contractor's Performance. The Contractor agrees, as an independent contractor, to undertake work and/or perform or have performed such services as specified in this Agreement or any addendum executed by the Parties or in any authorized written work order by the District issued in connection with this Agreement and accepted by the Contractor. All work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards. The performance of all services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

A. Should any work and/or services be required which are not specified in this Agreement or any addenda, but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by the Contractor as if described and delineated in this Agreement.

B. The Contractor agrees that the District shall not be liable for the payment of any work or services unless the District, through an authorized representative of the District, authorizes the Contractor, in writing, to perform such work.

C. The District shall designate in writing a person to act as the District’s representative with respect to the services to be performed under this Agreement. The District’s representative shall have complete authority to transmit instructions, receive information, interpret and define the District’s policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Contractor’s services. The
District hereby designates the District Manager, or a representative of the District Manager, to act as its representative.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this Agreement on the day and year first written above.

West Bay Landscape, Inc.  

Name: Ronald Sikkena  
Title: P.E.

Tara Community Development District 1  

John Schmidt  
Chair of the Board of Supervisors

Exhibit "A" – Scope of Services  
Exhibit "B" – Maintenance Map
EXHIBIT "A"

TARA COMMUNITY DEVELOPMENT DISTRICT

EXHIBIT "A"
EXTERIOR LANDSCAPE MAINTENANCE AND IRRIGATION SERVICES SCOPE
AND/OR SPECIFICATIONS

SEE ATTACHED SCOPE OF WORK AND SPECIFICATIONS
SCAPE OF SERVICES

PART 1

GENERAL LANDSCAPE MAINTENANCE

1) MOWING – All grass areas will be mowed on the following schedule:

   MARCH 1 – NOVEMBER 1 – Once a week
   NOVEMBER 1 – MARCH 1 – Once every two weeks

This schedule estimates that there will be between 41 – 45 cuts annually based on standard growing periods in Florida. Notwithstanding the above, at no time will the grass be allowed to grow beyond a maximum height of five (5) inches. Each mowing should leave the St. Augustine & Bahia grass at a height of three (3) to three and one half (3 1/2) inches. All blades shall be kept sharp at all times to provide a high quality cut and to minimize disease. The DISTRICT requires mowers to be equipped with a mulching type deck. Clippings may be left on the lawn as long as no readily visible clumps remain on the grass surface thirty-six hours after mowing. Otherwise large clumps of clippings will be collected and removed by the CONTRACTOR. In case of fungal disease outbreaks, the clippings will be collected until the disease is under control. The CONTRACTOR shall restore any noticeable damage caused by the CONTRACTOR’S mowing equipment within forty-eight hours from the time the damage is caused at his sole cost and expense. Contractor shall be responsible for training all its personnel in the technical aspects of the Tara Landscape Maintenance Program and general horticultural practices. This training will also include wetland species identification as it relates to lake banks & wetland areas. The Contractor shall be held responsible for all damage to wetlands, littoral shelves, mitigation areas and uplands plantings due to mowing/line trimming or fertilizer overspread. Weekend work is permitted when necessary upon prior approval.

2) EDGING AND TRIMMING – All hard-edged areas (curbs, sidewalks, bike paths, nature trails, etc.) and soft-edged areas (tree rings, shrub and groundcover bed lines) shall be edged a minimum of every other week. All edging shall be performed to the sole satisfaction of the DISTRICT.

   Chemical edging shall not be permitted anywhere on property.

AT NO TIME SHALL LAWN BE ALLOWED TO GROW IN AN UNSIGHTLY MANNER. SHOULD THIS OCCUR, CONTRACTOR AGREES TO CORRECT WITHIN FORTY-EIGHT HOURS OF NOTICE BY DISTRICT.

CONTRACTOR IS REQUESTED IN BID FORM TO PROVIDE A PER APPLICATION COST AND A STATEMENT AS TO ITS ABILITY TO PROVIDE FREEZE PROTECTION TO COLD-SENSITIVE PLANT MATERIAL TO BE IDENTIFIED BY THE CONTRACTOR. DISTRICT DOES OWN ITS OWN FREEZE PROTECTION MATERIAL.
3) **TREE AND SHRUB CARE** – All deciduous trees shall be pruned when dormant to ensure proper uniform growth. All evergreen trees shall be pruned in the early summer and fall to ensure proper growth and proper head shape. Sucker growth at the base of the trees shall be removed by hand continuously throughout the year. Aesthetic pruning shall consist of the removal of dead and/or broken branches as often as necessary to have trees appear neat at all times. Branches will be pruned just outside the branch collar. Branches and limbs shall be kept off buildings, including roofs and pruned over sidewalks, boardwalk nature trails and parking lots so as not to interfere with pedestrians or cars. (This is to include maintaining at all times a minimum of six to twelve (6-12) feet of clearance under all limbs depending on location and species of tree.)

