Tara CDD

Resident Information Form

Thank you for taking a moment to complete our **Tara CDD** Resident Information Form. This information will be maintained in your file. It will be your responsibility to update this form as necessary with new information.

HOUSEHOLD MEMBERS

Name (Last, First) Please Print	Relationship	Birthdate (if under 18)	OFFICE USE ONLY Access Card #	OFFICE USE ONLY Payment Details
1.	Self			Complimentary
2.				
3.				
4.				
5.				

Please add additional persons on back of form.

Address ____
Street Address

Home Phone (____) _____ **Alternate Phone** (____) ____

Email address (Please Print Clearly)

GENERAL INFORMATION AND ACCESS CARD POLICIES

1. I have received a copy of the Amenity Center Policies and Guidelines ❒ YES ❒ NO

Use of the District's amenity areas is restricted to residents, members and their registered guests. An access key card is necessary to gain entry to all Tara CDD amenity facilities. Each Tara CDD household will be issued one (1) initial access key cards at no charge. There is a $25.00 non-refundable charge to purchase one additional key card and a $25.00 non-refundable charge to replace a lost key card.

No more than two (2) Key Cards (issued to those 18 years or older) may be held by any resident or member household at any time. This access key card system protects you and the facility from unapproved non-resident and non-member entry. Under no circumstance should a resident or member provide their access key card to an unapproved non-resident or non-member to allow them to utilize the Tara CDD amenities.

To obtain a key card, you will be required to personally visit the field supervisor's office in the club house and fill out a registration form and show proof of residence ie. Driver's License, State ID, utility bill or a vehicle registration. Renters will be required to provide a copy of their lease and proof of identification.

Please refer to the CDD policies and procedures document for further information on use of CDD amenities.

❒ *Driver's License or* ❒ *State ID* ***ADD*** ❒ *current utility bill or* ❒ *vehicle registration.*

Renters will be required to provide:

❒ *Copy of their lease including expiration date*_____ ***AND*** ❒ *proof of identification per above*

Signature:_____ **Print Name:** _____

Today's Date:_____ **Date Entered in System:**_____ **Staff Member:** _____

Office Use:____Email___HO Verified___Roster