All shrubs will be pruned as necessary to retain an attractive shape and fullness, removing broken or dead limbs as necessary to provide a neat and clean appearance. Shrubs shall not be clipped into balled or boxed forms unless such forms are required by design. Shrubs shall be pruned in accordance with the intended function of the plant in its present location. Flowering shrubs shall be pruned immediately after the blossoms have cured with top pruning restricted to shaping the terminal growth. All pruning shall be done with horticultural skill and knowledge to maintain an overall acceptable appearance consistent with the current aesthetics of Tara. The Contractor agrees that pruning is an art that must be performed under the supervision of a highly trained foreman and shall make provision for such supervision. Individual plants pruned into rounded balls or unnatural shapes will not be allowed. All clippings and debris from pruning will be carted away at the time pruning takes place.

**Palms:** All palms, regardless of location, species or height shall receive pruning as often as necessary to appear neat and clean at all times. This includes brown and/or broken fronds and inflorescence. Removal of green or even yellowing fronds is unnecessary. Fronds should be removed only once they turn brown or become broken or are disrupting flow of pedestrian/vehicular traffic or are contacting buildings or other structures or are encroaching on other non-palm plantings. Fruit pods shall be removed prior to development. Tarps shall be used in areas where date palms and other palm fruits may stain sidewalks & pavement including, but not limited to pool decks. Contractor shall be responsible for the removal of all palm fruit stains.

4) **WEEDS AND GRASSES** – All groundcover and turf areas shall be kept reasonably free of weeds and grasses, and be neatly cultivated and maintained in an orderly fashion at all times. This may be accomplished by carefully applied applications of pre and post emergent herbicides alone or as part of fertilizer mixtures. Condition of turf is to be determined by the DISTRICT at its sole discretion. All shrub and bed areas shall be maintained each mowing service by removing all weeds, trash and other undesirable material and debris to keep the area neat and tidy. All ornamental beds, hedge areas and tree rings shall be kept weed (and sod) free throughout the year. This is to be accomplished through hand pulling or the careful application of a post-emergent herbicide. **AT NO TIME SHALL POST-EMERGENT HERBICIDES BE PERMITTED WHEN WEEDS HAVE ESTABLISHED THEMSELVES AS TO DOMINATE PLANTING BEDS. HAND PULLING MUST BE PERFORMED. NON-SELECTIVE, POST-EMERGENT HERBICIDES (Round-Up) SHALL**
NEVER BE USED TO CONTROL WEED/SOD GROWTH AROUND STRUCTURES OF ANY TYPE (I.E. STREET SIGNS, UTILITY BOXES, STREET LIGHTS, PAVEMENT, ETC.) LINE TRIMMING OF THESE STRUCTURES MUST BE FACTORED IN WHEN PREPARING BID. THE FIRST OFFENSE WILL RESULT IN A WRITTEN WARNING; THE SECOND OFFENSE WILL RESULT IN A SECOND WRITTEN WARNING AND THE BOARD OF SUPERVISORS FOR THE DISTRICT WILL BE NOTIFIED; AND THE THIRD OFFENSE MAY RESULT IN THE TERMINATION OF THIS CONTRACT FOR CAUSE AT THE DISTRICT’S DISCRETION.

The CONTRACTOR shall be responsible for the replacement of ornamental plants killed or damaged by herbicide application. All fence lines shall be kept clear of weeds, undesirable vines and overhanging limbs.

5) MAINTENANCE OF PAVED AREAS – All paved areas shall be kept weed free. This may be accomplished by mechanical means (line trimmer) or by applications of post/pre-emergent herbicides. Weeds greater than two (2) inches in height or width shall be pulled from paved areas, not sprayed. No sprays with dyes may be used on any paved areas.

6) CLEAN UP – At no time will CONTRACTOR leave the premises after completion of any work in any type of disarray. All clippings, trimmings, debris, dirt or any other unsightly material shall be removed promptly upon completion of work. CONTRACTOR shall use his own waste disposal methods, never the property dumpsters. Grass clippings blown off of sidewalks, streets and curbs shall be blown into turf areas, never into mulched bed areas as these are to be maintained free of grass clippings. NO CLIPPINGS SHALL BE BLOWN DOWN CURB INLETS.

7) REPLACEMENT OF PLANT MATERIAL – Tree and shrubs in a state of decline should immediately be brought to the attention of the DISTRICT. Dead or unsightly plant material shall be removed upon notification of the DISTRICT. CONTRACTOR shall be responsible for replacement if due to his negligence. New plant material shall be guaranteed for a period of one (1) year for trees and ninety (90) days for shrubs, ground cover and lawn after final acceptance.

8) If Contractor misses a service due to inclement weather or any other reason, Contractor is required to make up service the same week. Saturday work is permitted after prior approval from District Representative.

9) ENCROACHMENT RECAPTURE One (1) time per year, between November 1st and February 28th, CONTRACTOR shall perform encroachment recapture, which shall consist of cutting back vegetation encroaching from the preserve areas onto District and residential property. In all subject areas, the vegetation shall be cut back to the preserve boundary line and the debris shall be hauled away and disposed of by the CONTRACTOR.
PART 2

FERTILIZATION

Except as otherwise regulated by Manatee County Ordinance No. 11-21, all turf shall be fertilized according to the following IFAS Guidelines for a high maintenance level for south Florida turf. **It is the Contractor's responsibility to familiarize himself with Ordinance No. 11-21 and follow all requirements for timing and application of fertilizers as well as all BMP training requirements.** Copies of all training certificates shall be provided to District representative.

HI-LITES OF THE ORDINANCE:

NO APPLICATIONS OF FERTILIZERS CONTAINING NITROGEN OR PHOSPHORUS TO TURF OR LANDSCAPE PLANTS FROM JUNE 1ST THRU SEPTEMBER 30TH.

FERTILIZATION THROUGHOUT THE REMAINDER OF THE YEAR SHALL BE APPLIED AT THE LOWEST RECOMMENDED RATE ACCORDING TO THE LATEST BMP MANUAL.

NO FERTILIZER CONTAINING PHOSPHORUS SHALL BE APPLIED TO TURF OR LANDSCAPE PLANTS WITHOUT EVIDENCE FOR DEFICIENCY BY A CERTIFIED LAB.

FERTILIZERS APPLIED TO TURF AND LANDSCAPE PLANTS SHALL CONTAIN NO LESS THAN 50% SLOW RELEASE NITROGEN.

**All Bahia Areas:** (Make adjustments as necessary per ordinance)

<table>
<thead>
<tr>
<th>Month</th>
<th>Fertilizer Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>A complete fertilizer based on soil tests + Pre M</td>
</tr>
<tr>
<td>April</td>
<td>Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF)</td>
</tr>
<tr>
<td>June</td>
<td>SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF)</td>
</tr>
<tr>
<td>October</td>
<td>A complete fertilizer based on soil tests</td>
</tr>
</tbody>
</table>

**All St. Augustine Sod:** (Make adjustments as necessary per ordinance)

<table>
<thead>
<tr>
<th>Month</th>
<th>Fertilizer Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>A complete fertilizer based on soil tests + PreM</td>
</tr>
<tr>
<td>April</td>
<td>Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF)</td>
</tr>
<tr>
<td>May</td>
<td>SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF)</td>
</tr>
<tr>
<td>July</td>
<td>SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF)</td>
</tr>
<tr>
<td>September</td>
<td>SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF)</td>
</tr>
<tr>
<td>November</td>
<td>A complete fertilizer based on soil tests</td>
</tr>
</tbody>
</table>

The contractor shall submit a fertilizer label to resident project representative for approval prior to application.

At times environmental conditions may require additional applications of nutrients, augmenting the above fertilization programs to ensure that turf areas are kept uniformly GREEN, healthy and
in top condition. It shall be the responsibility of the contractor to determine specific needs and requirements and notify the resident project representative when these additional applications are needed.

Fertilizers containing iron shall be removed from all hard surfaces to avoid staining before the sprinklers are activated after application of the fertilizer. Any stains caused by a failure to do so will be the responsibility of the contractor to remove.

Soil test samples shall be taken by the contractor to determine the presence of Phosphorus and whether changes in the fertilizer pH or formulations are required. Should changes be of merit, the Contractor shall notify the District in writing prior to the implementation of such changes.

Fertilizer shall be applied in a uniform manner. If streaking of the turf occurs, correction will be required at no additional cost to owner. Fertilizer shall be swept/blown off of all hard surfaces onto lawns or beds in order to avoid staining. **IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REMOVE ANY STAINS FROM ANY HARD SURFACES ON THE PROPERTY CAUSED BY THEIR NEGLIGENCE OF FERTILIZER APPLICATION.** Fertilizer shall not be applied within ten (10) feet from the landward extent of any surface water. Spreader deflector shields are required when applying fertilizer by use of any broadcast or rotary spreader. Deflector shields must be positioned such that fertilizer granules are deflected away from all impervious surfaces and surface waters.

**SHRUB, TREE & GROUNDCOVER FERTILIZATION:**

All SHRUBS, GROUNDCOVERS and TREES shall be fertilized according to the following specifications:

3 Times a year – (March, June, October)
10-4-12 50%PPSCU AS 3Fe 2Mn 2Mg 10 lbs 1000 sq ft

Fertilizer shall be applied by hand in a uniform manner, broadcast around the plants, but never in direct contact with stems or trunks. Fertilizer shall never be piled around plants. All fertilizer remaining on the leaves of the plants is to be brushed or blown off. **IT IS THE CONTRACTOR'S RESPONSIBILITY TO REPLACE ANY PLANT MATERIAL DAMAGED BY FERTILIZATION BURN DUE TO HIS NEGLIGENCE.**

**PALM FERTILIZATION:**

All Palms shall receive 1 ½ pounds of 8N-2P2O5-12K2O+4Mg with micronutrients per 100 SF of palm canopy up to four times per year (March, June, September with an optional treatment in late fall if palms are showing signs of nutrient deficiency). 100% of the N, K & Mg MUST be in slow release form. All micronutrients must be in water soluble form. Fertilizer shall be broadcast evenly under the dripline of the canopy but must be kept at least 6" from the palm trunk.
Fertilizer shall not be billed equally on a monthly basis, but invoiced the month after application.

CONTRACTOR shall provide the DISTRICT with a fertilizer analysis tag(s) from the fertilizer in order to verify correct formulation(s). Payment will not be made until correct quantity and formulation have been verified and applied. CONTRACTOR must notify the DISTRICT five (5) working days in advance of the day the property is scheduled to be fertilized and shall coordinate such activities with the DISTRICT Representative so that the DISTRICT Representative has the opportunity to verify the quantity of fertilizer being delivered for application. Failure on the part of the CONTRACTOR to so notify the DISTRICT may result in the CONTRACTOR forfeiting any and all rights to payment for the applications made without notification.
PART 3

PEST CONTROL

Insects and Disease in Turf Insect and disease control spraying in turf shall be provided by the Contractor every month with additional spot treatment as needed. During the weekly inspections the Contractor is responsible for the identification and eradication/control of disease and insect damage including but not limited to: scale, mites, fungus, chinchbugs, grubs, nematodes, fireants, mole crickets, etc. Contractor shall pay for chemicals. Please list all chemicals that you will include in your fertilizer applications in the space allocated for “formula” under the fertilization section in the bid form. Also include the cost of these chemicals as part of the fertilizer application. Any anticipated additional treatments shall be included in the Pest Control portion of the bid form.

Insects and Disease Control for Trees, Palms and Plants The Contractor is responsible for treatment of insects and diseases for all plants. The appropriate insecticide or fungicide will be applied in accordance with state and local regulations, and as weather and environmental conditions permit. Contractor shall pay for chemicals. There are several afflictions that may be detrimental to the health of many trees and palms, some preventable and some where no known treatment exists. Contractor will be fully responsible for the diagnosis and treatment of preventable afflictions. At the CDD’s discretion, this may include the quarterly inoculation of all palms susceptible to Lethal Yellowing and/or Texas Phoenix Palm Decline. The cost of these inoculations should be included as a separate line item in your Pest Control price, and not included in the total Pest Control price. Contractor is to identify those species of palms on the property susceptible and supply a list of species and quantities with their proposal. Each susceptible palm shall receive a quarterly injection(s) quantity to be determined by the size of the palm. Each injection site/valve can be used only twice. The third quarterly injection requires a new valve and injection site. Contractor is asked to provide cost per injection (material & labor) multiplied by quantity of susceptible palms multiplied by four inoculations per year in bid form. The CDD reserves the right to subcontract out any and all OTC Injection events. This will not be included in either the Pest Control price or the Contract Amount.

The Contractor is required to inspect all landscaped areas during each visit for indication of pest problems. When control is necessary, it is the responsibility of the Contractor to properly apply low toxicity and target-specific pesticide. If pesticides are necessary they will be applied on a spot treatment basis when wind drift is a threat.

Careful inspection of the property on each visit is crucial to maintaining a successful program. It is the Contractor's full responsibility to ensure that the person inspecting the property is properly trained in recognizing the symptoms of both insect infestations and plant pathogen damage (funguses, bacteria, etc.). It is also the Contractor's responsibility to treat these conditions in an expedient manner.

It shall also be the Contractor's responsibility to furnish the resident project representative with a copy of the Pest Management Report (a copy of which is included), which Contractor is to complete at every service as well as all required certifications (including BMP Certifications) of all pesticide applicators. Contractor shall familiarize himself with all current regulations regarding the applications of pesticides and fertilizers.
If at any time the District should become aware of any pest problems it will be the Contractor’s responsibility to treat pest within five (5) working days of the date of notification.

**FIRE ANT CONTROL**

Contractor is required to inspect property each visit for evidence of fire ant mounds and immediately treat upon evidence of active mounds. In small areas control can be achieved by individual mound treatment. Active mounds in larger turf areas will require broadcast application of bait.

*Pest Control will not be included as a standard line item in each monthly billing, but shall be invoiced as a separate line item the month after service is rendered.*

*Pest Control shall be included in the Contract Amount.*
PART 4

IRRIGATION SYSTEM MONITORING AND MAINTENANCE

Irrigation System. The Contractor shall inspect and test the irrigation system components one (1) time per month. Areas shall include all the existing irrigation systems (approximately 42 zones, 6 irrigation controllers, 4 pump stations and +/- 1 battery operated controllers).

A. Irrigation Controllers
   1. Semi automatic start of the automatic irrigation controller
   2. Check for proper operation
   3. Program necessary timing changes based on site conditions
   4. Lubricate and adjust mechanical components
   5. Test back up programming support devices

B. Water Sources
   1. Visual inspection of water source
   2. Clean above ground strainers and filters
   3. Test each pump at design capacities weekly; Inform District Manager of any problems immediately. Contractor shall also confirm weekly that all backflow preventers are on and operating properly.
   4. Test automatic protection devices

C. Irrigation Systems
   1. Manual test and inspection of each irrigation zone
   2. Clean and raise heads as necessary
   3. Adjust arc pattern and distance for required coverage areas
   4. Clean out irrigation valve boxes

D. Report
   1. Irrigation operation time
   2. Irrigation start time
   3. Maintenance items performed
   4. General comment and recommendations

The above list is for routine maintenance and adjustment of the existing irrigation system components. Locating and repairing or replacing automatic valves or control wires and irrigation controller or pump repairs as well as other larger scale repairs are to be considered additional items. Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.

Routine irrigation maintenance is to be completed monthly. Each zone is to be tuned on and operated for as long as necessary to verify proper operation. Each head, seal, nozzle and strainer is to be inspected for adjustment and shall be aligned, packed, cleaned and repaired as necessary. Shrubs, groundcovers and turf around sprinkler heads shall be trimmed to maintain maximum clearance at all times for the greatest coverage. All below ground repairs including valves, pumps and wiring require an estimate for all such repairs. Upon written approval from Management, Contractor shall proceed. In the event of an emergency, Contractor shall make a diligent effort to contact, with the approximate price or estimate of repairs, Management or their assign prior to making such repair.

Upon being awarded contract, Contractor shall have a period of thirty (30) days from date of commencement to perform a thorough audit of the entire irrigation system listing items that need repair/replacement in order for the system to operate properly. A separate audit may be provided by
the Contractor listing those items that would improve the irrigation system. Any action taken regarding the Irrigation Audit will be at the Board of Supervisors' discretion.

After the thirty (30) day period has expired and for the duration of the contract, Contractor shall assume responsibility for any and all unreported maintenance deficiencies, including parts and labor, associated with the irrigation system of 2 inches or less, to include sprinkler heads, nozzles, drip, main and delivery lines and any associated fittings. Said repairs shall be performed immediately. The District Manager shall be notified what day and time of the week the irrigation tech will be available servicing the community. The Contractor will keep detailed irrigations reports consisting of run times and correct operation of system. A copy of this report will be maintained by the Contractor and a copy delivered to the District Manager or his designee, along with the weekly report. At no time shall the Contractor leave the property knowing of the need for a repair and not reporting it.

Watering schedules shall meet all government regulations, and zone times will be adjusted depending on job conditions, climactic conditions and all watering restrictions of Manatee County or any other governmental agencies. It is the responsibility of the Contractor to insure the turf and plant material remains healthy. If the Contractor finds that the irrigation system cannot adequately cover the District in the allotted time, it will be the Contractor's responsibility to bring this to the attention of the District representative and apply for a variance. Violations and/or fines imposed by any local or state agency will be deducted from the Contractor's monthly payment.

Emergency service shall be available after normal working hours and an emergency telephone/pager number will be provided to Management or their assign.

Freeze Protection. The Contractor shall describe ability and cost per man-hour to provide freeze protection for both landscape material and pumps/wells.
PART 5

INSTALLATION OF MULCH

After prior approval by the Board of Supervisors or its assigns, Contractor shall top dress all currently landscaped areas as shown on the maintenance map (landscaped beds, planters & tree rings) with Grade “A” Large Pine Bark Nuggets up to twice per year during the months of April and October. In doing so, Contractor shall ensure that all mulched areas are brought to a minimum depth of three (3) inches.

Contractor is responsible for all necessary clean up related to this procedure. Contractor agrees to provide reasonably neat and defined lines along edges of all mulched areas. This is done to facilitate mechanical edging of these areas. Additionally, Contractor shall properly trench all bedlines adjacent to concrete surfaces. Trenches shall be 3” deep and beveled. Mulched beds on slopes adjacent to turf shall also be trenched to a depth of 3” & beveled to reduce mulch washout. Mulch shall not be piled around tree trunks or bases of plants. Any mulch “volcanoes” around tree trunks shall be corrected immediately at no additional cost to Owner.

Contractor agrees to ensure that mulch caught in plant material will be shaken or blown from plants, so that upon completion there is no plant material left covered with mulch.

If, after installation is complete and it is determined that additional mulch is required to attain the required 3” depth, sufficient mulch shall be supplied and installed by Contractor at no additional cost to District.

This item will not be included in the contract amount and shall be invoiced separately the month after service is rendered. Contractor shall provide a price per cubic yard and estimated quantities to be installed per top dressing (based on his own field measurements) and shall submit with bid.

The CDD reserves the right to subcontract out any and all mulching events.
PART 6

ANNUAL INSTALLATION

Planting of Annuals. After prior approval by the Board of Supervisors, Contractor shall replace approximately fifteen hundred (1,500) annuals in 4” pots up to three (3) times per year in designated areas noted on the service area map and maintain annuals to ensure a healthy appearance. The Contractor will have the type of annual to be installed pre-approved by the District or its representative in writing. An Annual Flower Options Presentation for the entire year stipulating plant options and timing for each quarterly rotation shall be submitted to the District shortly after execution of contract in order for the CDD or its representative to select annual choice(s). Annuals shall be hand watered at the time of installation. The Contractor will remove dead or dying annuals before the appearance of such annuals could be reasonably described as an eyesore. If the beds are left bare prior to the next planting, the Contractor will keep such beds free of weeds at all times until the next planting rotation occurs.

1. Northeast corner of Tara Boulevard and Tara Preserve Lane
2. Southeast corner of Tara Boulevard and Tara Preserve Lane
3. Southwest corner of Tara Boulevard and Tara Preserve Lane
4. Northeast corner of Tara Boulevard and Linger Lodge Road
5. Northwest corner of Tara Boulevard and Linger Lodge Road
6. Center island and corresponding east and west landscape beds at Tara Preserve Lane and Tara Boulevard
7. Tailfeather Way entrance near Linger Lodge Road
8. Tailfeather Way entrance near Cypress Strand
9. Community center landscape

Annual installation price shall include all dead-heading, dead annual replacement, necessary soil adjustments, soil additives, fungicides and nutritional requirements at no additional cost to District.

This item will not be included in the contract amount. Contractor shall provide a price per 4” annual to be installed and shall submit with bid. This work shall be invoiced separately in the month after service is rendered.

The CDD reserves the right to subcontract out any and all annual installation events.
TARA
COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE & IRRIGATION MAINTENANCE
INVITATION FOR PROPOSALS

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1

General Landscape Maintenance $116,860 Yr

- Storm Cleanup $25/hr (do not include in General Landscape Maintenance total or Grand Total)
- Freeze Protection (description of ability) We will provide the man power necessary to cover sensitive plant material within 24 hours of a threat of a freeze. Materials to be provided by the CDD. Estimated to take 64 man hours. The rate per man hour is $25.00.

$1,600 /application (do not include in General Landscape Maintenance total or Grand Total)
- Hand Watering (do not include in General Landscape Maintenance total or Grand Total)
$25/hr for employee with hand-held hose
$45/hr for water truck/tanker

PART 2

Fertilization (All labor and materials) $6,870 Yr
(Include any and all turf pesticide/herbicide mixtures you intend to use throughout the year)

<table>
<thead>
<tr>
<th>MONTH</th>
<th>FORMULA</th>
<th>APPLICATION RATE (LBS. N/1000 SF)</th>
<th>TOTAL POUNDS PRODUCT TO BE APPLIED</th>
<th>COST PER APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>20-0-10 + PreM 50%</td>
<td>1lbs</td>
<td>1,950</td>
<td>$1,350</td>
</tr>
<tr>
<td>May</td>
<td>20-0-10 50%</td>
<td>1lbs</td>
<td>1,950</td>
<td>$1,275</td>
</tr>
<tr>
<td>October</td>
<td>20-0-10 50%</td>
<td>1lbs</td>
<td>1,950</td>
<td>$1,275</td>
</tr>
<tr>
<td>December</td>
<td>20-0-10 PreM 50%</td>
<td>1lbs</td>
<td>1,950</td>
<td>$1,275</td>
</tr>
</tbody>
</table>
### ST. AUGUSTINE (per specifications in Part 2)

<table>
<thead>
<tr>
<th>MONTH</th>
<th>FORMULA</th>
<th>APPLICATION RATE (LBS. N/1000 SF)</th>
<th>TOTAL POUNDS PRODUCT TO BE APPLIED</th>
<th>COST PER APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>20-0-10 + PreM 50%</td>
<td>1lbs</td>
<td>50lbs</td>
<td>$75.00</td>
</tr>
<tr>
<td>May</td>
<td>20-0-10 50%</td>
<td>1lbs</td>
<td>50lbs</td>
<td>$75.00</td>
</tr>
<tr>
<td>July/Aug</td>
<td>0-0-14 + Full Minors</td>
<td></td>
<td>45lbs</td>
<td>$70.00</td>
</tr>
<tr>
<td>October</td>
<td>20-0-10 50%</td>
<td>1lbs</td>
<td>50lbs</td>
<td>$75.00</td>
</tr>
<tr>
<td>December</td>
<td>20-0-10 + PreM 50%</td>
<td></td>
<td>50lbs</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

### ORNAMENTALS (per specifications in Part 2)

<table>
<thead>
<tr>
<th>MONTH</th>
<th>FORMULA</th>
<th>APPLICATION RATE (LBS. N/1000 SF)</th>
<th>TOTAL POUNDS PRODUCT TO BE APPLIED</th>
<th>COST PER APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>March</td>
<td>10-4-12 50% 3Fe 2Mn 2Mg</td>
<td>10lbs</td>
<td>280lbs</td>
<td>$300</td>
</tr>
<tr>
<td>May</td>
<td>10-4-12 50% 3Fe 2Mn 2Mg</td>
<td>10lbs</td>
<td>280lbs</td>
<td>$300</td>
</tr>
<tr>
<td>October</td>
<td>10-4-12 50% 3Fe 2Mn 2Mg</td>
<td>10lbs</td>
<td>280lbs</td>
<td>$300</td>
</tr>
</tbody>
</table>

### PALMS (per specifications in Part 2)

<table>
<thead>
<tr>
<th>MONTH</th>
<th>FORMULA</th>
<th>APPLICATION RATE (LBS./PALM)</th>
<th>TOTAL POUNDS PRODUCT TO BE APPLIED</th>
<th>COST PER APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>March</td>
<td>8-2-12 + Full Minors</td>
<td>5lbs</td>
<td>125lbs</td>
<td>$175</td>
</tr>
<tr>
<td>May</td>
<td>8-2-12 + Full Minors</td>
<td>5lbs</td>
<td>125lbs</td>
<td>$175</td>
</tr>
<tr>
<td>October</td>
<td>8-2-12 + Full Minors</td>
<td>5lbs</td>
<td>125lbs</td>
<td>$175</td>
</tr>
</tbody>
</table>

Please list any additional fertilization for those plant materials requiring specialized applications.

### SPECIALTY PLANT MATERIALS

<table>
<thead>
<tr>
<th>MONTH</th>
<th>PLANT TYPE/FORMULA</th>
<th>APPLICATION RATE (LBS. N/1000 SF)</th>
<th>TOTAL POUNDS PRODUCT TO BE APPLIED</th>
<th>COST PER APPLICATION</th>
</tr>
</thead>
</table>

The totals in the “Cost per application” column should equal your Total Fertilization Cost for the year.
PART 3

Pest Control (All labor and materials) $4,230.00 Yr
(if all pesticide allowance is required) *

* This is an allowance for treatments of trees, ornamentals, groundcovers, etc. and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. The portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

OTC Injections will be performed at the discretion of the District's BOS's
(This shall not be included in either the Pest Control cost listed above nor shall it be included in the Grand Total or Contract Amount.)

OTC Injections (All labor and materials)

$240

$__________/Yr (based on quantities below)

(OTC injections per specs - do not include in Grand Total)

<table>
<thead>
<tr>
<th>Palm Type</th>
<th>Palm Qty</th>
<th># of Inoculations per quarter per palm (based on size) (i.e. (2) inoculations per large Canary Palm, etc.)</th>
<th>Cost per Individual Inoculation</th>
<th>Total Cost per Year (4x per year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canary</td>
<td>1</td>
<td>2</td>
<td>$30.00</td>
<td>$240</td>
</tr>
</tbody>
</table>

The CDD reserves the right to subcontract out any and all OTC Injection events.
**PART 4**

**Irrigation (All labor and materials)** $12,000/Yr

<table>
<thead>
<tr>
<th>Freeze Protection (description of ability)</th>
<th>It will take approximately 2 hours to shut the system down.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$76.00/application **(do not include in Irrigation Total or Grand Total)**

After hours emergency service hourly rate $48.00/hr. (i.e. broken mainlines, pump & wells, etc.)

Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.

**Typical Valve Repairs - $150-$250**
All major repairs will require an written estimate and approval prior to performing the work.
Irrigation laborer $38.00 per man hour. Advanced Technical / Trouble Shooting $48.00 per man hour.

---

**PART 5**

**Installation of Grade A Large Pine Bark Nuggets (All labor and materials)** $16,800/Yr

(If both topdressings are performed)

**(Do not include in Grand Total)**

The DISTRICT reserves the right to subcontract any mulching event to an outside vendor

Based on quantities determined by Contractor’s field measurements at time of bidding, Contractor shall install:

54.00 CY Grade A Large Pine Bark Nuggets per specs for the first top-dressing at $8,400/CY (app. April)

And

54.00 CY Grade A Large Pine Bark Nuggets per specs for the second top-dressing at $8,400/CY (app. October)

*Each top-dressing shall leave all beds with a depth of 3"*
PART 6

Annual Installation (All labor and materials)

Contractor shall install 1,500 (4") annuals up to three (3) times per year per specs at the direction of the District at $2.00 /annual plant

3,000

$             /rotation

9,000

$             /Yr (If all rotations are performed)

(Do not include in Grand Total)
The DISTRICT reserves the right to subcontract any annual installation event to an outside vendor

GRAND TOTAL (PARTS 1, 2, 3 & 4 and the five (5) Optional Areas listed on next page - This is what contract will be written for)

$        140,060

140,060 $             /Yr (Initial term)

$             142,860 /Yr

FIRST ANNUAL RENEWAL

$             145,720 /Yr

SECOND ANNUAL RENEWAL

West Bay Landscape, Inc.

Contractor/Firm Name

6009 15th St. E.

Firm Address

Bradenton, FL 34203

City/State/Zip

941-753-8225 941-727-8416

Phone Number Fax Number

Name and Title of Representative Ronald Sikkema

Representative’s Signature (Please Print)

02/17/2014

Date

ADDENDA – Bidder acknowledges the receipt of Addendum No.’s

Yes 1.   2.   3.   4.   5.   

17

Dated this     day of   February, 2014
TARA

COMMUNITY DEVELOPMENT DISTRICT

INVITATION FOR PROPOSALS

BID FORM

Exterior Landscape and Irrigation Maintenance Services

Manatee County, Florida

ADDENDUM #1

PART 1. 9). ENCROACHMENT RECAPTURE

$11,072 /Yr. (amount based on scope). The CDD reserves the right to subcontract out any and all Encroachment Recapture.

PART 3. PEST CONTROL

Top Choice $576 /Yr. (Amount based on scope). The CDD reserves the right to subcontract out any and all Top Choice applications.

Date: 02-07-2014